
EASTON ON THE HILL PARISH COUNCIL PLAYING FIELD MANAGEMENT COMMITTEE MEETING

DATE: 5/7/23

SUBJECT: THE TAKING ON OF THE PAVILION BUILDING, COSTS AND MAINTENANCE AND EX CRICKET CLUB EQUIPMENT

1 Introduction and purpose of Report

- 1.1 Due to the folding of the Easton Cricket Club and cessation of the lease of the land to them, the Parish Council has been offered the pavilion and associated equipment.
- 1.2 This report shows the costs and liabilities connected with the pavilion and equipment that needs to be taken into account before acceptance and before making a proposal to the Parish Council.

2 Recommendations

- 2.1 That the report is received and noted.
- 2.2 That the costs and potential income are carefully weighed up with the current year's budget, and future liabilities are assessed for cost effectiveness and the facility's benefit to the community and alongside the PF survey summary.
- 2.3 That the PFMC accepts the findings and recommends for the PC to take on the assets and running/maintenance, subject to conditions.

3 Background

- 3.1 The cricket club hoped to continue as a constituted club for the 2023 season however could not get a full committee and commitment of enough players to enter a competitive team, despite advertising and holding a special meeting.
- 3.2 They were forced to wind up the club due to a lack of new committee members and have offered the pavilion and equipment to the Parish Council/PFMC to do what they see fit with it.

4. Proposal

- 4.1 That the PFMC accept the offer from the ex-cricket club committee members to take the pavilion and equipment and associated costs.

5. Details

- 5.1 Please see the attached list of equipment and running costs as stated by the cricket club.

5.2 Considerations

- a) Pavilion building may be in a bad or unsafe state of repair and need lots of costly remedial work, not highlighted or known by the cricket club.
- b) Costs for Clerk to administer the bills and associated paperwork will add to staff costs. Estimated at 1 hour pw initially and to be reviewed.
- c) Monies to refurbish or develop the pavilion are not included in the handover and costs are as yet unknown.
- d) There may be other options for the pavilion to be hired out to the community and income received for that – once it is deemed suitable.
- e) There may be other options for sporting provision and hiring out of the facilities.

- f) The proposal could be accepted subject to a reasonable building condition survey being carried out and accepted.
- g) The grass cutting of the “old” wicket demands a high level of work in the summer and related costs.
- h) The electricity supply and costs are unknown as yet.
- i) Budget figures below do not allow for other projects and expenditure/funds that may be needed ie for the car park.
- j) Extra caretaker type duties, risk assessments, knowledge and costs will be necessary to keep the facility open and functioning safely and legally.
- k) Time is ticking and building needs maintaining and bills paying, insurance and licences to be kept valid before the football hire contract resumes etc
- l) There is an option to apply for grants from the Landfill Companies Augean or Mick George, Football Foundation Grants, Dept for Levelling Up, Housing and Communities to buy/save community buildings.

6. **OPTIONS – see below pros and cons**

1. Turn down the offer of the pavilion and equipment and suggest to the committee that they offer it to another cricket club looking to expand or take on new premises.
2. Turn down the offer of the pavilion and equipment and suggest the pavilion is demolished and equipment sold off, meaning possibly no cricket provision for the village and the facilities for the football club are compromised and hire contract is placed in jeopardy.
3. Turn down the offers and suggest the pavilion is offered to the football club for their use and that the cricket equipment is sold off, meaning potentially only football is played at the playing field.
4. Accept the offer and increase the parish precept next year if necessary, to account for the additional running costs, possibly offset by some hire charges from clubs and villagers and/or covered by existing playing field budget.

	Pros	Cons
Option 1 Turn down the offer of the pavilion and equipment and suggest to the committee that they offer it to another cricket club looking to expand or take on new premises.	No additional cost to the Parish Council/parishioners. Status quo maintained. Cricket maintained in village.	No club may be interested. Less control maybe over sports/use of PF Delay causes demise of premises and worse club position for future use.
Option 2 Turn down the offer of the pavilion and equipment and suggest the pavilion is demolished and equipment sold off.	Money made on sales but offset against demolishing costs. No additional costs to the Parish Council/parishioners.	No cricket provision in the village, in immediate future. Football club may reconsider hire agreement.

<p>Option 3 Turn down the offers and suggest the pavilion is offered to the football club for their use and that the cricket equipment is sold off.</p>	<p>No additional costs to the Parish Council/parishioners.</p> <p>Football club access grants to improve the facility and village could benefit.</p>	<p>Potentially no cricket and other sports provision in the village.</p> <p>Football club expand to the detriment of the village.</p>
<p>Option 4 Accept the offer and increase the parish precept next year if necessary, to account for the additional running costs, possibly offset by some hire charges from clubs and villagers and/or covered by existing playing field budget.</p>	<p>Control maintained by the Parish Council.</p> <p>Options for different sports and uses for the pavilion.</p> <p>Options to continue cricket with reduced costs (artificial wicket?) and apply for grants to improve facilities for all.</p> <p>Continuation of hire agreement with football club possible and with more control.</p>	<p>Costs to the Parish Council, especially unforeseen problems with pavilion structure and increases in capital and running costs.</p> <p>Additional administration duties for Clerk.</p>

7. Staffing Policies

7.1 .Hours of work increased, caretaker work contract increased or an alternative.

8. Financial Implications - serious

8.1 To receive and note financial summary below and considerations.

9. Policy Implications

9.1 Health and Safety, staffing, financial regulations

10. Health and Safety Implications

10.1 There are ongoing H and S implications to take responsibility for.

11. Reporting Officer – Jenny Rice, Clerk and RFO

FINANCIAL IMPLICATIONS

Ongoing costs/bills		Income and budget			
Water bill		Approx. £320 pa			
Electricity		unknown			
Bar licence		£70 pa			
Fire		£105			

extinguishers					
Bin emptying		£372 pa approx			
Insurance of assets/building		£900 pa?			
TV licence		£159 pa			
Total		£1926 pa			
Maintenance					
Grass cutting		Zero extra first year?			
Equipment maintenance		£600 mowers pa currently			
Staff					
Staff costs, Clerk	5 hours pm? More initially.	£970 pa			
Caretaker	3 hours pm?	£360 pa			
Total		£1930			
Grand total		£3856			
Capital costs	Building repairs	Unknown until survey			
		Cost of survey £800 min. to £1400 max.	Hire income from WPFC	tbc	
			Balance of monies from CC	£900 ?	
			Budget for PFMC 23/24	£ 2560	Grass cutting total pa
				£2300	Asset maintenance total pa
				£8750	Project/reserves this year May be needed for car park and/or other projects/unforeseen expenditure.
				Unknown	Grants and/or DLUHC community support grant?

From the Cricket Club committee on equipment

Owned by the CC

Jacobsen ride on mover
Square roller
Roll on covers
Cricket nets and mats
Large sight screen (push one)
Sight screen (fabric one)
Roll out wicket cover
Ransomes Strip mower
Ransomes Square mower
Combi Rake
Fertilise Spreader (push)
Boundary rope and reel
Crease Marking jig
Bola bowling machine
Gas BBQ
General tools
Hand tools
(Some old mowers in the red container)

Not belonging to the CC.

Drag along gang mowers
Red container
Small ride on mower (in red container)
Some gas bottle (in red container)

Outgoings/costs

Water roughly £100 a ¼
Bar licence £70 per year
Fire Extinguishers £105.50 per year
Bins £31.20 per month
Insurance £900 per year
Tv licence £159
Resharpen ride on mower £800 every 2 years
Resharpen Mowers £200 per year