

**MINUTES OF THE PLAYING FIELD IMPROVEMENT COMMITTEE MEETING  
OF EASTON ON THE HILL PARISH COUNCIL**

**held on 29<sup>th</sup> APRIL 2021 at 7.30pm**

Due to the continuation of covid-19, councils are permitted to meet remotely to conduct their business. This meeting was held by zoom and members of the public were invited to “attend” by using the details on the agenda and website.

**Present: Councillors K Dow (Chairman), D Sharpe, S Woodman, P Bates  
And non-Councillor members; J Boulton, K Cox, D Davenport  
Clerk: J Rice**

<b>PFC/1</b>	<b>APOLOGIES FOR ABSENCE</b>
	<b>To receive and note apologies received and if accepted by the Clerk.</b> The Clerk received and accepted apologies from Cllr Nicol (at another meeting), C Hamilton (appt) and L Hallam (working).
<b>PFC/2</b>	<b>DECLARATIONS OF INTEREST</b>
	<i>To receive all declarations of interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> There were no declarations made.
<b>PFC/3</b>	<b>PUBLIC TIME. Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish using the Zoom link on the website. A maximum of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings Policy.</b> There were no members of the public present.
<b>PFC/4</b>	<b>To receive and agree as correct the minutes of the meetings on 16<sup>th</sup> March 2021, previously circulated.</b> <b>Motion: To accept the minutes and review actions.</b> The minutes of the last meeting were accepted and will be signed in due course. <b>Action Clerk</b>
<b>PFC/5</b>	<b>To note Parish Council (PC) decision and progress for Macca Sports activity club and Wittering Football Club use of the Playing Field.</b> <b>Motion: To note.</b> Members noted the decision of the PC to trial a season of football club hiring of the playing field and the drawing up of an agreement will be done. It was further noted that it was agreed that Macca Sports will run their sports camps in the May half-term and possibly more in school holidays. It was confirmed that the issuing of an agreement does not need a resident consultation/business case. A concern was raised about the amount of space being used and therefore consequently reduced availability for villagers, although it was pointed out that it was only for a short period of time. It was further noted that Sam Cherry had mentioned there may be grants from the Football Foundation for clubs regularly training at venues.
<b>PFC/6</b>	<b>To review progress since the last meeting on Phase 1; grant payments (one outstanding of £1682.83 to claim on completion), car park, schedule of works, fence agreed - with an update report from the play equipment/project management group.</b> <b>Motion: To agree any further actions as necessary</b> It was confirmed that equipment installation work is starting on Tuesday 4 <sup>th</sup> May and fencing work by Cllr Woodman and K Cox is also starting that week and a risk assessment has been completed. The Clerk said that she needed photos of the finished site for the last grant claim/completion report and will submit this when it is all done. Cllr Woodman stated that Ketton Cement were grateful for the thank you letter sent from the Clerk for the free bags of cement given to the project. <b>Action Clerk/Cllr Woodman/K Cox</b>

PFC/7	<p><b>To receive an update on grant applications and consequent Augean deferred application and any others.</b>  <b>Motion: to agree priorities and future application(s).</b></p> <p>It was confirmed that £750 had been received from the Maud Elkington Charitable Trust and a thank you letter will be sent. Further grant opportunities have been circulated and will be resent with ideas of suitable ones. It was thought that some banks, including Metro, offer match-funding if more fundraising is done and might be worth exploring in the future. It had been mentioned at the recent Annual Parish Meeting that many local groups apply to the same sources for funding and this could maybe be combined. The deferred application will be revisited with Grantscape as per the priorities/order previously agreed, zip wire, inclusive roundabout and gym equipment, possibly woodland area, depending on advice from Grantscape. <b>Action Fundraising Group/Clerk</b></p>
PFC/8	<p><b>To discuss and agree provision of more litter bins and “dogs not allowed” and Play Area responsibilities etc sign(s) for the play park. Motion: to agree signage and bins order subject to council approval.</b></p> <p>It was agreed that costs for one large, free-standing bin will be looked into, including costs for NNC to empty. <b>Action Clerk</b></p> <p>It was further agreed to buy 2 new signs for the play area, similar wording to Woodnewton PC, circulated, with minor changes to be made as agreed. A bigger board with site address, sponsor, etiquette etc will be done for the main entrance at a later date. <b>Action Clerk</b></p>
PFC/9	<p><b>To receive an update from the fundraising group, latest amounts summary circulated.</b>  <b>Motion: To agree any further actions for fundraising.</b></p> <p>It was agreed that Messenger and the Horticultural Society will be re-approached for a donation and other avenues explored as circulated. <b>Action D Davenport/fundraising group</b></p>
PFC/10	<p><b>To discuss the Open Day and note permission to use the Playing Field agreed by full council.</b>  <b>Motion: To agree a plan of action.</b></p> <p>It was noted that the PC had given permission for an Open Day to go ahead. The date is proposed as 3<sup>rd</sup> July and some ideas for giant games/races/food/cricket club facilities were discussed. It was suggested it needs a working party to organise it and this was agreed as K Cox, D Davenport, Cllr Woodman and L Hallam.  <b>Action working party to meet asap</b></p>
PFC/11	<p><b>To agree the date and time and check preferences for possible change in format (to face to face) of the next meeting.</b> This was agreed as 3<sup>rd</sup> June 2021 at 8pm at the village hall, subject to Covid regulations.</p>