

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 8th SEPTEMBER 2025** at **7.00pm** in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date:3/9/25

AGENDA

25/65	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk. (JG and JL)	
25/66	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to complete and update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). To note that Danny Moody, CEO of NCALC, will help Councillors with any issues of queries they have with these and with practical application in meetings.	
25/67	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. In addition; <ul style="list-style-type: none"> Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life. Chairman to remind members and the public of one of the meeting rules/Standing Orders/Financial Regulations. 	
25/68	MINUTES OF THE LAST MEETING To confirm as correct the record of the minutes of the last meeting held on 4 th August 2025, previously circulated. Chairman to sign.	
25/69	MATTERS ARISING from previous meeting by way of updates not covered by agenda. Play area directional sign not possible, SSL website certificate done, car moved from High St., website updated, hedge cut – GMC work.	
25/70	GOVERNANCE, TRAINING AND FINANCE	
	70.1	To receive and note finance report and internal checks until end of August 2025 and resolve any queries, herewith, to assist in decision making.
	70.2	To review any training courses attended and agree any new training course costs, eg finance, grants, energy workshop, planning videos, risk mngt available. To note tng package available from Breakthrough Comms – herewith.
	70.3	To review committees and consider additional Councillor for Finance Committee, Traffic Working Gp.
	70.4	To receive and note asset checks completed and agree any new expenditure/action.
	70.5	To note payment due to Post Office for defib electricity and agree amount of £30
	70.6	To consider budget for next year and agree to submit ideas/costs from working groups, and agree action plan deferred to October, including LED lights plan/policy.
	70.7	To consider village survey for the above/future plans and resolve.
	70.8	To note external audit report clear of any issues, plus need for IT policy for next year/Assertion 10.
25/71	PLAYING FIELD, PAVILION, PLAY AREA, WOODLAND AREA, SPORTS CLUB HIRE AGREEMENTS	
	71.1	To note and agree current (or revise) communications/liaison for sports club hiring/practical issues/no decisions.
	71.2	To receive and note agreed revised pitch/pavilion hire agreement for Ketton Sports Football Club, herewith.
	71.3	To receive and note feedback from meeting with Adidda Cricket Club re grants for equipment etc and future development of club and agree action;

		<ol style="list-style-type: none"> 1. Consider changing the break clause notice period to 3 years (recommended by Cllr Garner to enable a grant application). 2. Consider allowing hiring out of facilities for fundraising by the current hirers (not recommended by Cllr Garner). 3. Consider maintenance and repair of machinery used for grass cutting to be fully PC – impacts the grass cutting contract/value for money/comparable quotes.
	71.4	To agree separate grant application for new mower if not agreed above. (As agreed, Cllr Garner asked to go to Aspire grants workshop but received no reply)
	71.5	Grounds Maintenance Contractor (GMC)/Health and safety - to note feedback and update on GMC work, weekly and monthly play equipment and pavilion checks (including Rospa) and agree and resolve any issues/changes/expenditure. Includes old swings at the Close, see attached options, decision needed.
	71.6	To discuss and agree communication with contractor/council on PF maintenance (via whatsapp or other).
	71.7	To consider a grant or otherwise for a defib at the sports field and resolve action.
25/72	PLANNING COMMITTEE (Cllr Kaye, Cllr McAllister, Cllr Mitchell, Cllr Stephenson, Cllr Woodman)	
	72.1	To note latest feedback from the Planning Committee meeting/applications. https://publicaccess.east-northamptonshire.gov.uk/online-applications/ <ol style="list-style-type: none"> 1. See attached minutes from the last meeting and updates/responses needed since ; 2. NE/25/00585/TCA Tree work in a conservation area, Yew, reduce by 2m at 15 Church St. Response sent. Approved – deemed. 3. NE/25/00551/TPO Horse Chestnut remove lower limbs, crown lift at Paddock, Park Walk. Response sent. Permitted 25/7/25. 4. 25/00550/FUL S/S side extension, porch infill, new windows and doors and internals at 17 Western Ave, permitted. 5. 24/00134/LBC 2 storey rear extension, appeal dismissed/refused.
25/73	REPORTS	FROM REPRESENTATIVES
	73.1	Checkers reports/village maintenance <ol style="list-style-type: none"> a) To receive checker reports from Councillor Woodman/Davey for August and address any issues raised. Note Cllr Garner for September b) To note update on damaged village sign, insurance, costs (quote £250 plus £270) and resolve action. c) To note any new reports of village maintenance and resolve any action/expenditure. d) To receive and note any update from the Parish Path warden.
	73.2	Village Hall <ol style="list-style-type: none"> 1) To note any update from Cllr Lyons, new Trustee rep.
	73.3	Police Liaison Representative <ol style="list-style-type: none"> 1) To note update from PLR and resolve any actions.
	73.4	Traffic Working Group (Cllr Woodman) <ol style="list-style-type: none"> 1) To receive update from working group/Cllr Woodman on device data and update from round table meeting and resultant letter to NNC Highways and petition. 2) To note any feedback and agree any action from Kier drop in.
25/74	ALLOTMENTS	
	74.1	To receive and note update report (herewith) including padlock on gate and allotment manager volunteer post.
25/75	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman and resident J Davies) <ol style="list-style-type: none"> a) To note tree survey report, herewith, and agree works to be done and quotes obtained. b) To receive and note terms of reference for TAG and agree any changes, herewith. c) To receive and note opportunity for Climate and Nature Champion and agree who. 	
25/76	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS <ul style="list-style-type: none"> - To suggest and agree any specific items for September's What's on the Hill - To receive and note new residents welcome letter and resolve to continue and update. 	
25/77	CLERK CORRESPONDENCE /INFORMATION TO NOTE:	

- To note post office will do letters to new residents, agree who to.
- To note request from SEND IASS Administrator to attend a future PC meeting to inform residents.

25/78	ORDERS FOR PAYMENT To agree payments to be made as follows;		
78.1	Clerk reimburse for HP ink plan shared with other PC	£9.57	
78.2	Clerk reimburse for Microsoft package, home office allowance, plus mileage	£8.49, £26, £2.70	
78.3	HMRC employer NI payment and employee tax/NI payment for September	£ 232.36	
78.4	Yu Energy Briers street lighting bill as per contract, paid by direct debit, Sept	£20.01	
78.5	Yu Energy electricity for street lighting, paid by DD, Sept	£318.78 and £17.27	
78.6	Eon quarterly maintenance contract charge	£281.40	
78.7	Yu energy bill pavilion Aug/Sept	£32.74	
78.8	Wave energy bill for water at pavilion	£228.82	
78.9	Village hall hire on 4/8/25	£15	
78.10	Clerk salary/hours payable 30/9/25 New rate £1066.34 less tax/NI £102.68	£963.66	
78.11	Multipay card monthly fee and Unity bank charges, monthly	£3/£6	
78.12	Addida Cricket Club reimburse for works, last one £100 for loam soil	£100	
78.13	Vision ICT SSL certificate prev agreed	£50	
78.14	Post Office owners B Dhillon for defib electricity	£30 if agreed	
78.15	TV licensing by direct debit, July 2025	£174.50 paid	
78.16	R Peace for tree survey, prev agreed	£100	
78.17	Transfer internally funds from instant access to current account	£15000	
78.18	Handiman Grounds Maintenance Contractor invoice for August, labour and materials K Cox	Tbc	
78.19	Handiman Grass cutting contract K Cox	tbc	
25/79	RECEIPTS 79.1	Hire charges for Cricket Club for Aug/Sep	£350 received 19/8
	79.2	Hire charge from KSFC due £3250 for season	£3250 received
25/80	DATE OF NEXT MEETINGS To note that the date of the next full council meeting is on Monday 13th October 2025 at 7pm in the village hall (no ordinary meeting in August) and the next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk		