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Minutes of the Easton on the Hill Parish Council meeting

Held remotely by Zoom video conferencing on Monday 8th March at 7pm

Present; Councillors; A Cutforth, J Hamilton, E Hanson, R Holwell, T Nicol, A O'Grady (left at 20.10, item 244), J Rawlinson (Chairman), D Sharpe, S Woodman

Clerk: J Rice

Members of the public: 1

21/232	APOLOGIES FOR ABSENCE
	To receive and note apologies sent to the Clerk. The Clerk received apologies from Cllr Dow (work commitment) and Cllr Bates (unable due to Zoom)
21/233	DECLARATIONS OF INTEREST
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Dispensation has previously been granted for those Councillors with allotments (except for financial decisions) and it is assumed this continues until after the elections. Cllr Hanson and Cllr Sharpe both declared an interest in item 241.1
21/234	PUBLIC PARTICIPATION
	Arrangements were made for the public to join the meeting remotely or join by telephone call if they wish. A max of 15 minutes was permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy. The member of public did not wish to speak.
21/235	MINUTES OF THE LAST MEETING (previously circulated)
	The record of the minutes of the meeting held on Monday 8 th March 2021, previously circulated, was agreed as correct and will be signed in due course.
21/236	MATTERS ARISING from previous meeting. Fencing contractor appointed and will commence after current works complete. New notice board in situ. Thanks sent to binmen was appreciated.
21/237	GOVERNANCE AND FINANCE
	237.1 To receive and note internal financial control check feedback for February, Cllr Cutforth. Cllr Cutforth reported that there were no issues with the checks performed.
	237.2 To receive and note/discuss finance report to the end of February 2021, including fundraising summary as agreed, herewith. The report was received and noted and there were no questions or concerns raised. The Clerk mentioned that the VAT reclaim had still not been received. The bank balance was reported as £24478.11 to include Augean grant and donations. It was suggested that thanks be passed to the PFIC for the fundraising efforts and success so far as the money paid and promised by the Parish Council had already been raised/met. Action Clerk
	237.3 To receive feedback from individual councillors on recruitment of new candidates for the Councillor positions. Resolve further action and possible house to house leaflet. One councillor reported they had passed a form to someone and the Clerk reported 2 people had shown an interest. It was decided a leaflet drop would not be successful but an individual approach to people was needed. Action All Councillors
	237.4 To resolve who can be 1 or 2 new (possibly temporary) bank signatory/ies to be set up to replace the 3 existing ones who are leaving the role. It was decided that Cllr Woodman and Cllr Hamilton would take on a signatory role as 3 were definitely leaving. Action Clerk and existing/new signatories

Signed electronically by Chairman *Cllr Jerry Rawlinson* _____ Date _____

	237.5	To elect a Vice Chairman if required to replace Cllr Rawlinson, who is now Chairman It was decided that a Vice Chairman could be appointed for a meeting if necessary before the Annual meeting when re-election of Chairman and Vice takes place.
21/238	PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND GENERAL PF AND CRICKET CLUB ISSUES	
	238.1	To receive latest PFIC minutes and update report from the Chairman and Clerk, herewith. The minutes were received and noted. Cllr Woodman and the Clerk gave an update of the works and the grant applications plus fundraising.
	238.2	To receive revised PFIC terms of reference and agree, herewith. There were agreed and adopted. Action Clerk
	238.3	To receive and note report on leasing the Parish Council land to the cricket club, including consultation with electorate and valuation. Decision to be made on whether to progress with lease. To follow. The report was received and noted. It was unanimously resolved to pursue the issuing of a lease on part of the playing field land to the cricket club with the Solicitor. Action Clerk
	238.4	To note enquiry received regarding use of the playing field by Wittering Harriers and resolve next steps. The letter was received and noted. There was support for the idea as it would be limited usage/time and the sharing of facilities was agreeable with the cricket club. It was decided that Cllr Hamilton and the Cricket Club Chairman would meet with the Wittering Club representative to open up the dialogue, raise some possible initial concerns regarding increased cars/traffic, parking and access for residents and report back with a proposal next meeting. Action Clerk/Cllr Hamilton
	238.5	To note enquiry from resident re state of access road to playing field, and discuss options available and resolve any action. This was noted. A summary of the current situation regarding the road's bridleway status was circulated and also noted. It was confirmed that NCC Highways would not maintain the tarmac and that the PC would need to pay for it. Concerns were raised about possible increased speed of cars, car insurance for those using it and cost of repairing it. It was resolved that costs would be obtained from a previous (approved) contractor to repair potholes and report them back to a future meeting. Action Cllr Sharpe
	238.6	To note complaint re more dog poo bags being tossed into The Deeps and resolve action. The worsening of the number of poo bags tossed was noted. It was resolved to look into appropriate posters to put up. Action Cllr Hanson
21/239	REPORTS FROM REPRESENTATIVES	
	239.1	Trees and Greens Working Party; Cllrs Bates, Holwell, Cutforth and Nicol a) To receive tree survey report, herewith, and resolve action proposed by TAGWG. The tree survey was received and noted. It contained only 2 minor issues that can wait until a re-survey in summer to catch up on the winter/summer survey programme.
	239.2	Checkers reports/village maintenance a) To receive checker report (including gym equipment) for February (Cllr Cutforth/Woodman) and agree any actions necessary. Cllr Woodman is checker for March. Cllr Woodman carried out all of the checks (including gym equipment) and reported no problems except the defib pads expire soon so it was agreed to re-order 2 sets. Action Clerk
	239.3	Village Hall. (Cllr Woodman) To receive and note update, herewith. The update was received and noted.
	239.4	Vehicle Activation Devices, Cllr Nicol and Cllr Rawlinson and Traffic Working Group (plus Cllr Sharpe) To receive update on converting to solar panel device. Cllr Woodman is working on this still and hoping to trial it soon so all 3 can be solar powered. The device on the A43 approach from Stamford is working well.
	239.5	Joint Action Group/Police Liaison Representative (PLR) To receive latest report from group activity, circulated. No report available as no meeting.
21/240	VILLAGE CLOCK To note clock service carried out and issue with part to be fitted needing a cherry picker.	

Signed electronically by Chairman *Cllr Jerry Rawlinson* _____ Date _____

	It was reported that a part needed to get the clock striking again needs to be fitted using a cherry picker. A plea was put out for this but no response. Cllr Woodman will investigate further. Action Cllr Woodman	
21/241	ALLOTMENTS	
	241.1	To review and resolve allotment rent prices. Renewals to be sent out asap. The rent review took place (Cllrs Sharpe and Hanson did not take part) taking into consideration the lack of increase last year, the terms and conditions of the allotment tenancies and the precept/budget increase of 5% overall. It was decided by a majority vote to increase the £10 rent to £10.50 and others pro-rata. Action Clerk/P Bates, Allotment Mgr
21/242	PLANNING	
	242.1	To note minutes from Planning Committee meeting on 23rd February 2021, herewith, and responses. These were received and noted.
	242.3	To note sample survey from HSL Developer regarding a housing needs (previously circulated), the Planning Committee response and resolve full council decision regarding a survey. The survey was received and noted. It was agreed that the Council wanted to remain neutral but agreed that a survey would be useful to take place by the company involved. Action Clerk
	242.3	To note communication circulated from ENC regarding consultation on "Design Code" change to Planning Policy, deadline 27th March 2021. Resolve response. It was received and noted and decided there were no comments.
	242.4	To note application regarding 5 new dwellings at 37 West St has been withdrawn. This was noted.
21/243	NOTICE BOARD To note new notice board in situ in the bus shelter. Consider old PC board use and resolve action. The new board was noted and appreciated. It was suggested that the old board is not good where it is and maybe could be moved to the bus shelter also to display business cards if can be left unlocked. Action Cllr Rawlinson	
21/244	CLERK REPORT / CORRESPONDENCE / MISC There was no new correspondence not already communicated.	
21/245	ORDERS FOR PAYMENT	
	All payments were agreed to be made as follows;	
	245.1	New Councillor training course to NCALC £82.00
	245.2	J Rice postage £1.29
	245.3	Cumbria Clock Company for clock service £186
	245.4	Tree survey by Rebecca Pearce. £450
	245.5	Eon maintenance charge £75.60
	245.6	Zoom subs share reimburse clerk £7.99
	245.7	Ink subs share reimburse Clerk. £12.49
	245.8	HMRC employer payment, deducted from salary (£34.10 less credit of £27.63) £6.47
	245.9	Clerk mileage for February 2021 £9
	245.10	Clerk's salary £813.02 plus £27 home office less HMRC, payable 31/3/2021 £833.55
	245.11	SSE electric as per contract £112.50
	245.12	ICT email account hosting £21.60
21/246	RECEIPTS	To note income received; VAT reclaim due. Acknowledgement received 9/11/2020 Still not received. £150 from Post Office box donations. £46.18 from Parish Watch scheme dissolution. £7443 grant and fundraising donations of £2615 direct and £1119.60 from K Cox (Just Giving) to date. Receipts £150 £46.18 £7443 £3734.60
21/247	DATE OF NEXT MEETINGS It was noted that the date of the next (remote) meeting is Monday 12 th April 2021 at 7pm. (Will have been notified of nominations for Councillors on 9 th April 2021.) Also noted: Next PFIC meeting 16/3/21 at 7.30pm . Cllr Nicol to replace Cllr Cutforth. Next Planning Committee meeting 23/3/2021. Cllr Hanson to replace Cllr Cutforth. See website for details. Annual Parish (remote) meeting 21 st April 2021. A final farewell was given and gratitude for hard work expressed to Cllr Cutforth, with best wishes for her impending move.	

Signed electronically by Chairman Cllr Jerry Rawlinson Date _____