

# MINUTES OF THE PLAYING FIELD MANAGEMENT COMMITTEE MEETING OF EASTON ON THE HILL PARISH COUNCIL

held on Wednesday 2<sup>nd</sup> August 2023 at 6.30pm at the pavilion, Ketton Drift, Easton on the Hill

**Present:** Councillor members Cllr P Bates, Cllr T McAllister.

Non-Councillor members: K Cox (Chairman), J Hope, S French-Stanton (left at 19:50, item 34), P Nottingham, D Greaves and Mrs J Ward

Clerk : J Rice

Members of the public: W Wright (arrived 18:34) and R Pye (Wittering Premier Football Club)

At the start of the meeting, the Chairman reminded everyone to be civil in their dealings with all members.

<b>PFMC/28</b>	<b>APOLOGIES FOR ABSENCE</b> To note apologies received by the Clerk. Apologies were received from F Boulter and H Carpenter.
<b>PFMC/29</b>	<b>DECLARATIONS OF INTEREST</b>
	<i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> There were no declarations of interest made.
<b>PFMC/30</b>	<b>PUBLIC TIME.</b> Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. <b>To hear from sports clubs interested in hiring the facilities next season; Blackstones and Addida, if present.</b> The Sports clubs will be invited to the September meeting instead as too busy for this one. The Football Club members will wait for the relevant item and be invited to speak then.
<b>PFMC/31</b>	<b>MINUTES OF THE LAST MEETING</b> <b>To receive and agree as correct the minutes of the PFMC meeting on the 5th of July 2023, herewith. Chairman to sign the minutes.</b> The minutes were agreed as a true record and duly signed by the Chairman. The terms of reference are to be updated and uploaded to the website. <b>Action Clerk</b>
<b>PFMC/32</b>	<b>MEMBERS/STRUCTURE OF THE COMMITTEE</b> <b>1. To note resignations from Cllr Woodman and Cllr Watson. New Parish Councillor members to be requested in September unless needed beforehand.</b> It was agreed to ask for 2 new Councillor PFMC members at their September meeting, if not needed beforehand. <b>2. To receive and note/discuss idea on committee structure and work areas assigned to subgroups.</b> It was agreed to form sub-groups for specific areas of work: Social media – Clerk to be added as admin to the FB group. Woodland Area – Trees and Greens to be asked, plus J Ward, J Hope and D Greaves (resigned later – see below – but will help) Fundraising/grant opportunities – Cllr McAllister Maintenance – P Nottingham Working group for pavilion/handover – K Cox, P Nottingham, P Bates, J Ward, T McAllister, S French-Stanton with the Clerk as admin support. A 5 year plan – J Hope, D Greaves (resigned later – see below) and K Cox. Other sports clubs using the playing field – K Cox
<b>PFMC/33</b>	<b>HANDOVER OF PAVILION AND ASSOCIATED EQUIPMENT</b> <b>1. To receive and note update from Parish Council meeting, actions since the meeting and current state of play, including power supply, informal building survey feedback, circulated.</b> An update was given on the power supply, survey issues and other related issues, ie security. It was agreed that new padlocks and keys are needed and will be purchased and a list of keyholders agreed. It was noted that too many people have access at present and the caretaker is willing to be a key holder. <b>Action K Cox</b>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	<p><b>2. To agree a working party to devise an action plan for a future maintenance and business plan to present to Parish Council and an interim plan/arrangement.</b></p> <p>A working party was agreed – see above members. A working meeting will be held to go through the issues raised in the informal survey and make a plan with costings to bring back to the next meeting. It was agreed that a formal, paid survey is not needed at this stage and the Parish Council will be advised in the business case in due course.</p> <p><b>Action Working Group/Clerk</b></p> <p><b>3. To agree costs to be paid to ensure running and management is safe and legal in the medium term, as agreed by Parish Council.</b></p> <p>It was agreed to get costings to make the damp sockets safe asap and the bar license will be investigated however R Pye informed the meeting that they have a license that will cover them at the pavilion for now but will apply for a Club Premises Certificate. A copy was asked to be sent to the Clerk and the PFMC may want to have its own license at some point for local events. (This was changed later after the meeting.) It was noted that Cllr Nicol will also investigate the situation based on previous experience. The insurance quote to add the building and contents plus equipment of £131.45 was accepted and will be added asap and the cricket club one cancelled. A budget of £500 was agreed for urgent and necessary works. <b>Action Clerk, WPFC and T Nicol</b></p>
PFMC/34	<p><b>S French Stanton left the meeting at 19:50.</b></p> <p><b>PWLB SURVEY RESULTS</b></p> <p><b>To receive and note the full results of the recent survey on playing field developments and Parish Council summary published.</b></p> <p>The survey results had been circulated to PFMC members and summarized at the last PC meeting. K Cox expressed disappointment that the Parish Council had made the results summary public, before the PFMC had their August meeting to discuss them. Some other PFMC members supported this view. The outcome being that the response rate was too low to take on board and use the statistics for such a major decision. There was strong opposition to a public loan in some comments too and some said that if more improvements are done, it should be funded with grants/fundraising, although some said no more was needed. There were lots of comments that The Drift access road is in need of repair. It was agreed that the PFMC is not responsible for this, it is in the PC remit.</p>
PFMC/35	<p><b>WITTERING PREMIAIR FOOTBALL CLUB (WPFC) AND OTHER SPORTS CLUB HIRERS</b></p> <p><b>35.1 To receive an update on the hiring arrangements for WPFC to hire the pitches and agree requirements and terms for pavilion hire.</b></p> <p>It was agreed that the new hire agreement would be drawn up as part of the business plan when costs are all known and quantified/agreed. W Wright confirmed they pay for quite a lot extra now, around £135pw, plus the pitch fee, and would hope it to be similar as the club could not be sustained otherwise. Some information on other clubs hired out in the area was shared and it was noted that it should not cost the residents of Easton money to allow the sports facility. Mr Wright confirmed the club is keen to support the village and it was noted 2 players now are from Easton. He hoped it would be a good facility for the village and open up opportunities and benefit all. It was further noted that, despite some people’s opinions, there had always been players from outside the village.</p> <p><b>35.2 To receive and note request from Billy, WPFC, to move the pitch nearer to the pavilion and create an artificial wicket and resolve decision.</b></p> <p>W Wright explained the request, previously circulated, and why it would be better in their view. A vote was taken not to allow a move of the pitch but leave where they are, mainly due to the current number of wickets.</p> <p><b>35.3 To receive and note idea from Billy about club name change and resolve response.</b></p> <p>W Wright explained their idea to change to include Easton in the name and try to integrate the club more. It was agreed for them to decide and re-visit the decision for next season. <b>Action WPFC</b></p> <p><b>35.4 To discuss proposals from other clubs and resolve feedback/action.</b></p>
PFMC/36	<p><b>DIRT TRACK PROPOSAL</b></p> <p><b>To hear from resident about a dirt track proposal and resolve action/decision.</b></p> <p>This will be carried forward as those involved were not able to make the meeting. <b>Action Clerk</b></p>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

<p><b>PFMC/37</b></p>	<p><b>WOODLAND AREA</b>  <b>To receive and note updates including from visit from Rockingham Vision. To agree any new actions.</b></p> <p>D Greaves reported that the Rockingham Vision contact had made some flexible suggestions but made it clear that the PFMC/PC needs to have a plan itself for the area and what is wanted from it – ie if more diversity and nature recovery, more Hawthorne needs to be removed to allow this. There is another meeting in September where a plan will be formulated and the PC will be asked if the Trees and Greens will also be involved. <b>Action Woodland group and TAG/Clerk to put on PC agenda.</b></p>
<p><b>PFMC/38</b></p>	<p><b>ROSPA PLAY EQUIPMENT SAFETY REPORTS</b>  <b>To receive and note recent reports and agree summary of actions, herewith.</b></p> <p>The RoSPA reports had been circulated and summarized with a few minor issues that are being dealt with. Some recommendations are not necessary as the equipment is older than new regulations. It was agreed that the old slide should remain despite extensive corrosion and that the Caretaker is asked to descale and repaint. <b>Action Clerk</b></p>
<p><b>PFMC/39</b></p>	<p><b>NEW BENCHES</b>  <b>To note requests made for new benches around playing field and resolve action/purchase.</b></p> <p>It was agreed that due to requests recently and previously made, new benches with arms/backes will be investigated for costs and a decision on which type will be made next time. <b>Action Clerk</b></p>
<p><b>PFMC/40</b></p>	<p><b>FINANCE</b>  <b>To note finance report and current budget situation and resolve any queries.</b></p> <p>The current situation is similar to last time in that the project spend is still unallocated of £3250 last year and £5500 this year and the other budget headings are on track.</p>
<p><b>PFMC/41</b></p>	<p><b>ORDERS FOR PAYMENT; To note/agree any new payments to be agreed.</b></p> <p>An invoice will be submitted for the removal of the swings of £150, previously agreed by the PC. The insurance premium will be paid and an extra £500 for urgent or necessary works was also agreed – see above, plus the new padlocks.</p> <p>It was noted that the grant claim was in hand for the goals recently paid for and received. A query was raised about expenditure for moving the dirt recently as it was not agreed beforehand, but then it was noted it would not be claimed. It was agreed that all actions/expenditure must be agreed by the PFMC or PC as appropriate before they take place, as per the terms of reference. <b>Action Clerk</b></p>
<p><b>PFMC/41</b></p>	<p><b>TO AGREE THE DATE AND TIME OF THE NEXT PFMC MEETING.</b></p> <p>Proposed and agreed as 6<sup>th</sup> September 2023 at 6.30pm in the pavilion. Other dates were confirmed as 18/10, 29/11 and a new date of 10/1/24.</p> <p>It was agreed to check the Liaison Rep role between the Football Club WFC and the PFMC/PC as being a Councillor or as an individual and who best to do this role. <b>Action Clerk</b></p> <p>At the end of the meeting, D Greaves resigned from the member position she was recently appointed to. She will confirm it in writing but it was accepted at the meeting and agreed to be minuted.</p>

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_