

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 13th OCTOBER 2025** at **7.00pm** in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date:8/10/25

A G E N D A

25/81	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.	
25/82	CO-OPTION To receive applications for co-option to Parish Councillor vacancy and vote on appointment. Successful person to join the meeting.	
25/83	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to complete and update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
25/84	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. In addition; <ul style="list-style-type: none">Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.Chairman to remind members and the public of one of the meeting rules/Standing Orders	
25/85	MINUTES OF THE LAST MEETING To confirm as correct the record of the minutes of the last meeting held on 8 th September 2025, previously circulated. Chairman to sign.	
25/86	MATTERS ARISING from previous meeting. Grit bin and poo bin lid ordered/in place. Legionnaires kit test ordered/received. TVL DD cancelled 10/9/25. Weekly checks of equipment introduced. New village sign ordered. PO paid. New residents information updated/circulated.	
25/87	GOVERNANCE, TRAINING AND FINANCE	
	87.1	To receive and note finance report and internal checks until end of September 2025 and resolve any queries, herewith, to assist in decision making.
	87.2	To receive feedback from any training attended and agree any new training requests.
	87.3	To review committees , roles etc and fill any gaps including planning committee, herewith.
	87.4	To note remaining asset checks feedback/forms from Cllr Davey, Cllr Mitchell and Cllr Lyons.
	87.5	To consider resident survey content/timescale and agree working group to review and print. £79 per 1000. Old one circulated.
	87.6	To receive any budget requests for the upcoming financial year and budget/precept.
	87.7	To agree purchase of wreath and attendance on Remembrance Day and note flag up 9/11/25.
25/88	PLAYING FIELD, PAVILION, PLAY AREA, WOODLAND AREA, SPORTS CLUB HIRE AGREEMENTS	
	88.1	To note update on grant application from ACC and decide re new mower, condition report requested.
	88.2	To consider the hire agreement eg break clause wording for ACC, Cllr Kendall to advise.
	88.3	To decide re notice board at playing field (from prev grant) to incorporate Woodland Area information – Jeff to help.
	88.4	To consider and resolve new swings quotes and grant application/contribution from PC.
	88.5	Contractor/Health and safety - to note feedback and update on GMC work; new weekly checks of play equipment and pavilion checks (including Rospa) and update on list of jobs. To discuss and resolve any new action/expenditure and agree or not payment for painting of swings, to follow. To note H and S contractor contacted. To discuss the Cllrs doing weekly checks instead.
	88.6	To resolve or not introduction of tin can fund raising appeal for playing field, details circulated.
	88.7	To note deep clean of pavilion organised, as agreed and resolve weekly or monthly clean of 2h.

	88.8	To consider new changing room benches and storage and resolve, also obtaining refit of pavilion toilets quotes and possible grant application next year.	
	88.9	To consider sign to the Close play area in alternative location to promote use and awareness.	
	88.10	To resolve purchase of granite chippings for car park £440 plus vat. Cllr Cox.	
25/89	PLANNING COMMITTEE (Cllr Kaye, Cllr McAllister, Cllr Mitchell, Cllr Stephenson, Cllr Woodman)		
	89.1	To note latest feedback from the Planning Committee meeting/applications. https://publicaccess.east-northamptonshire.gov.uk/online-applications/ 1. See attached minutes from the last meeting and updates/responses needed since ; 2. To decide on any applications received after agenda issued, if deemed possible. 3. To receive feedback on training, Cllr Stephenson.	
25/90	REPORTS	FROM REPRESENTATIVES	
	90.1	Checkers reports/village maintenance a) To receive checker reports from Councillor Garner and resolve any action needed. b) To note update on new village sign, insurance company payment received. c) To receive and note any update from Parish Path warden.	
	90.2	Village Hall 1) To note any update from Cllr Lyons, new Trustee rep.	
	90.3	Police Liaison Representative 1) To note update from PLR and police meeting and update on police activity. 2) To note opportunity to ask questions at Town and PC Forum on 21/10/25 – circulated. 3) To note Community Rural Crime Action fund applications invited – deadline 17/10/25.	
	90.4	Traffic Working Group (Cllr Woodman) 1) To receive any new update from working group/Cllr Woodman on device data – information in What’s on the Hill. 2) To note parking request for The Crescent and response from Highways, herewith.	
25/91	ALLOTMENTS		
	91.1	To note update from the Clerk and costs of new fence and skip from Cllr Woodman. Resolve action.	
	91.2	To receive details of plot forfeited and problems encountered and resolve action.	
25/92	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman a) To receive details of tree removal application and resolve action ie advice from surveyor. b) To receive and discuss update and future plans for Spring Close and resolve action.		
25/93	PROJECTS		
	93.1	To resolve energy grant application for remaining street light conversion, details herewith.	
	93.2	To note request from BCN Wildlife Trust to update lease of SSSI land and resolve action, circulated.	
25/94	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS - To suggest and agree any specific items for November’s What’s on the Hill and note of any new residents. - To note invite to ENRMF and Thornhaugh Landfill liaison meeting on 6/11/25 at 10-12 in Kingscliffe.		
25/95	CLERK CORRESPONDENCE /INFORMATION TO NOTE: - To note communication re parking at the Close again - herewith. - To note service updates sign up opportunity from NNC, circulated. - To note report of cars parked in High St. and Church St. Note and reminder re. process. - To note receipt of note of appreciation from a resident (and ex Councillor) for the new gym equipment and for the newly painted slide.		
25/96	ORDERS FOR PAYMENT To agree payments to be made as follows;		
	96.1	Clerk reimburse for HP ink plan shared with other PC £9.57	£9.57
	96.2	Clerk reimburse for Microsoft package home office allowance, plus mileage for Sept.	£8.49, £26, £2.70
	96.3	HMRC employer NI payment and employee tax/NI payment October	£ tbc
	96.4	Yu Energy Briers street lighting bill as per contract, paid by direct debit.	£20.23
	96.5	Yu Energy electricity for street lighting, paid by DD.	£355.10 plus
	96.6	Yu energy bill pavilion	£47.95
	96.7	Village hall hire	£28
	96.8	D Trevarthen for tree works agreed	£240

	96.9	Kier Nordis for new village sign, via insurance claim	£205.36 paid
	96.10	Clerk salary/hours payable 31/10/25 less tax and NI due – above	£1066.34 less tax/NI
	96.11	Multipay card monthly fee and Unity bank charges, monthly	£3/£6
	96.12	Handiman Grass cutting contract K Cox	£320
	96.13	Handiman grounds maintenance contract K Cox labour	£157.50
	96.14	Internal transfer to current account changed to 5k due to income	£5000
25/96	RECEIPTS	Invoice for pavilion keys received payment	£13
		Insurance payout received 22/9/25	£226.63
		Bank interest received.	£205.02
25/97	DATE OF NEXT MEETINGS To note that the date of the next full council meeting is on Monday 10th November 2025 at 7pm in the village hall and the next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk		