

**MINUTES OF THE PLAYING FIELD IMPROVEMENT COMMITTEE MEETING
OF EASTON ON THE HILL PARISH COUNCIL**

held on 3rd February 2022 at 7.30pm at the Village Hall, New Road, Easton on the Hill

Present: Councillors P Bates, R Holwell and S Woodman
and Non-Councillors: B Connolly, K Cox and D Davenport
Clerk: J Rice

PFC/77	TO ELECT A CHAIRMAN OF THE PFIC To take nominations for Chairman (from Councillor members as per current Terms of Reference) and vote to elect. Cllr Woodman was proposed, seconded and all voted to elect Cllr Woodman to be Chairman for this meeting (only).
PFC/78	APOLOGIES FOR ABSENCE To receive and note apologies received by the Clerk. No apologies were received by the Clerk. Cllr Cherry, L Hallam and J Boulton were not present. There is one, current vacancy.
PFC/79	DECLARATIONS OF INTEREST <i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> To check that all members' declarations of interest have now been completed. There were no declarations of interest made.
PFC/80	PUBLIC TIME. Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings Policy. There were no members of the public present.
PFC/81	To receive and agree as correct the minutes of the meetings on 2 nd December 2021, previously circulated. Motion: To accept minutes and Chairman to sign the minutes. The minutes were agreed as a true record and duly signed by the Chairman.
PFC/82	To receive up to date situation regarding phase 2 equipment installation, fencing, seating and car park repairs. Motion: to agree plan of action. The Clerk confirmed that Wicksteed have stated the install date of the zip wire, swings, roundabout and other equipment will not be before end of April 2022. The last claim date for the remainder of the grant is 30 th April so this will need to be carefully managed. The Clerk will alert the Augean grant administrators. Action Clerk Cllr Woodman confirmed one fence has been done and the other is to be done asap. It was agreed to keep the stile however ask the contractor to change the step height or add another step if possible. Action Cllr Woodman Bench seating will be installed when the rest of the equipment is in situ and available space is known. The car park is muddy and soft and will be addressed in the spring with more grass seed and closing off in parts if necessary. Action K Cox, Cllrs Holwell and Woodman. It was noted that the presence of a Councillor on the last match day was much appreciated and will be fed back to the Parish Council via the update. The Clerk explained that new signs for the Drift will also be discussed and agreed at the next meeting.
PFC/83	To note NNC Community grant application submitted for the Woodland project of £2550, decision due/chased. Motion: to agree plan of action on any more fundraising. This was noted and further fundraising, possibly via the National Lottery, will be put on hold until the new committee is in place.

Signed by Chairman _____ Date _____

PFC/84	<p>To receive and note latest Terms of Reference for the Playing Field Management Committee w/e/f April/May 2022, previously circulated. To note interested members from current members.</p> <p>These were received and noted. Existing members present expressed an interest in continuing on the new committee or “Friends of” working party.</p>
PFC/85	<p>To receive and note overall playing field/Council budget situation and planned split of budget for PFMC from April 2022. To discuss and raise/answer any queries.</p> <p>The information was received and noted. An adjustment is needed to the figures and they are ongoing/ever changing until the end of March depending on expenditure and income. It is anticipated the overall playing field budget over the last 2 years will be within budget. Action Clerk</p>
PFC/86	<p>To note agreed event planned on Saturday 19/2/22 2pm to 4pm to increase awareness and get feedback on Playing Field development plans and PFMC. To receive and note PC draft action plan including PFMC actions for comment, herewith.</p> <p>Motion: to agree plan of action</p> <p>The outline plans were confirmed and attendance from all was encouraged. K Cox was thanked for delivering all of the flyers about the event. The Clerk read out the draft Action Plan playing field objectives to get feedback on at the event. Volunteers to be part of the committee, working party and caretaker role will be sought at the event. Interest in helping with tree planting the next weekend will also be garnered at the event. Action All</p>
PFC/87	<p>To agree the date and time of the next PFIC meeting.</p> <p>It was agreed that the next meeting date would be set as 17/3/22 at 7.45pm at the Village Hall unless otherwise notified.</p>

Signed by Chairman _____ Date _____