

MINUTES OF THE PLAYING FIELD IMPROVEMENT COMMITTEE MEETING OF EASTON ON THE HILL PARISH COUNCIL

held on Wednesday 28th September 2020 at 7.30pm when the following listed business was transacted.

Due to the continuation of covid-19, councils are permitted to meet remotely to conduct their business. This meeting was held by zoom and members of the public were invited to "attend" by using the details on the website.

Present: Councillors K Dow (Chairman), A Cutforth, D Sharpe and P Bates
And non-councillor members; J Boulton, K Cox, D Davenport, C Hamilton and L Hallam.

Clerk: J Rice

PFC/22	APOLOGIES FOR ABSENCE
	Apologies were received and accepted from Cllr Woodman
PFC/23	DECLARATIONS OF INTEREST
	<i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> There were no declarations of interest made. All were reminded to complete their registers.
PFC/24	PUBLIC TIME. Arrangements were made for the public to join the meeting remotely or join by telephone call if they wish using the Zoom link on the website. There were no members of the public present.
PFC/25	To receive at least 3 comparable quotes for the following works and vote to select the contractor for each element; a) Demolish the old changing rooms building. b) Install a new car park grid system in the agreed area under and around the old building. c) Install new fencing around the agreed area and the area for emergency vehicles. Quotes were sent to all members prior to the meeting. Members discussed the different quotes and it was clarified that the significantly lower quote was because the demolition material could be crushed on site and used in the base for the car park. Accepting this one would mean more money could be spent on the play equipment. It was noted that Cllr Woodman recommended a reserve of 2k be kept for unforeseen expenses. It was agreed that consideration be given to a height barrier to keep unwanted visitors out at a later date although the cricket club needs access for taller vehicles at times. It was proposed and seconded that the quote for all 3 elements of work described above from A Hinch be accepted at £18244. There was a majority vote in favour of this, with one abstention. Action Clerk to confirm to contractors
PFC/26	To receive update on the ownership title by the land registry, as circulated. Update from the Chairman/Cllr Cutforth It was confirmed by the Chairman that the title of ownership has been received, as circulated by the clerk recently. The land registry official copy of register of title has been received. The solicitor is checking the land description as it is currently listed as land lying north of Stonegate, Main Road, Collyweston, however it is understood this could be the nearest, clear location and common practice for such parcels of land.

	<p>The Clerk and the Chairman of the Parish Council, Cllr Cutforth, were thanked for their work on getting this through at last.</p>
PFC/27	<p>To receive update on the planning application to demolish the building. Update from D Sharpe/Clerk</p> <p>It was confirmed that the Planning Authority has given permission for the demolition as prior approval is not needed and it can go ahead on the application submitted. The clerk confirmed she had uploaded the title register and the permission to the Augean site as necessary.</p>
PFC/28	<p>To receive an update on the CTP and form and the funds raised to make up this contribution from the Parish Council. Update from K Cox/Clerk.</p> <p>K Cox confirmed that he has £1000 of the £1445 needed to replenish PC funds given for the Third Party Contribution. He is continuing with his requests and will ask Ketton Cement for funds rather than materials. Action K Cox</p> <p>The clerk asked if she should complete and sign the CTP form with the Parish Council as contributor, as agreed by the full council, and it was resolved that this is fine. Action Clerk</p> <p>It was agreed that the planned, further fundraising would be discussed at the next meeting.</p>
PFC/29	<p>To receive an update on the project plans/designs/specification. Update from D Davenport.</p> <p>D Davenport confirmed that she can now prepare more of the plan with the details of the contractor and specification of works. The play equipment will be the final part to be put in before submission by 31st October. Action D Davenport</p>
PFC/30	<p>To receive an update on the play equipment plans, longer term for a new Augean application and the short term for this Augean application. Update from working group.</p> <p>The working party looking at this confirmed they were meeting contractors next with a view to getting their help and input with an overall design. The immediate amount to be used for play equipment would be £18756 and ideas and quotes will be sought for this, as part of a long-term, end game. Initial ideas for toddlers are springies, slide, climbing nets and then possibly basket swing, zip wire with a view to getting as much multiple age group equipment as possible. It was agreed that it needs to be balanced in provision against the existing Close play area and also cater for families with different age children. It was resolved that a pack of information on different scenarios be provided for the committee to look at beforehand and then to decide upon by the next meeting – date below. Action J Boulton, C Hamilton and K Cox</p>
PFC/31	<p>To discuss and agree email to be sent to Grantscape about an update on match funding and timescales.</p> <p>The clerk explained that most of the pre-agreement information is now done and so Grantscape just need to be made aware of the lack of match funding by the PC for this project. It will be clarified that match funding will be provided for the new application and that this stage of the project will not be affected by the reduction in funds, especially as a lower quote for groundworks has been found. Action Clerk</p>
PFC/32	<p>To receive an update on the second Augean application, deadline 4/11/2020.</p> <p>The clerk stated that this has not been started as yet, however a lot of the basic information can be filled in before the plans for the play areas and grant amount are known. This will be started and then the grant amount agreed from the confirmed plans. The addition of more adult gym equipment will be considered. Action Clerk</p>
PFC/33	<p>To agree date of the next meeting, if changes from 6th October, in light current situation and progress. It was resolved that the next meeting will be Wednesday 21st October at 7pm by zoom.</p>