

**MINUTES OF THE PLAYING FIELD IMPROVEMENT COMMITTEE MEETING
OF EASTON ON THE HILL PARISH COUNCIL**

held on 16th MARCH 2021 at 7.30pm

Due to the continuation of covid-19, councils are permitted to meet remotely to conduct their business. This meeting was held by zoom and members of the public were invited to “attend” by using the details on the agenda and website.

**Present: Councillors K Dow (Chairman), T Nicol, D Sharpe, S Woodman (left at 8.40)
And non-Councillor members; J Boulton, K Cox, D Davenport, C Hamilton
Clerk: J Rice**

PFC/103	APOLOGIES FOR ABSENCE
	To receive and note apologies received and if accepted by the Clerk. No apologies were received. Cllr Bates and L Hallam were absent. The Clerk said that apologies should be sent to her whenever possible and Cllr Dow said he would remind people. Action Cllr Dow
PFC/104	DECLARATIONS OF INTEREST
	<i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> There were no declarations of interest made.
PFC/105	PUBLIC TIME. Arrangements were made for the public to join the meeting remotely or join by telephone call if they wish using the Zoom link on the website. A maximum of 15 minutes was permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings Policy. There were no members of public present.
PFC/106	To receive and agree as correct the minutes of the meetings on 15th February 2021, previously circulated. Motion: To accept the minutes and review actions. The minutes of the last meeting were agreed as a true record and will be duly signed. Action Clerk A review of action points was undertaken and information on charity status given By Cllr Dow in that it is a time consuming and costly process. If Trustees are changed or if the charity is re-purposed, the same applies. The legalities are being investigated further. Action Cllr Dow
PFC/107	To receive and note a request from local multi sports club, Macca Sports, to use the playing field for children's multi-sport activities during school holidays. C Hamilton had recently circulated some information on a private company wanting to use the playing field for multi-sports in the holidays and will be presenting a formal proposal shortly. The company has an inclusive approach and are very well run in C Hamilton's experience. The Clerk stated there probably needs to be a hire policy drawn up and consideration given to the cricket club lease arrangements. The issue will be put to the full council, with this committee support. Action Clerk
PFC/108	To receive and note a request from Wittering Football Club to use the playing field for football matches and parish council response. Motion: To discuss and agree any concerns to feedback to working group. The information was received and noted. The committee was supportive of the idea. The crossover of the pitches needs to be considered and a rental policy in place. This will be fed back to the full council. The club is preparing the formal proposal after an initial working group meeting.

PFC/109	<p>To review progress since the last meeting on Phase 1; grant payments, schedule, orders, with a report from the Play equipment group and other members for demolition/fencing and car park progress/update.</p> <p>Motion: To agree any further actions as necessary</p> <p>Cllr Woodman updated the committee on the car park works this week. The Clerk is arranging the drawdown of grant payments and the contingency fund will be confirmed by Friday 19/3. This affects the Grantscape invoices. The Playdale invoices are sorted and works due to start w/c 22/4. Action Cllr Woodman to confirm/Clerk to arrange</p> <p>The layout plan from Playdale was discussed and the wooden fencing was agreed as discussed and maximising the space available however if, following a meeting with Playdale on Friday to help visualise it all in place, their recommendation alters, the fencing lines will be altered. Action All</p>
PFC/110	<p>To receive an update on grant applications and plan of action/priorities if successful or not, circulated.</p> <p>Motion: to agree priorities and future applications.</p> <p>The draft plan of priorities was received, noted and agreed, and is dependent on grant success or not. The Clerk confirmed that the Horticultural Society was not eligible to apply for a grant from the Prince's Countryside Trust. The Maud Elkington Trust application decision is due mid-April and the Mick George grant result is expected end of April. The Augean grant 2 to be adjusted accordingly by 12th May. Action Clerk</p>
PFC/111	<p>To receive an update from the fundraising group, including charity status update and resolve any help or action necessary. Amounts summary circulated. To note recognition of fundraising efforts so far from Parish Council.</p> <p>Motion: To agree actions for fundraising.</p> <p>The group confirmed the amounts raised through donations so far and thanks and recognition was passed on from the Parish Council and noted. An update from Mr Cox had been sent to the group. It was agreed that Mr Cox would lead on a fete/Fields in Trust "Field Day" to be organised for July, for which permission will be requested from the Parish Council. Action Clerk A separate children's bike ride competition was suggested in the lead up. (Cllr Woodman had to leave for work at this point). "Easyfundraising" was mentioned as an option for raising funds, as Collyweston do, however thoughts are the work involved does not warrant the return. It will be further investigated. Action Cllr Dow</p>
PFC/101	<p>To receive and note information on the 100 Club.</p> <p>Motion: To decide whether to set one up.</p> <p>The idea of a 100 club was discussed and whilst it was thought to be a good idea and probably popular, a Parish Council would have difficulty running it by the Clerk and it was decided this could be researched further and revisited possibly by the Cricket Club. Action Cllr Dow/K Cox/L Hallam/CC</p>
PFC/102	<p>To discuss internal communication standards, in particular email response times, and external communications.</p> <p>Motion: To agree standards to aim for.</p> <p>K Cox raised an issue with internal communications between/within groups and wondered if response times could be useful and agreed. It was acknowledged that this is not appropriate given people's differing availability and commitments. It was agreed that it would help if authors of emails could put what action is needed by whom and when or if it is for information only. Action all</p> <p>It was agreed that an article for the next WOTH will be prepared by the Communications group by 25/3/21. Action D Davenport</p>
PFC/103	<p>To agree the date and time of the next meeting, considering MG result and Augean deadline.</p> <p>The date of the next meeting was agreed as Thursday 29th April 2021 at 7.30pm.</p>