

Minutes of the meeting of Easton on the Hill Parish Council held

on 11th July 2022 at 7pm in the Village Hall, Easton on the Hill

Present: Cllr Bates, Cllr Cherry, Cllr Firth, Cllr Green, Cllr Holwell, Cllr Lawson, Cllr Mountain, Cllr Nicol (Chairman), Cllr Watson and Cllr Woodman. Clerk: J Rice

Members of the public; one; Mrs E Cox

22/33	APOLOGIES FOR ABSENCE	
	<p>To receive apologies sent to the Clerk and remind Councillors that they need to be sent to the Clerk before the meeting. No apologies received by the Clerk. Cllr McAllister sent apologies via Cllr Woodman.</p>	
22/34	DECLARATIONS OF INTEREST	
	<p>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There is no dispensation in place for Councillors with allotments. There were no declarations of interest made.</p>	
22/35	PUBLIC PARTICIPATION	
	<p>Arrangements were made for the public to join the meeting. A max of 15 minutes was permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy and remind Councillors of one of the Seven Nolan Principles of Public Life. The Chairman reminded everyone that this was the last meeting before a summer break (no meeting usually in August) and re-iterated the Nolan Principle of Objectivity. He reminded the public to show due respect and expected Councillors to in return. Mrs Cox asked if the Council was remembering the Queen's Platinum Jubilee in any way. The Chairman said there had been all the celebrations and the Council had planted trees as part of the "Plant a tree for Jubilee" and said that there had been a recent donation of an Oak tree which could be used to mark the occasion with a plaque and can be discussed later on the agenda.</p>	
22/36	MINUTES OF THE LAST MEETING (previously circulated)	
	<p>To confirm as correct the record of the minutes of the meeting held on Monday 13th June 2022, previously circulated. Chairman to sign, herewith. The minutes were confirmed as a true record and duly signed by the Chairman.</p>	
22/37	MATTERS ARISING from previous meeting. The Chairman updated the Council on the new signs – NNC are looking to source a pole and install them at less cost than if done by the Parish Council.	
22/38	GOVERNANCE, FINANCE AND TRAINING	
	38.1	To receive and note finance report and internal checks to end of June 2022 and resolve any queries, herewith. This was received and noted with no queries.
	38.2	To receive and note updated Parish Council Action Plan (herewith) and resolve to finalise. C/F from previous meeting. Cllr Nicol has made some comments on his version and as there were no other comments, he will amend and re-circulate for the next meeting. Action Cllr Nicol/Clerk
	38.3	To note asset checks allocated to be done by September meeting and resolve any queries. The Clerk re-iterated the requirement by the next meeting and there were no questions or concerns. Action Cllrs on the list circulated.
	38.4	To receive and note training courses on offer and resolve any bookings/expenditure, circulated. There were no new booking requests.
22/39	PLAYING FIELD MANAGEMENT COMMITTEE (PFMC) Cllr Bates, Cllr Cherry, Cllr Watson and Cllr Woodman, plus K Cox, D Davenport and a Cricket Club committee member, CRICKET CLUB AND THE DRIFT	
	39.1	To receive update from PFMC activity including Caretaker role, work at the PF, gazebo/seating, new hire contracts and issues with abuse and dogs in play area. Cllr Watson updated the Council on the successful Caretaker appointment of Jerry Rawlinson, the new gazebo being on order and the recent problem of dogs being in the play area and abuse to visitors. He explained the PCSO has been involved and the play area gates have been sorted to allow

Signed by Chairman _____ Date _____

		enforcement of breaches of the Public Spaces Protection Order. Cllr Watson said he was encouraged by future Cricket Club involvement. Cllr Cherry mentioned a new grant funding stream that will match fund any money raised by crowdfunding up to 10k and will send round details. Action Cllr Cherry
	39.2	To note latest ROSPA report recommends the same for the old swings and therefore previous Parish Council decision to remove based on safety and insurance still stands. Report attached. PFMC to action. Cllr Nicol reiterated the discussion from the last meeting when the PFMC was to reconsider the position on the old swings based on the new ROSPA report before potentially bringing the issue back to the PC if they wish to amend the previous decision to remove them. The Clerk stated that the new play safety report had not changed and still recommends removal of the swings and as they are also now a year older, there is nothing to review and should be removed, as previously agreed, on safety and insurance grounds. It was agreed to wait for the next PFMC meeting on 2/8/22 for the committee to review the report and maybe bring the issue back to the PC in September. Action PFMC/Clerk
	39.3	To receive the amended proposal regarding the Parish Council applying for a grant for electricity to be installed in the playing field/pavilion and resolve to make the application on the basis of the report, attached. The proposal was received and noted. Cllr Nicol presented 4 different options with a view to get a decision on the PC applying for a grant and on what basis. It was agreed (with no objections, one abstention) to apply for a 10k grant from Mick George, the PC to underwrite the Contributing Third-Party amount of 1.1k and also a possible further 2k maximum liability, if the ECB grant is not successful. Action Clerk
22/40	REPORTS FROM REPRESENTATIVES	
	40.1	Trees and Greens Working Party (Cllr Bates, Cllr Green, Cllr Holwell, Cllr Mountain) a) To receive feedback from litter pick/Spring Close clear up and resolve any issues. It was noted that the clear up was a success and is nearly complete. Thanks were noted to all who volunteered and helped to co-ordinate the jobs. It was further noted that CIPS are still keen to help in the future, even though could not on this occasion. It was agreed that ongoing maintenance is needed to keep the area clear. Action TAGWG b) To note Police, Fire and Crime Commissioner grant funding available, circulated and resolve if needed for TAG or TWG. There were no ideas forthcoming, however Cllr Woodman will consider it again soon and the committee can make a proposal to the PC in future. Action TWG/TAGWG c) To note offer of free Oak tree for Spring Close and agree/location if not planted at clean up. The offer was noted and that the tree has been planted, at least temporarily, until the best location is agreed. A plaque to dedicate the tree/a tree to the Queen's Platinum Jubilee will also be investigated. Action TAGWG
	40.2	Checkers reports/village maintenance a) To receive checker report for June and updated Spring Close checker form Defib checker forms were completed, and a new checker form compiled from after the clean-up. This will be updated and circulated/used for July. Action Cllr Lawson b) To receive update on pond risk assessment. A draft had been completed by the Clerk. This was further assessed at the clean up session and it was decided to install 2 signs saying "danger, deep water". Action TAG/Clerk c) To note report of open mine shaft reported to Burghley (Collyweston Parish) A resident had raised concerns, and these had been passed to Burghley and copied to Collyweston Parish for information and action. d) To receive update on the de-fib numbers Cllr Firth had investigated this and it has to be the East Midlands Ambulance Service that changes it. It was agreed to ask them and Cllr Firth was thanked for doing this. Action Cllr Firth
	40.3	Village Hall. To note AGM date changed to 12/7/22 at 7pm. This was noted and Councillors Nicol and Watson will attend.
	40.4	Vehicle Activation Devices and Traffic Working Group (Cllr Green and Cllr Woodman). a) To receive and note update on Community Speedwatch Scheme

		Cllr Woodman reported that the scheme had been advertised but the Clerk reported no volunteers had come forward as yet. The Clerk will chase Collyweston Parish for their interest and push the scheme again locally. Action Clerk b) To receive and note update on extra police checks for speeding and traffic survey reports It was received and noted that the latest traffic data to hand does not support a reduction in the speed limit or extra police checks at present. A local survey may be considered in future.
	40.5	Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain. To receive latest report, if any. Also, latest Fire, Police and Crime Commissioner Community grant opportunity, as circulated and herewith. Cllr Mountain could not attend the last meeting and no minutes were (yet) available.
	40.6	Kings Cliffe Augean Landfill site Liaison meeting To receive feedback from meeting on 22/6/22. No one could attend this meeting and there are no minutes yet.
22/41	ALLOTMENTS	
	41.1	To receive verbal update from Allotment Manager, P Bates. Letter given to all tenants. Mrs Bates confirmed that the letter regarding general issues for tenants had been delivered and that she continues to monitor the allotments.
22/42	VILLAGE WELCOME LETTER	
	41.2	To receive and note latest letter and agree any changes necessary, previously circulated. Cllr Firth had circulated this for comments. It was agreed to include only events that are promoted by clubs and organisations and that Cllr Nicol and Cllr Firth will meet to firm it up and consider taking some to local estate agents for newcomers to the village and give to residents for passing on to new neighbours. Action Cllrs Firth and Nicol
22/43	PLANNING	
	43.1	To receive and note minutes from Planning Committee meeting on 13/6/22, herewith, and responses and verbal update following meeting on 11/7/22. The minutes were noted and a verbal update from the meeting that evening given with no issues.
	43.2	To note planning permission granted for Polish War Memorial rebuild and note update on project in general, circulated. Cllr Lawson explained the permission was granted on condition of an arboreal impact assessment and he is meeting the Tree Officer tomorrow about this. He explained that the third quote for the rebuild had just been received and as the work is needed to start asap for the Polish memorial event in September, a decision was made to consider the quotes now and choose a contractor, even though this was strictly outside of the financial regulations as it was not on the agenda in full, although it is an insurance claim. The 3 quotes were noted and a decision made to go with the lowest quote, from a village business, Rutland Masonry. It was noted the difference in costs from the insurance claim is being covered by fundraising and the Polish Group community. Action Clerk to accept the quote/Cllr Lawson to liaise on the work and funds.
	43.3	To consider applications to become Assets of Community Value for the pubs, shop/PO and village hall, information herewith. Training available soon. The process was further explained and noted. It was agreed to approach the owners/landlords before any applications were made and to revisit this in September. Action Clerk
22/44	CLERK CORRESPONDENCE /INFORMATION TO NOTE: The following was noted with no further comment; a) Councillor survey for NCALC service deadline is 15/7/22, circulated. Clerk completed separate one. b) Clerk annual leave 15/7/22 to 23/7/22 and August, dates tbc c) NCALC update on Civility and Respect project and continuum, circulated. d) NCALC update on Birthday Honours List nominations, as circulated.	
22/45	ORDERS FOR PAYMENT	
	Payments were agreed as follows;	
	45.1	Reimburse Clerk for HP ink plans. New one started for e printer £2.99. Other one revised/shared with other PCs £12.06
	45.2	HMRC employer/ee payment
	45.3	Clerk mileage for June
	45.4	PDF simpli – pdf file merging, converting, editing £3.95 pm reimburse Clerk
	45.5	SSE Electricity bill as per contract

Signed by Chairman _____ Date _____

	45.6	Leics Gardens grass cutting as per contract	£570
	45.7	Room hire, village hall	£28
	45.8	NCALC subs, internal audit fee and Data Protection Officer fee Budget £749 (plus SLCC surplus £60) External audit fee still to receive.	£804.89
	45.9	Rospa play inspection	£444 paid
	45.10	ICO - direct debit for Data Protection sub fee	£35
	45.11	Clerk salary payable 31/7/22 £843.70 plus £26 home office less HMRC tax/NI £5.74 And salary 31/8/22 as per above and HMRC deduction	£863.96
	45.12	NCALC planning training courses, after agenda issued.	£91.20
22/46	RECEIPTS	To note income received;	None
22/47	DATE OF NEXT MEETINGS It was noted that the date of the next Parish Council meeting is Monday 12 th September 2022 at 7pm. (No meeting planned in August) Next PFMC meeting is 2 nd August 2022 at 8pm at the Village Hall. Next Planning Committee meeting is 2/8/22 at 7pm in the Village Hall. See website for details.		

Signed by Chairman _____ Date _____