

Finances report for March meeting

	BUDGET	ACTUAL TO DATE	% of budget
Payments (excluding VAT)			
Staff costs inc hmrc	£ 9,520.00	£ 9,080.57	95.38%
Insurance	£ 1,550.00	£ 893.32	57.63%
Room Hire	£ 200.00	£ 88.24	44.12%
Admin costs, station, post, miles	£ 500.00	£ 311.27	62.25%
Subscriptions	£ 665.00	£ 634.02	95.34%
Training/conference	£ 1,250.00	£ 1,108.00	88.64%
Audit	£ 420.00	£ 522.00	124.29%
Street Lighting	£ 2,300.00	£ 1,656.12	72.01%
Solicitor		£ -	#DIV/0!
Parks & Open Spaces, grit, bins, trees	£ 5,610.00	£ 4,636.63	82.65%
Asset Maintenance	£ 1,225.00	£ 434.49	35.47%
Website & email	£ 585.00	£ 464.00	79.32%
PWLB	£ -	£ -	#DIV/0!
s137 payments	£ 50.00	£ 50.00	100.00%
Other payments (not in budget)	£ -	£ -	#DIV/0!
Total Payments	£23,875.00	£19,878.66	83.26%
	Cumulative		
Receipts (excluding VAT)			
Precept - ENC	£32,835.00	£32,835.00	100.00%
Allotment Rent	£ 140.00	£ 122.50	87.50%
Interest	£ 25.00	£ -	0.00%
Donations		£ 3,358.36	#DIV/0!
Other receipts (not in budget)donations/grants	£ -	£22,979.35	#DIV/0!
email a/c credit		£ 58.68	#DIV/0!
Total Receipts	£33,000.00	£59,353.89	179.86%

Reserves/projects	Opening Balance	Closing Balance	
General reserves	£ 3,000.00	£ 237.50	7.92%
Election	£ 1,000.00	£ -	0.00%
Village plan	£ 150.00	£ -	0.00%
PF imp project	£ 3,000.00	£ 4,850.80	161.69%
Replace bench	£ 700.00	£ 418.00	59.71%
Replace pole New Town	£ 650.00	£ 650.00	100.00%
Solicitor fees	£ 500.00	£ 340.00	68.00%
Path, grant, benches	£10,000.00	£10,000.50	100.01%
Grant gym equip	£ 2,650.00	£ 2,633.68	99.38%

Grant/CTP		£	-	#DIV/0!
Total Reserves	£21,650.00	£19,130.48	88.36%	

Notes

- 83% of budget spent of basic expenditure
- Payments in March forecast to be around £1600, excluding Grantscape, meaning budget on course at end of year.
- Bank balance currently £24002 but this includes £7442 from Grantscape ready for first instalment of same amount to Contractor. Also includes donations direct and via Just Giving of £3100. Reserves to carry over will still be around £15000, of which £2111 are earmarked for play equipment extra costs for PFIC project as agreed.
- Fundraising has covered 96% of PC payments towards the project – see donations summary.
- 3k in playing field reserves not yet allocated also carried over

RECORD OF DONATIONS TO PFIC PROJECT

Name	Amount Direct	Amount Just Giving	Date	Method	Cum total	PC budget	"Outstanding" from budget
		(Less fee)					2020/2021
Howdens	£500		Nov 2020	Chq	£500		
Richardsons	£450		Nov 2020	Chq	£950		
Private	£500		Nov 2020	Bank transfer (BT)	£1450		
Private	£1000		Dec 2020	BT	£2450	£4445 CTP paid by PC	
From page/letter		£65	Jan 21	Just Giving JG	£2515		
		£10		JG	£2525		
		£10		JG	£2535		
		£20		JG	£2555		
		£20		JG	£2575		
		£50		JG	£2625		
		£25		JG	£2650		
		£10		JG	£2660		
		£20		JG	£2680		
		£30		JG	£2710		
		£20, £30, £20	Feb 21	JG	£2780		

Private	£500		2/2/21	Bank transfer	£3280		
Private	£1000		Feb 2021	Cheque	£4280		
	£25		5/2/21	BT	£4305		
	£50		8/2/21	BT	£4355		
	£50		8/2/21	BT	£4405		
		£20	9/2	JG	£4425		
		£20	9/2	JG	£4445	Paid off £4445	Nil
		£100	10/2	JG	£4545	£2111 Additional amount requested in Feb	£6556 cum to raise
		£30	10/2	JG	£4575		
Private	£30		10/2	BT	£4605		
		£20	11/2	JG	£4625		
		£10	12/2	JG	£4635		
		£100	14/2	JG	£4735		
		£50	12/2	JG	£4785		
		£10	12/2	JG	£4795		
Cum total	£4105	£690					
Donations shop	£150 x 2		Oct 20 Feb 21		£5095		
Private	£10		15/2	BT	£5105		
		£30	17/2	JG	£5135		
Anon	£500		18/2	BT	£5635		
Cum total	£4915	£720				JG withdrawn Thurs 18/2/21	Received in PC bank from KC 24/2/21 £693.36
		£50	22/2	JG	£5685		
		£100	22/2	JG	£5785		
Private	£100	£250	22/2	JG BT	£6035 £6135		
		£40 Cum £1160	23/2	JG	£6175		
		£100 Cum £1260	27/2	JG	£6275	JG withdrawn £440 25/2/21	
Totals	Cum £2450 prev £2665 new	£20 Cum £1280	27/2	JG	£6295		£261 O/S

MINUTES OF THE PLAYING FIELD IMPROVEMENT COMMITTEE MEETING OF EASTON ON THE HILL PARISH COUNCIL

held on 15th February 2021 at 3pm

Due to the continuation of covid-19, councils are permitted to meet remotely to conduct their business. This meeting was held by zoom and members of the public were invited to “attend” by using the details on the agenda and website.

Present: Councillors P Bates, K Dow (Chairman), E Hanson, D Sharpe, S Woodman

And non-Councillor members; J Boulton, K Cox, D Davenport

Clerk: J Rice

Members of the public: 2 (left after 5 minutes)

PFC/93	APOLOGIES FOR ABSENCE
	<p>To receive and note apologies received and if accepted by the Clerk. The Clerk received and accepted apologies from Cllr Cutforth. Cllr Dow reported apologies from C Hamilton. No apologies received from L Hallam. The Clerk asked for apologies to be sent to her in future.</p>
PFC/94	DECLARATIONS OF INTEREST
	<p>To receive all declarations of interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.</p>
PFC/95	<p>PUBLIC TIME. Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish using the Zoom link on the website. A maximum of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings Policy. The 2 members of the public had no relevant questions and left after a few minutes and inappropriate use of the chat facility.</p>
PFC/96	<p>To receive and agree as correct the minutes of the meetings on 26th January 2021, previously circulated. Motion: To accept the minutes and review actions. The minutes of the last meeting were agreed as a true record and will be signed in due course. Action Clerk The action points were reviewed; Charity status is still being investigated and will be presented at a later date once all information is available. Action Cllr Dow Reporting members were allocated to each working group to provide updates for each meeting if needed.</p>
PFC/97	<p>To receive, note and agree draft revised Terms of Reference in line with last meeting’s suggestions. Motion: To accept the new terms and pass to full council to agree. The revised Terms of Reference were agreed and will be presented to full council to agree at their next meeting. Action Clerk</p>
PFC/98	<p>To review progress since the last meeting on Phase 1; grant payments, schedule, orders, with a report from the Play equipment group and other members for demolition/fencing and car park. Motion: To agree any further actions as necessary Cllr Woodman reported that the car park and demolition is due to start on 22/2/21. The Clerk said that photos are needed for the project. The old metal fencing and gates will be recycled in the best way. The play equipment order has been placed but installation will be delayed due to increased demand. The revised schedule for payments has been agreed with Grantscape as far as possible, pending the slush fund/last payment amount. Action Clerk to submit invoices and play equipment group/members to liaise re works.</p>

PFC/99	<p>To receive an update on a possible plan for Phase 2 of equipment, fencing and the Woodland area and how it can be achieved.</p> <p>Motion: To agree Phase 2 and the grant applications/grant applications to complete.</p> <p>The play group presented a summary of proposals for the Mick George grant content and new Maud Elkington grant MUGA goal end that can be added to at a later date. There was a majority vote for these to be submitted. Depending on outcomes, will determine Augean grant 2 changes. The Clerk reinforced the need to keep and include items from the original Augean application for/in the scaled down application. The Woodland Area has been re-costed at 4k and funds will possibly be applied for from local groups, the Parish Council, other grant providers and fundraising – see below. Action Clerk/K Cox to complete applications.</p>
PFC/100	<p>To receive an update from the fundraising group, including charity status update if available and resolve any help or action necessary.</p> <p>Motion: To agree actions for fundraising.</p> <p>K Cox presented ideas on other potential opportunities for donations, grants and fundraising ideas including holding events such as sponsored cycle ride, sports fun day, gala day at the field, requests to local groups and local businesses. A Sports England and community Lottery application will be looked into too and linked to Covid health and well-being benefits. The Just Giving page has raised £690 so far. Direct donations have raised a further £4105 in total plus another £150 from the Post Office/shop collection. The Just Giving page needs to be shared more by members and fundraising information advertised further. The group will arrange to meet to discuss specific actions.</p> <p>Action Fundraising group/All to share JustGiving page</p>
PFC/101	<p>To receive, note and discuss requests from residents, as part of recent consultation, for the committee to look at improvements to the access road and installation of a dog watering point, details to follow.</p> <p>Motion: To agree response and any action</p> <p>The Clerk said a resident had expressed concerns about giving money to the project when the access road needs addressing. The committee decided it was maybe something they could look at in the future but also it was a Parish Council issue and as such should be first discussed there. Action Clerk</p> <p>The committee discussed the dog watering point after a request from a resident to reinstate one and decided it would not fit with the Parish Council's recent discussion of dogs being discouraged on the sports field and not a necessary facility or cost. Action Clerk to feed back.</p>
PFC/102	<p>To agree the date and time of the next meeting.</p> <p>The next meeting was agreed as Tuesday 16th March 2021 at 7.30pm.</p>

Minutes of the Planning Committee meeting of Easton on the Hill Parish Council

on Tuesday 23rd February 2021 at 7.00pm by Zoom video conferencing, details of which were on the agenda and website

Present: Cllr A O'Grady (Chairman), Cllr A Cutforth, Cllr J Rawlinson, Cllr D Sharpe

Clerk: J Rice

Members of the public: None

PC/52	APOLOGIES FOR ABSENCE
	To receive and note apologies accepted by the Clerk. There were no apologies as everyone was present.
PC/53	DECLARATIONS OF INTEREST
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There no declaration of interest made.
PC/54	PUBLIC TIME. Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish using the Zoom link on the website. A maximum of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. There were no members of public present at the meeting.
PC/55	TO RECEIVE AND AGREE AS CORRECT THE MINUTES OF THE LAST MEETING on 26th January 2021 The minutes of the last meeting were agreed as a true record and will be duly signed when conditions allow.
PC/56	THE FOLLOWING WERE DISCUSSED AND RESPONSES AGREED: <ul style="list-style-type: none"> a) 20/01396/TCA reduce height of walnut tree, remove elder tree, reduce height of beech tree, remove stems of cotoneaster at 16D West St. Deadline 22/2/21 decision received 10/2/21. It was agreed by all that there are no objections to this application. A response will be sent and a query raised regarding the decision notice date. Action Clerk <ul style="list-style-type: none"> b) 20/01397/TCA remove 2 silver birch at 16B West St. Deadline 22/2/21. Decision received 10/2/21. It was agreed by all that there are no objections to this application. A response will be sent and a query raised regarding the decision notice date. Action Clerk <ul style="list-style-type: none"> c) 21/00207/TCA remove Hawthorne, reduce canopy of Holly and Leylandii at 56 High St, deadline 13/3/21. It was agreed that there are no objections to this application and a response will be sent. Action Clerk
PC/57	THE FOLLOWING WERE NOTED: PLANNING APPLICATION AWAITING DECISIONS OR DECISIONS MADE: <ul style="list-style-type: none"> a) 20/00184/FUL Demolition of existing derelict workshop and erection of a single storey annexe at 5 The Lane – revised application. No objections sent. See above amendment. Permitted. b) 20/01251/FUL erect a converted shipping container as a temporary structure to provide additional classroom space for nursery children at The Little Lane Nursery. No objections/support sent. Awaiting decision. Deadline now 11/3/21 after amendment sent for timber clad structure classroom arrived too late for agenda but no additional comments necessary to be sent. c) 20/01501/TCA to reduce the upper crown by 2-3m and outer crown by 1.5-2m of cherry tree at Old Barn Cottage, High St. Deadline extended to 15th December 2020. No objections. Permitted. d) 20/01477/TCA 2 elder trees to remove at 5 The Lane, deadline extended to 15th December 2020. No objections. Permitted 22/1/21 e) 20/01426/VAR variation to condition 4 to install a full height partition on the outside face of the existing wall/timber doors pursuant to 20/00362/FUL. Deadline 11th December. Permitted 19/1/21 f) 20/01660/LBC addition of a partition wall to create a larger ensuite for a shower at 58 high St, deadline 29/1/21 Permitted g) 20/01635/LBC and 634/FUL erection of s/s annexe to the side of existing garage at 34 Stamford Road, deadline ext to 22/1/21. Permitted 23/2/21

Signed electronically for now by *Anne O'Grady*, Chairman,

	<p>h) 20/01678/FUL alterations and extensions to bungalow including addition of first floor at 4 The Lane, deadline 4/2/21. Awaiting decision.</p> <p>i) 20/01540/FUL demolition of existing s/s rear extension, erection of double storey rear extension, addition of 2 dormer windows to north elevation at 6 The Lane, deadline 29/1/21. Planning refused.</p> <p>j) 20/00184/FUL conversion of existing workshop into annexe accommodation including alterations to roof at 5 The Lane, amended description to plans below dated 17/12/20, new deadline 27/1/21. Permitted 29/1/21</p> <p>k) 20/01226/FUL erection of 5 new detached dwellings at 37 West St. Awaiting decision.</p>
PC/58	<p>TO RECEIVE SUGGESTION OF HOUSING NEEDS SURVEY FROM HSL DEVELOPERS, PREVIOUSLY CIRCULATED, AND RESOLVE RESPONSE.</p> <p>Suggested survey discussed and it was decided that the full council should decide if it wants to be involved in sending it out or not but it is thought a neutral stance needs to be maintained. It was thought the survey could be tailored more for a rural village and not urban area. Action Clerk to refer to PC and let HSL know.</p>
PC/59	<p>TO NOTE CONSULTATION FROM ENC ON LOCAL PLAN, PREVIOUSLY CIRCULATED, DEADLINE 19/3/21 AND RESOLVE RESPONSE.</p> <p>It was agreed there are no comments to be made on this.</p>
PC/60	<p>TO AGREE DATE OF NEXT MEETING.</p> <p>The date of the next meeting was agreed as Tuesday 23rd March 2021 at 7pm.</p>

Available to download at www.eastononthehill-pc.gov.uk

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Minutes of the Easton on the Hill Parish Council meeting

Held remotely by Zoom video conferencing on Monday 8th February 2021 at 7pm

Present; Councillors; A Cutforth (Chairman), K Dow, J Hamilton, E Hanson, R Holwell, T Nicol, J Rawlinson (Vice Chairman), D Sharpe, S Woodman
Clerk: J Rice
Members of the public: 2

21/214	APOLOGIES FOR ABSENCE
	Apologies were received and noted from Cllr Bates and Cllr O'Grady.
21/215	DECLARATIONS OF INTEREST
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.
21/216	PUBLIC PARTICIPATION
	Arrangements were made for the public to join the meeting remotely or join by telephone call if they wish. A max of 15 minutes was permitted for members of the public to address the meeting remotely on any item on the agenda. The 2 members of public had no questions or comments at this point.
21/217	MINUTES OF THE LAST MEETING (previously circulated)
	The record of the minutes of the meeting held on Monday 11 th January 2021, circulated, were received and confirmed as correct. Action Clerk to publish.
21/218	MATTERS ARISING from previous meeting.
21/219	RECRUITMENT, GOVERNANCE AND FINANCE
219.1	To receive and note internal financial control check feedback for January, Cllr Bates. The Clerk reported from Cllr Bates that these had not been done yet although were in hand. Cllr Cutforth has signed all the minutes and invoices as requested by the auditor.
219.2	To receive and note/discuss finance report to the end of January 2021, herewith. Resolve any concerns and use information for expenditure request below. The finance report was received and noted and there were no questions or concerns raised.
219.3	To receive feedback on elections briefing, herewith. To discuss role of Council and Councillors in the process for elections and potential position for Council. To discuss and agree campaign to advise and recruit. To be aware of potential change in signatories needed and agree to prepare. Councillors received and noted the notes from the elections briefing and the Clerk repeated key messages. Councillors were asked about re-standing and all except for 3 Councillors present at the meeting said they would re-stand. A recruitment campaign was discussed as a contested election is the ideal scenario. It was agreed that all Councillors would try to recruit one new candidate each and the Clerk will do communications and advertising material. Action all Councillors and Clerk
219.4	To note Clerk attainment of CiLCA qualification as per contract. (One incremental point to be awarded as per contract from point 20 £13.51 to pt 21 £13.78 ph. See below.) To discuss and agree sharing of learning objectives. The achievement of the CiLCA was noted and it was agreed to award one incremental point as per contract. Learning objectives were not discussed. Action Clerk to calculate new pay
21/220	PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND GENERAL PF AND CRICKET CLUB ISSUES

	220.1	<p>To receive update report from the Chairman and Clerk, to follow.</p> <p>To note VAT payable by PC on future grant invoices to be reclaimed.</p> <p>The report was received and noted. Cllr Dow explained that there was a funding issue that required the Council to agree to an underwriting of a possible temporary shortfall. Cllr Dow explained reasons why the order is best done this way and not reduced - to enable the play equipment order to be best value and a more appropriately sized climbing piece could be installed. Depending on contingency and fundraising this amount could be zero up to a maximum of £2144. The Clerk reported the current fundraising from recent, generous donations to be £1955 although most of this is offset against the previous underwriting. A summary on donations and budget has been started and will be updated and circulated. Action Clerk</p> <p>There was a majority vote in favour of placing the order over the value of the grant. Action PFIC</p>
	220.2	<p>To receive information, herewith above, regarding Just Giving fundraising page and resolve procedure for payments and accounting.</p> <p>Cllr Dow explained the issue with the way Just Giving operates if it is not for a charity. On advice and willingness, it has been set up as Kevin Cox raising funds so everyone donating is clear of the process and that donations are transferred to the Council from a personal account. It was agreed that the public should know from the page that fees are charged on these donations. It was stated that the page is live for only 120 days unless extended. It would need to be shared on social media platforms to be effective. There was a majority vote to leave the page as it is. Bank details will be set up and the page shared further. Action Clerk and PFIC fundraising group.</p> <p>The remainder of the fundraising letters will be delivered.</p>
	220.3	<p>To note consultation with electorate of leasing land to cricket club has been started and responses coming in. Deadline 19/2/2021. Decision to be made at March meeting.</p> <p>The Clerk reported that there had been around 30 responses in agreement so far but the consultation period is still going.</p>
	220.4	<p>To receive quotes for extension of fence at playing field, herewith, and resolve to appoint contractor. Cllr Woodman/Clerk</p> <p>Councillors received the 3 quotes and Cllr Woodman explained that one included removal of soil too. It was resolved to accept Contractor 1. Action Clerk/Cllr Woodman to accept/refuse accordingly and set date after car park done.</p>
21/221	REPORTS FROM REPRESENTATIVES	
	221.1	<p>Trees and Greens Working Party; Cllrs Bates, Holwell, Cutforth and Nicol</p> <p>a) To receive further tree survey quote requested and agree expenditure.</p> <p>The Clerk reported the 2 quotes received and it was resolved to go with the much cheaper one. Action Clerk to arrange and sort re-survey in summer if appropriate then every 18m.</p>
	221.2	<p>Checkers reports/village maintenance</p> <p>a) To receive checker report (including gym equipment) for January (Cllr Bates) and agree any actions necessary.</p> <p>Cllr Bates had reported no issues with her checks. No actions are necessary.</p>
	221.3	<p>Village Hall. (Cllr Woodman) To receive and note update, herewith.</p> <p>Councillors received and noted feedback from the new village hall committee and the Clerk mentioned a survey they had wanted completing if possible. It was resolved that Cllr Woodman and the Clerk would do responses and submit. Action Clerk/Cllr Woodman</p>
	221.4	<p>Vehicle Activation Devices, Cllr Nicol and Cllr Rawlinson and Traffic Working Group (plus Cllr Sharpe)</p> <p>To receive update on converting to solar panel device and resolve to agree action.</p> <p>The group reported that the batteries have charged ok and that Cllr Woodman would continue to try changing both to solar panels. It was resolved that one unit would try to be moved in the summer when it is busier in some other parts of the village. Action VAD traffic group/Cllr Woodman</p>
	221.5	<p>Joint Action Group/Police Liaison Representative (PLR)</p> <p>To receive latest report from group activity, circulated.</p> <p>The latest minutes were received and noted and Cllr Sharpe was awaiting information regarding the police point of contact scheme.</p>
21/222	VILLAGE FOOTPATHS	

	To receive feedback and update from Cllr Woodman after further investigations into a village “green wheel” of footpaths/RoW Cllr Woodman reported that he had done research with farmers and the resident involved and has a suggested route involving no new footpaths. A query with a public footpath marked unofficially closed will be chased up. Action Cllr Woodman.		
21/223	VILLAGE CLOCK To note clock service requested and resolve to pay. Cllr Bates has previously reported to the Clerk that she has arranged for the clock to be serviced on 18 th February and it was resolved to pay this invoice on receipt. Action Cllr Bates		
21/224	ALLOTMENTS		
		To receive update from Allotment Manager on allotments and agree any actions necessary. There was nothing reported.	
21/225	PLANNING		
	225.1	To note minutes from planning committee meeting on 21st January 2021, herewith, and responses. Minutes of the last meeting were received and noted.	
	225.2	To note new applications as follows: none. Noted.	
	225.3	To note reply from ENC Planning re housing plans unchanged, circulated, and resolve any action in regards to HSL Developers’ approach and housing needs survey. It was resolved that the Planning Committee will review the survey suggested and report to full council in March.	
	225.4	To receive details of Planning Roadshow free event on 11 February 2021, by CPRE. Details were received and it was resolved to review training situation after May elections.	
	225.5	To note correspondence regarding Ketton and Tinwell Neighbourhood Plan herewith and resolve response. Details were received and noted and it was resolved that no response to the plan was necessary.	
21/226	NOTICE BOARD To receive details of potential new board to go in bus shelter, herewith, to replace existing Council board. Resolve to purchase for April/new financial year. Details were received and re-location of the Council board to the bus shelter resolved. It was further resolved to purchase the board suggested now as the cost was within budget reserve levels. Action Clerk		
21/226	CLERK REPORT / CORRESPONDENCE / MISC a) To note resident request for Council to formally thank the bin men working through the pandemic, herewith It was resolved that this is a nice gesture and will be arranged. Action Clerk		
21/227	ORDERS FOR PAYMENT		
	Payments were agreed to be made as follows;		
	227.1	Eon replace photocell	£28.16
	227.2	SSE Electric bill to come	£112.50
	227.3	Re-imburse Cllr Sharpe, gate, previously agreed	£46.20
	227.4	Postage to Cllr	£5.51
	227.5	Zoom subs share reimburse clerk	£7.99
	227.6	Ink subs share reimburse Clerk. Plan increased to £12.49 pm, plus £5 back pay to pay.	£17.49
	227.7	A4 paper pack of 5 shared	£8
	227.8	HMRC employer payment, deducted from salary. Amount not paid due to credit on a/c	Nil
	227.9	Clerk mileage for January 2021	nil
	227.10	Clerk’s salary £813.02 plus £27 home office less HMRC, payable 26/2/2021	£840.02
21/228	RECEIPTS	To note income received; VAT reclaim still due but delayed. Acknowledgement received 9/11/2020 Donations to PFIP received by bank transfer £1625 & £330 via JustGiving so far.	Receipts £1955
21/229	RESIGNATION OF CHAIRMAN AND ELECTION OF NEW CHAIRMAN It was noted that Cllr Cutforth has submitted her resignation as Chairman from the end of this meeting due to her impending house move from the area and that she is remaining on the Council as a Councillor until then. Nominations were invited for a Chairman and Cllr Rawlinson (Vice-Chairman) was nominated. This was proposed and seconded and all voted in favour. A Declaration of Acceptance will be sent for signing for the next meeting.		

	<p>Cllr Nicol proposed a vote of thanks to Cllr Cutforth for all she has done in steering the Council towards harmony at a difficult time and all were thankful of her hard work. Cllr Cutforth thanked all for their support during her time as Chairman.</p>
21/230	<p>DATE OF NEXT MEETINGS It was noted that the date of the next (remote) meeting is Monday 8th March 2021 at 7pm. And the next Planning Committee meeting 23/2/2021 and the next PFIC meeting 15/2/21 at 3pm. See website for details.</p>
21/231	<p>DATES OF MEETINGS FOR ANNUAL PARISH/COUNCIL MEETING (BETWEEN 1st MARCH AND 1st JUNE) To note that the elections are still planned to go ahead in May as normal. To note deadline for Councillor nominations is 8th April and Annual Parish Meeting to therefore possibly be a date before then. Resolve date. It was resolved that the Annual Parish meeting will be 21st April 2021 with the existing Councillors and looking back at the last year. To note date of Annual Meeting of the Parish Council has to be between 17/5 and 28/5 after the elections, so date to be changed. It was resolved to hold the Annual Meeting of the Parish Council on 17th May 2021.</p>

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EMAILS FOR MARCH 2021 MEETING

Village Hall update

Hi Jenny

I hope all is well with you.

The Village Hall remains closed in line with Government restrictions. We are hoping to open in some capacity from 17th May but await detailed guidelines as to what and how this might be.

This month we continue with the weekly insurance checks. The heating system requires a service as we have a small radiator leak, the boiler is losing water pressure and the radiators are not heating the hall sufficiently. We have a call out for with two plumbing companies and awaiting a response.

We have conducted a customer feedback survey with our regular hirers, our Representative Trustees and other village societies. We had a very positive response and the results have been collated to review at our management committee meeting on 1st March.

Next meeting for us is online on March 1st at 7.00pm.

That's all for this month

Any queries then please let me know

Best regards
Chris

Christine Briers
Chair, Easton on the Hill, Village Hall
chris@eothvillagehall.co.uk
07718 273714

Update from NCALC – already circulated

To Member Councils in Northamptonshire:

[Please read and circulate to all councillors]

Five evening meetings this week, including two unitary shadow council meetings that went on until 11pm! Such is the pace of local government in Northamptonshire at the moment! Here are the highlights of the week...

Model Design Code

Following on from last year's *Planning for the Future* white paper, the Ministry for Housing, Communities and Local Government (MHCLG) is consulting on proposals to create a new **Office for Place** which would involve each local planning authority (i.e. WNC and NNC) drawing up its own design code in consultation with local people that developers would have to adhere to. This would involve some changes to the National Planning Policy Framework (NPPF). The details are at <https://www.gov.uk/government/consultations/national-planning-policy-framework-and-national-model-design-code-consultation-proposals>, and the closing date for responses is **27 March 2021**.

Transport Strategy

On Thursday, England's Economic Heartland published its Transport Strategy: ***Connecting People, Transforming Journeys***. It provides an "evidence-based, vision-led framework to

enable green economic growth in a way that delivers a net zero transport system". The strategy describes plans for physical and digital infrastructure across the "heartlands" geography, which includes Northamptonshire. It sets out plans for road and rail infrastructure as well as fixed line and mobile broadband; all in the context of the need to reduce carbon emissions. It is a 78 page document, but well worth a scan-read in the first instance. Download a copy at <http://www.englandseconomicheartland.com/transport/our-strategy/>.

Area Planning Committees

On the agenda at the West Northamptonshire Council (WNC) and North Northamptonshire Council (NNC) shadow council meetings this week was the adoption of constitutions for the new councils, and one element of the constitution is the proposed committee structures. Both unitary councils are intending to create **Local Area Planning Committees** to determine certain planning applications. So if a householder in the current district of South Northamptonshire, for example, puts in for planning permission in April, it will be considered either by an officer at WNC or by the South Northamptonshire Local Area Planning Committee. The application would be considered under the extant Local Plan for that area. The constitution for NNC was adopted, so that is now a reality, but the WNC meeting was adjourned before that item of business could be transacted, so it will be on the agenda for the continuation meeting, date tba. If you would like to look at the papers for these meetings to see more detail then go to <https://cmis.northamptonshire.gov.uk/cm5live/> and follow the relevant links.

Community Leafleting

This is a time of year when parish and town councils might be thinking of using volunteers (who are often councillors) to deliver leaflets, flyers, or surveys door to door promoting the annual parish meeting, or the elections, or seeking community support for projects. Northamptonshire Police has advised Northants CALC that under the current lockdown restrictions such activity is **not lawful** on the basis that *"no person may leave or be outside of the place where they are living without reasonable excuse"*. **The delivery of leaflets by volunteers does not constitute a reasonable excuse.** If a council uses a paid-for delivery service then that would be classified as work, which is permitted. Superintendent Elliot Foskett, who is the police operational lead for Covid in Northamptonshire says *"On 29 March 2021, there is no longer a legal requirement to remain at home, so that would be the date that it would, in my view, be legal to undertake leafleting activity"*. If preparations are made in advance, leafleting after 29 March 2021 will just about leave time to promote candidacy for elections (close of nominations 8 April 2021) and annual parish meetings (which must be held between 1 March and 1 June).

That's all for this week. I hope you enjoy a sunny weekend!

Best regards,

Danny.

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Danny Moody

EASTON ON THE HILL PARISH COUNCIL MEETING

DATE: 23/2/2021

SUBJECT: Leasing part of the Playing Field land to the cricket club –
FOLLOW UP REPORT AFTER CONSULTATION WITH RESIDENTS

1 Introduction and purpose of report

- 1.1 The Parish Council has recently received official title ownership of the Playing Field after a long time of applying and getting it registered with the Land Registry
- 1.2 This now means that the land could be leased out if that is what the residents and council feels is the right thing to do. The financial regulations require that a report be provided to council in respect of valuation and condition of the land and with a business case including an adequate level of consultation with the electorate – see 5.6.
- 1.3 The value of the land was registered at £39,000 so the Cricket Club portion would be around £10,000. The condition is deemed good grassland but of poor agricultural quality due to thin depth of soil. There could be restrictions on getting planning permission for any change of use and unlikely be allowed to be used for development given its location.

2 Recommendations

- 2.1 That the report is received and noted, and the options at Appendix B are fully considered with the consultation results attached.
- 2.2 That the Council votes on each of the options. Option 2 is recommended.

3 Background

- 3.1 The cricket club has been using the area of the Playing Fields known as the outfield and wicket for over 40 (not 60 as previously written) years. There has been no official arrangement in place in terms of a lease or licence although it was understood that the Parish Council owned and managed the whole area and allowed the cricket club to operate the club there. The public continue to have access to the land where the cricket club is and only avoid the area at times of matches (except the wicket which is avoided at all times.)
- 3.2 The Parish Council created a working party to look at a Village Plan in 2017, starting in 2015, consulting the residents on what it would like to see in the future of the community and what changes for the better could be made. Under “Recreation and Leisure”, there was overwhelming support of those attending the focus group meetings for an effort to **reinvigorate the Sports and Playing Fields**. A recommendation was to develop a plan to relocate the sports fields or, if this was not possible, to **redevelop and upgrade the existing site** - which included the cricket club.
- 3.3 The land known as the Playing Fields was not registered in the Parish Council’s name and so a process was started to register the ownership of the land with the land registry in order that changes and improvements could be made. A Playing Fields Working Party was formed to look at what improvements residents wanted to see at the Playing Fields and recommendations put to the council in February 2020. The ownership was registered in October 2020 and grants applied for improvements to be made and these have started. The cricket club was not

included in these recommendations. (The PC needed to prove ownership of land before it could lease it out.)

- 3.4 The Cricket Club cannot apply for improvement grants in its own right as it does not own the land or have long-term tenure of the land it uses. See report from the cricket club below, appendix A.
- 3.5 In order to provide long-term tenure and stability for the cricket club and continued sports use of the land, it could make sense to now formally lease out the land to the cricket club.
- 3.6 The council must authorise any leasing out of its land, once the full business case is provided and the electorate consulted.
- 3.7 The council has included the improvement of the Playing Fields on the agendas of their meetings for over a year and discussed it at many council meetings. The issuing of a lease to the CC has been the accepted route and no alternatives put forward.

4. Proposal

- 4.1 That the consultation with the electorate (to ensure that they are in agreement with a long-term arrangement for the cricket club) is considered and that there is not an alternative, better use of the PC land and that a lease be issued.

5. Points to consider

- 5.1 The club has been a main user of the land since the 1970s with no formal challenge to the PC for an alternative use.
- 5.2 It is important to continue the recommendation made from the last consultation with the residents in 2016 to upgrade and improve the sports fields. A lease would enable the tenants to apply for funding to improve the club's facilities and - membership opportunities and long-term position of the club for investment.
- 5.3 There is planning permission already in place for change of use to recreational activity with parking to be provided for up to 15 cars.
- 5.4 There is enough space at the Playing Fields to accommodate the cricket club and other sports if the need arises. The social element a sports club brings is important aspect of community cohesion and children can be encouraged to participate in sports and exercise.
- 5.5 The cricket club has a representative on the Playing Field Improvement Committee and is involved in improving the surrounding area and helping to maintain the boundaries etc
- 5.6 There has now been a consultation with the electorate about whether they support the provision of a lease or have alternative ideas. There were 35 responses and 34 were in agreement of the provision of a lease and one was against. Responses came from a cross section of the community. See attached redacted summary of responses to consider.

6. Options/alternatives – see below appendix B.

7. Staffing Policies

N/A

8. Financial Implications

- 8.1 There are financial implications in terms of receiving rent from the leasing out of land and the drawing up of a lease by a solicitor – half the costs will be met by the cricket club, a fixed cost fee of £925 between the club and the PC has so far been agreed by the solicitor. Rent has been suggested as a peppercorn rent of £10 pa. It needs to be considered whether there is a viable, beneficial financial alternative to be gained from not issuing or issuing a lease.
9. **Policy Implications**
N/A
10. **Health and Safety Implications**
10.1 These will be included in the terms and conditions of the lease.
11. **Reporting Officer – Jenny Rice, Clerk and RFO.**

Appendix A

Cricket has been played in Easton on the Hill for over a century. The original ground was on the A43, near Cliffe Road, but in the 1960's the opportunity arose to establish a village cricket club on the site of the current playing field, opened by the Parish Council.

Since the early 1970's, when the cricket pavilion was donated to the club by Stamford school, Easton on the Hill cricket club has played on the playing field, with a mixture of Saturday, Sunday and midweek cricket being enjoyed. There have been unofficial agreements given to the cricket club in the past, with the parish council affording the cricket club the opportunity to play at the playing field without paying any rent. This opportunity was also afforded to the now defunct Easton Eagles Football Club for a number of years too. In return for use of the field the cricket club, with the help of supporting local farmers, has regularly kept the cricket outfield grass to a high standard and trimmed the hedgerows.

Since 2017 the cricket club has sought to re-invest in the club, after years of minimal cash outlay and the current committee identified the need to spend around £70k in order to bring the cricket club up to modern, safe standards for recreation and play. A reasonable amount of the money required has been raised by the club to refurbish the damp/ rotten pavilion, install new practice nets, purchase ground maintenance equipment and second hand covers. The recent £10k rates rebate payments due to CoVid 19 has also allowed the club to install a fence along the hedgerow (vital in protecting the field from rabbit invasion and also reducing time spent looking for cricket balls during matches) and around the nets, which are constantly attacked by rodents. In the spring of 2021 we will also see delivery of new sight screens, which have been an issue for many years.

In order for the cricket club to continue to thrive and invest in facilities the club now needs to secure a lease from the Parish Council. There are further funding avenues available to pursue, however a long term lease for the ground is required in order for the cricket club to do this and the investments still required are;

- Installing a new electrical supply to the pavilion (£20k).*
- Laying an artificial wicket for midweek and junior cricket games (£7k).*
- Replacement of the second hand covers (£6k).*
- Installation of separate changing and shower facilities for umpires (£5k).*

It must be stressed that the installation of the electrical supply is the most important of these required investments and providing this would also benefit the village hugely, as the electrical supply would be replaced to the whole field. Currently there is no

electricity at the field at all, meaning the hire of generators for the cricket club to operate and for any other event to take place at the playing field.

In summary, the provision of a long term lease to the cricket club will allow the club to seek funding for many required projects, which would benefit the whole village directly and enhance the potential use of our playing field for all villagers.

Appendix B

OPTIONS AND ALTERNATIVES FOR USE OF PARISH COUNCIL OWNED LAND CURRENTLY USED BY THE CRICKET CLUB AT THE PLAYING FIELDS AT EASTON ON THE HILL

	PROS	CONS
OPTION 1 Sell the land to the cricket club already in situ for their continued use.	CC can have total control over the land and its use. Possible financial benefit from selling an asset however value restricted by limited options.	Public access rights reduced and could be diminished over time. Cost to CC could be too much to buy and maintain the land. No control over use of land in the future. Could be planning restrictions
OPTION 2 Lease the land to the cricket club already in situ on a long-term basis	The CC have more stability of location and can invest by applying for more grants themselves and improve the facilities for all. The PC still retains some control over the land and its use and retains rights of public access. Keeps the sports club going whilst improving and maintaining good relationships with the CC via formal arrangements and terms and conditions. Meets the recommendations from the resident survey/Village Plan in 2017.	Cost of issuing a lease (split between PC and CC) Complicated arrangements over public access prove too hard to manage easily. Loss of options for land use by the PC for (25) years.

	<p>There is still space at the playing fields for other equipment and sports clubs if required.</p> <p>Investment in the club could bring other benefits to the village and combine facilities for other sports to operate more successfully.</p>	
<p>OPTION 3 Provide the cricket club in situ a license to use the land for cricket.</p>	<p>There can be a set of rules agreed to manage the use of the land by the CC.</p> <p>The use is retained for the public and sports activities.</p>	<p>A license is only short-term and provides no stability for investment.</p> <p>Grants cannot be applied for by the CC as they have no long-term tenancy or ownership.</p>
<p>OPTION 4 Continue the unofficial arrangement in place now and allow the cricket club use of the land still.</p>	<p>No expense involved.</p>	<p>No long-term arrangements for the CC to apply for grants themselves and opportunity to invest.</p> <p>PC could apply for grants for them but more work, not so specialised, could conflict with other expenditure in village.</p> <p>No formal arrangements in place with terms and conditions agreed for smooth operating.</p>
<p>OPTION 5 Use the land for other sports or another use and force the cricket club to relocate.</p>	<p>More space and opportunity for other recreational activities for all residents.</p>	<p>Cricket is embedded in the history of the village and this would be lost.</p> <p>Goes against the Village Plan recommendations and residents' comments to improve and develop sports facilities in the village.</p> <p>The same issues would exist with other clubs/sports.</p>
<p>OPTION 6 Lease the land to other parties for sport or other use.</p>	<p>Opens opportunities for different sports. (There is room for cricket and other sports too)</p>	<p>The history and tradition of cricket playing in the village could be lost and community cohesion and relationships and investment opportunities destroyed.</p>

		More problems could evolve with new clubs and people.
OPTION 7 Sell the land for agricultural purposes or apply for a change of use and sell the land for development – see considerations from surveyor below.	Financial benefit to PC	<p>Goes against the Village Plan recommendations and residents' comments to improve and develop sports facilities in the village. Cricket club would have to relocate meaning the loss of team sport in the village</p> <p>The history and tradition of cricket playing in the village could be lost and community cohesion and relationships and investment opportunities destroyed.</p> <p>Possible planning permission change of use needed and development unlikely to be permitted given its location.</p>