

MINUTES OF THE PLAYING FIELD IMPROVEMENT COMMITTEE MEETING OF EASTON ON THE HILL PARISH COUNCIL

held on **Wednesday 21st October 2020** at 7.30pm when the following listed business was transacted.
DUE TO THE CONTINUATION OF COVID-19, COUNCILS ARE PERMITTED TO MEET REMOTELY TO CONDUCT THEIR BUSINESS. THIS MEETING WAS HELD BY ZOOM AND MEMBERS OF THE PUBLIC WERE INVITED TO “ATTEND” BY USING THE DETAILS ON THE WEBSITE.

**Present: Councillors K Dow (Chairman), A Cutforth, S Woodman, D Sharpe and P Bates
And non-councillor members; J Boulton, K Cox, D Davenport, C Hamilton and L Hallam.**

Clerk; J Rice

Members of the public; Master C Dow

PFC/34	APOLOGIES FOR ABSENCE
	There were no apologies for absence.
PFC/35	DECLARATIONS OF INTEREST
	To receive all declarations of interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). A reminder was given to everyone to complete their registers if they have not done so already as it is a legal requirement.
PFC/36	PUBLIC TIME. Arrangements were made for the public to join the meeting remotely or join by telephone call if they wished using the Zoom link on the website. There were no questions or comments from the public.
PFC/37	To receive and agree as correct the minutes of the meetings on 9th and 28th/9/2020, previously circulated. These were both received and all voted to accept them as an accurate record of the meetings.
PFC/38	(Cllr K Dow agreed with all present that the order of the agenda be changed and items 38 and 39 swapped round.) To receive and discuss the recommendations, herewith, of the long-term plans for the improvements to the playing field and resolve to adopt the long-term plan as a broad strategy for ongoing improvements. It was confirmed that the circulated long-term plan is a broad strategy and other options for a layout will be considered. It does not affect the play equipment confirmed below for grant number 1. There had been concerns raised around the proposed layout and problems associated with the positions suggested. Concerns over a MUGA near the entrance were raised and alternatives discussed, taking into account suppliers’ views. A broad layout was suggested of a MUGA near the wooded area at the far end along the hedge, with the play park in between car park and MUGA with suitable fencing and removal of old play equipment with the installation of a MUGA. The broad strategy was voted on and accepted unanimously. It was further agreed that (all) members meet on site to discuss the layout and new pieces needed. Members were encouraged to suggest their top 3 pieces to include in phase 2 by Friday. The Playing Field Working Party recommendations need to be taken into account still. Action All members to suggest priorities for next phase. Clerk to start new application

PFC/39	<p>To receive the recommendations, herewith and to follow, for the proposed play equipment selection and placement, for the current grant application and resolve to agree the proposal and supplier.</p> <p>The presentation on the different suppliers' quotes and suggestions and a summary of the considerations of each company was circulated prior to the meeting and questions from members answered. Considerations included material, longevity, cost, quality, users' needs, age of users, choice, safety, incidental costs, value for money.</p> <p>Cllrs asked about the range of equipment for different age groups and in particular older children as existing equipment will be retained for now. Recommendations from other play parks had been taken into consideration as well as supplier advice. The working group recommended Playdale and a vote was taken with a unanimous decision to accept their quote for play equipment to a maximum of £18750.</p> <p>Action C Hamilton to confirm A discussion took place around cricket club/member helping with storage and fencing options and this will be looked into. Action L Hallam</p> <p>Cllr Dow thanked the working group for their hard work in getting the information together for the committee.</p>
PFC/40	<p>To agree details for a second Augean application, deadline 4/11/2020, in line with PFC/38.</p> <p>It was agreed to still go for this Augean application. The detail to be included will be decided in the next 2 weeks and another meeting will be held to decide on the content, after speaking with suppliers to get costs and members meeting to visualise plans on the field. Suggestions included a zip wire, more adult gym equipment and a goal wall plus an extension to the path to be included. The Clerk explained that adult gym equipment would be well received as this was the part excluded from the first grant amount given.</p> <p>Action Clerk to complete. Working group supply costs and project detail for meeting on 2/11/2020.</p>
PFC/41	<p>To discuss and agree whether purchase of replacement cradle swing is sensible now or not.</p> <p>It was agreed to purchase a new cradle swing as it could possibly be used elsewhere when/if the old swings are removed. C Hamilton has a quote for a possible cheaper version and will check the fittings agree.</p> <p>Action C Hamilton/Clerk</p>
PFC/42	<p>To receive an update on the CTP and the funds raised to make up this contribution from the Parish Council. Update from K Cox</p> <p>K Cox confirmed that he had £1000 and was hoping to increase one donation from £100 to £445 to get the first total of £1445 needed. The "begging letter" has been agreed to be in 2 parts now. Content still being finalised and the costs of producing a leaflet and timing to be agreed at a later date.</p>
PFC/43	<p>To receive an update on the documentation needed to be submitted, including draw down payment schedule and match funding element. Update from D Davenport, Clerk.</p> <p>D Davenport confirmed a draft drawdown of payments has been sent to the Clerk. The Clerk will finalise it for uploading. The Clerk has confirmed to Augean the match funding element is not achievable and this is not now required. The quotes from the different suppliers for play equipment and overall final project plan is still needed. Action C Hamilton, D Davenport, Clerk</p>
PFC/44	<p>To agree date of the next meeting.</p> <p>This is agreed as Monday 2/11/2020 at 7pm by Zoom.</p>

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