Minutes of the meeting of Easton on the Hill Parish Council (PC)

held on Monday 9th November 2026 at 7pm, Village Hall, New Road, Easton on the Hill.

Present Cllr A Davey (Chairman), Cllr D Mitchell, Cllr J Stephenson and Cllr Woodman (Vice Chairman) plus the Clerk: Mrs J Rice.

There were 2 members of the public present.

26/85	**APOLOGIES FOR ABSENCE**	
	To receive apologies sent to the Clerk and to note reason where given and accept, or not, according to the attendance policy. The Clerk received and noted apologies from Cllr Garner, Cllr Holwell, Cllr Kendall, Cllr Lyons and Cllr Tungate, which were not accepted in line with the absence policy. Cllr Cox did not attend. Ward Cllr S Fairhall had sent apologies that were not picked up before the meeting.	
26/86	**DECLARATIONS OF INTEREST**	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. **Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is a legal requirement and will require that the member withdraws from the meeting room during the transaction of that item of business).** There were no declaratrions of interest made.	
26/87	**PUBLIC PARTICIPATION**	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. One member of the public asked about the walkabout sessions and these were explained. They also mentioned that the next possible speed review is March 2027, which the Parish Council can request. It was noted that the police will not support speed checks at the moment. They noted the moving of Froments that might impact the speed of vehicles. They also asked about tree replacement at Spring Close and that a nut that they had planted from a squirrel there had grown and the Parish Council is welcome to the tree, for which they were kindly thanked. They also wanted to pass on their congratulations to Kevin Cox and everyone else involved for his Cash4cans project, however noted his absence at the meeting.	
26/88	**MINUTES OF THE LAST MEETING**	
	To confirm as accurate the record of the minutes of the last meeting held on 12th October 2026, previously circulated. Chairman to sign. The minutes were noted as a true record and duly signed by the Chairman.	
26/89	**REPORTS FROM COUNCILLORS**	
	89.1	**Checkers reports/village maintenance /salt bins/defibrillators/traffic speed control measures** **a. To receive defib and Spring Close checker reports from Cllrs, including any outstanding check forms Jun to Sept, and resolve any maintenance needed. November checker is Cllr Mitchell.** There were no new forms but the defib will be checked as soon as possible due to the reporting safe usage requirements. Action Cllr Stephenson, Cllr Mitchell, Cllr Woodman **b. Traffic - to note any feedback from enquiry to emergency services re parked cars in congested streets.** Cllr Davey reported his concerns had been passed to the team who may visit to check the layout. **c. To note resident comments re Westfields speeding and resolve action.** It was resolved that a speed sign will be moved to a suitable post in Westfields due to speeding concerns, however they do not appear to affect the data at present. Action Cllr Woodman **d. To consider checking grit bins content and resolve filling if needed.** There are to be checked as part of the asset checks. Action Cllr Garner
	89.2	**Parish Path Warden (Cllr Woodman) To receive details on the job description and resolve any activity or help needed.C/F.** It was noted that Public Rights of Way are periodically checked by Cllr Woodman.

Signed by Chairman_____ Date_____

	89.3	**Village Hall (Cllr Lyons) To note any update from the PC representative Trustee.** It was noted that a new Chairman and a new Trustee have recently been appointed.
	89.4	**Police Liaison Representative (PLR)** - **To hear feedback from the meeting with Lee Baron, MP, re policing issues.** Feedback was provided from the meeting and a further high level meeting with the police will be requested due to the crime evidence provided and little action seen. It was noted there was some support for the negativity around the EV chargers. - **To hear any more updates from the PLR.** The PLR was not present.
26/90	**PROJECTS**	
A/ PLAN	**90.1**	**To receive and note feedback/update from sub-group on new action plan from survey results and budget ideas.** It was noted that the sub group will not meet again due to the agreed projects arising from the resident survey, which will not be formulated into a separate action plan..
	90.2	**To note date and list/route for walkabout day with Highways on 17/11/26 plus separate resident "reporting issues" session on 24/11/26.** The dates were noted and a route/issues to raise were agreed. Action All
CCTV	**90.3**	**To receive and note update from CCTV working group.** This will be C/F as Cllrs not present.
EMAIL	**90.4**	**To receive and note summary of email provider comparison and resolve action, herewith.** The report was received and noted. It was agreed to stick with Vision ICT for this coming year due to time constraints and consider new providers in the future. Action Cllr Stephenson and Clerk.
LAND REG	**90.5**	**To receive and note update from Land Registration agent and resolve action. To follow.** The update was only that the company has started to look at the data provided but did not have enough to report back yet.
26/91	**ALLOTMENTS**	
	91.1	**To note update on allotments (one vacancy) and hedge trimming quotes and resolve action.** The verbal update was received and quotes discussed. It was decided to accept one quote for £550 to tackle the work needed now. Action Clerk
26/92	**TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman, plus Cllr Tungate Climate and Action Champion. (Last tree survey Aug 2025)** **1. To note Poplars removed and also storm damaged tree.** This was noted, plus the replacements will be planted when the trunks have been removed. **2. To receive update on quote for pond clearance and resolve, £1440 per day x 2-3 days work.** The limited information was noted and it was resolved that more details on alternatives/what is involved is needed before a decision can be made. Action Clerk 3. **To agree to winter tree survey asap (proposed 7/12/26) and agree walkabouts after high winds.** This was noted and an ad-hoc checking process (only) agreed, plus ask residents to report issues. **4. To receive and note update from the Climate and Nature Champions Focus Group and note AGM meeting 23/11/26.** The clerk reported that the notes are on the NCALC website, but the CAN Cllr was not present. **5. To receive and note any more updates and report, herewith.** There were no more updates.	
26/93	**PLANNING COMMITTEE (Cllr Mitchell, Cllr Stephenson, Cllr Woodman, Cllr Tungate)**	
	93.1	**To note recent applications from the Local Planning Authority website https://publicaccess.northnorthants.gov.uk/online-applications/** These were noted.
	93.2	**To decide response to:** **1. 26/02865/FUL Proposal for a S/S extension to the rear façade, a new side entrance to eastern façade. Re-instatement of rear ground floor historic openings with new timber doors, replacement of rear F/F windows with conservation appropriate timber casement windows, reduction of northern boundary wall height at 5 The Lane. Deadline extended to 10/11/26.** It was decided to send support for this as it is mainly at the rear and in keeping. **2. 26/03059/LBCListed building consent for replacement existing double glazed timber windows and external doors with new heritage-style double glazed timber windows and doors and installation of solar photovoltaic panels at 16 Church St. Deadline**

Signed by Chairman_____ Date_____

		19/11/26. It was decided to send support for this due to the environmental benefits and style being in keeping. 3. **26/03094/HFUL Installation of solar panels on detached garage at 16 Church St, deadline 24/11/26.** As above 2.
	93.3	**To note updates to previous applications:** These were noted. 1. **26/02666/HFUL erection of garden studio incidental to existing dwelling house at Clock House, 50 Church St.** Awaiting decision. 2. **26/02754/HFUL replacement windows, doors and rooflights at 48 Church St.** Awaiting decision.
	93.4	**To agree accuracy of last planning committee meeting minutes of 9/3/26 and Chairman to sign, herewith.** The minutes were not available to agree or sign – C/F. Action Clerk
26/94	**PLAYING FIELD, PAVILION, PLAY AREAS, WOODLAND AREA**	
	94.1	**Contractor, Health and Safety – to receive and note list of work, herewith, and agree expenditure of any new works and future work/hours details – check status for Woodland notice board, mural, directional sign/post, new bench.** The list was received and noted. It was agreed that the shower will be re-checked, the car park will be added to the GMC check list and Jeff will be asked about the notice board. Action Cllr Davey, GMC, Clerk
	94.2	**To hear update from ACC cricket club on their hire agreement and decide rent amount for 26/27, and note latest water bill is £559 compared to last year of £148. Recommend cricket club pay for own water in future.** It was noted that there is no signed agreement for next season and that a new hire cost is needed. A calculation was made and it was agreed the new charge will be £425 per month. Action Clerk
	94.3	**To hear feedback from meeting with Ward Cllr about playing field improvements, new mower, roller and perimeter fence and resolve action (maybe considering Magna Park grant opportunity, circulated, first deadline 13/11/26).** There had been no report received and the Cllr not present therefore not enough information to proceed.
	94.4	**To receive and note plea from Kingscliffe's juniors coach to (exceptionally) play at Ketton on 14/11, 21/11 plus possibly December dates and resolve.** It was noted that the club had since gone elsewhere.
26/95	**CLERK CORRESPONDENCE /INFORMATION TO NOTE/DECISIONS:** - **Tree branch over Stamford Road – removal, possibly Burghley Estates.** The Clerk reported that this has since been sorted, so assumed to be Burghley.	
26/96	**COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS** - **To suggest and agree any specific items for December's What's on the Hill.** Suggestions include tree reports, Cllr vacancy, Allotment vacancy and 24/11 session if not too late. Action Clerk - **To receive and note update following resident representation on EV chargers in Church St and subsequent meeting with NNC leader and locations submitted. To resolve any more action needed.** It was noted that the NNC Leader accepted the issues with the EV chargers and has requested a follow up meeting and alternative sites have been put forward as requested. Cllr Stephenson noted another option that other councils do of flush, safe channelling across the pavement for residents without off street parking opportunities. Action Cllr Davey to pass on - **To note Freedom of Information request sent from resident to NNC, copy to PC.** This was noted. - **To decide to look into preparing an emergency plan for the Parish.** It was agreed that this was a good idea to do for emergencies eg power outages; help for vulnerable people, village volunteers list, helpful contacts etc. Action Cllr Woodman to attend the training on 19/11/26.	
26/97	**GOVERNANCE, TRAINING AND FINANCE**	
	97.1	**To receive end of October finance report (herewith) and internal financial checks and resolve any queries, herewith.** The clerk's report was received and noted. The Clerk reported the basic budget still slightly under by 3% and a healthy bank balance of 43.7k with a predicted general reserve of 22k, depending on spend to end of year.
	97.2	**To agree any new training required (details circulated), and feedback on any training or meetings attended – NCALC conference C/F.** **Insurance Co free training sessions – tree liability and risk mngt** There was no training requested.

Signed by Chairman_____ Date_____

	97.3	**To receive all annual summer asset checks completed and resolve any actions needed C/F.** Cllr Woodman gave in a form and other Cllrs have theirs to do still. To chase and C/F.	
	97.4	**To receive and note draft budget and discuss queries and changes and resolve action, herewith.** The budget was discussed prior to full council meeting and a draft budget with the notes will be circulated for the December meeting, with decisions to be made on project ideas and costs, plus hire cost income inclusion all impacting the precept. Action Clerk	
	97.5	**To receive and note any Councillor co-option applications and resolve action.** There were no new applications.	
	97.6	**To receive and note updated expenses policy, herewith, and agree new mileage rate.** The policy was agreed.	
	97.7	**To receive and note Operation London Bridge protocols.** The Clerk outlined the likely role of the council in such situations.	
	97.8	**To resolve reversing decision item number 26/74.9 due to new information received.** It was resolved that due to there being no venue currently available on a Wednesday evening or new proposal received, and staff contract issues, the decision to move the date and venue of meetings will be reverted.	
	97.9	**To note Emergency Planning is recommended, plus resident enquiry and resolve action to address.** This was noted and dealt with above 26/96.	
	97.10	**To exclude members of the public for reasons of confidential business.** There were no members of the public present. **To hear staffing committee feedback and resolve recommendations or otherwise.** The Clerk left the room whilst the staffing committee fed back their recommendations and a decision was made. The Clerk returned and it was explained that the recommendations of the objectives and to advance the payscale one incremental point from April 2026 were agreed. **To invite members of the public to return to the meeting.** N/A.	
26/98	**ORDERS FOR PAYMENT To agree payments to be made as follows. The invoices have all been examined, verified and certified by the Responsible Financial Officer (RFO) and are to be signed by the Chairman;** The payments were all agreed except 98.12.		
	98.1	Clerk reimburse for expenses. (£26 home office, £8.49 microsoft, plus mileage £2.70)	£37.19
	98.2	HMRC employer NI payment and employee tax/NI payment for November 2026.	£177.25
	98.3	Valda Street lighting bill as per contract, paid by direct debit. And Yu Energy for The Briers	£302.96 and £24.96
	98.4	Smartest Energy pavilion elec paid by DD	£56.21
	98.5	Village hall hire October	£25
	98.6	Clerk salary/hours payable 30/11/26 less tax and NI plus back pay if resolved	£1086.38/£192.5
	98.7	Multipay card monthly fee and Unity bank charges, monthly	£3/£7
	98.8	T Cowling for Grounds Maintenance Contractor invoice for October	£294
	98.9	K Cox Handiman for grass cutting etc in October	£561
	98.10	Wave water bill by direct debit	£558.97
	98.11	Vision ICT hosting emails/website, SSL Certificate due 3/12/26 and domain fee	£635.23 & £30
	98.12	Parish On Line subscription to maps	£48 not agreed
	98.13	Kedel recycled boards for new seat	£214.79 paid
26/99	**DATE OF NEXT MEETINGS** It was noted that the next full council meeting is on Monday 14th December 2026 at 7pm in the village hall.		

Signed by Chairman_____ Date_____