****

**Action Plan for April 2023 to March 2024**

**Easton on the Hill PC is responsible for:**

**Allotments (1 of the 3 sites in the village); Bus Shelter; Street Lighting; Installing Dog Waste and Litter Bins; Licensing- as consultees; Maintenance of Parks, Playing Fields and Open Spaces; Planning- as consultees; Public Seating; Tourism Development; War and other Memorials; Grants to voluntary bodies.**

**We do this via the full council and a number of sub committees and Working Groups:**

**Planning Committee, Finance Committee, Playing Field Management Committee, Trees and Greens Working Group, Traffic and VADs Working Group, Staffing Committee, Complaints Committee.**

**Our Purpose: As far as we are able, to improve the quality of life for all residents in Easton on the Hill.**

**Mission: Easton on the Hill Parish Council is committed to making the village a safe and pleasant place to live, work and play. It will do everything in its power to improve the local environment, facilities and amenities and serve the residents by representing their views in its decision making. Where possible and when needed It will work with and support other local groups and organisations to improve the village for all residents.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Aim** | **Action** | **Lead person or group** | **Dates and milestones** | **Resources and support** | **Measure** | **Comments/ other orgs** | **Status** |
| **1.** | **To increase Community Engagement and involvement from residents in the work of the council and issues affecting the village** | To continue to hold an annual village open event.  Regular communication via “What’s on the Hill”, noticeboards, social media, and occasional leaflet drops. | Full council – clerk to action | APM Spring annually |  | Annual event held and feedback used for future plans.  Attendance grows annually.  Monthly article in WOTH. Facebook page monitored at least weekly. | Other village groups involved in event.  PFMC major topic. | 2022 event done in February.  PFMC open meeting in March 23  Annual Parish Meeting April 23  **New notice board at PF, council notices included?** |
|  | To continually update and develop the village website and the Parish Council Website to provide relevant and updated sources of reference, | Full council- clerk to action | Ongoing | Volunteer for village website.  Clerk updates PC Website.  Volunteer updates FB | Increasing visitors to websites | Welcome letter needs annual update September | Welcome letter sent to all and all Stamford Estate Agents. Sept 22  **Village website updated.** |
| **2.** | **To manage and develop a PC that is respected and recognised for hard work and effectiveness.** | Reminders on standards and behaviours at each meeting.  Signed up to Civility and Respect Pledge.  Assess training needs regularly.  All councillors to attend “Off to a Flying Start” training | Full Council. Staffing Committee.  NCALC training. | Ongoing | Training budget. | An effective Council with Committees and Working Groups well represented**.**  No complaints. |  | **All cttees functioning as per Ts and Cs.** |
| **3.** | **To maintain a suitable and useable access to the Playing Field.** | To continue to monitor The Drift road and surface and related issues and consider improved/other means of access to the PF. | Full council  Traffic Working Group | Ongoing | Council budget.  NNC/Highways. |  | **Review condition in Spring** | **New signage done, potholes repaired in 22/23.**  **~~Future repairs due?~~** |
| **4.** | **To continue to monitor and maintain all council owned open spaces and improve and enhance them.** | Regular working group meetings and reporting back to full council.  Tree surveys. National initiatives.  Polish War Memorial rebuild planned by Sept 2023 | Trees and Greens working group.  (TAGWG) | Ongoing | TAGWG  Asset maintenance/trees budget, volunteers.  Council budget. | Safe trees. Replaced trees. New trees.  Hedges suitably  maintained.  Pond area improved/maintained.  Pleasant, green spaces. | **Consulting with Rockingham Forest Vision on nature recovery plans.**  **100 more trees from Birch Tree Café to be planted in Autumn 23** | **\*Tree surveys regularly completed.**  **\* Big Help Out clean up May ‘23.**  **\* Spring Close grant /refurb in progress.**  **\* New trees planted at Woodland area and development to be completed.** |
| **5.** | Continual developments and improvements to Playing Field | PFMC | Ongoing | PFMC Budget, grants, public donations | Positive feedback from users. | **Fundamentals to resolve first; Power supply, Car Park, Pavilion responsibility and refurb.** | **\*Power to pavilion in progress.**  **\*Consultation on future development in progress.**  **\*Car park improvement under review.**  **\*Pavilion refurb considered if CC relinquish.** |
| **6.** | **To improve countryside access via footpaths and cycleways.** | Liaise with NNC, neighbouring councils, and landowners. | Greenway: Village volunteer- Jo Willis.  Footpaths: Cllr Woodman | Ongoing | Parish path warden training and contacts.  Council budget. | Improved, well used walking routes. New paths opened. | **Consulting with Rockingham Forest Vision** | **\*Greenway cycle path project progressing well and \*C/F budget for rights of way £500.** |
| **7.** | **To facilitate safe movement of pedestrians, traffic and improve safety on the roads** | Install new, consistent finger post signs throughout the village. | Cllr Nicol,Traffic Working Group | By end March 23 | NNC, budget | Improvements made |  | **Pedestrian signs installed.** |
| **8.** | To investigate feasibility of a Community Speedwatch Scheme | TWG |  | NNC Police budget | Scheme in place | **Drop?** | **Poor response. Not progressed** |
| **9.** | To encourage NNC to improve road markings, signs along A43 and monitor data from MVAS | TWG |  |  |  |  | **In progress – done? NO! Still waiting..**  **New MVAS installed, data analysed and another MVAS planned if data shows + effect.** |
| **10.** | **Mitigate as far as possible the impact of energy price inflation on the council** | Convert street lighting to LEDs and maintain all lamps | Full council | Ongoing | Capital budget for conversion and repairs | Approx 2/3 of lights converted. Capital budget required for repairs and maintenance |  | **2023/4 budget will review.**  **New contract with Yu Energy from April 23 for 3y**  **More LED to be considered** |
| **NEW?** | **Establish clear ownership and registration of council land** | Research with Land registry and adjacent properties | Clerk and Cllr Ian Lawson | Ongoing but aim for completion in Dec 23 | Staff budget (time) | Accurate and non disputed registration at Land Registry by end Dec?? | **Alongside asset mapping project** |  |
| **NEW?** | **Repair Bus Shelter** | Roof tiles and slates replacement and general maintenance | Clerk and Cllr McAlister? | July 23 | Budget for materials. Volunteers labour | Work done by August 23 |  | **?** |