

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
 Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

Due to the current COVID-19 virus lockdown situation, Councillors are requested to **REMOTELY "attend"** the Parish Council meeting of Easton on the Hill Parish Council on **MONDAY 13<sup>th</sup> July 2020** at 7.00pm when the following listed business will be transacted by video conferencing via Zoom.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>20/106</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive and note apologies accepted by the Clerk.	
<b>20/107</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Dispensation has been recommended for those Councillors with allotments	
<b>20/108</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish. <b>PLEASE SEE THE LINK FOR THE MEETING ON THE WEBSITE AND/OR EMAIL OR RING THE CLERK IF YOU WISH TO JOIN THE MEETING OR SUBMIT A QUESTION</b> A maximum of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chair to remind the public of the Public Speaking at Council and Committee Meetings	
<b>20/109</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm as correct the record of the minutes of the meetings held on Monday 8 <sup>th</sup> June 2020. They will be signed electronically, as the permitted method during the pandemic.	
<b>20/110</b>	<b>MATTERS ARISING from previous meeting</b> to note the pole bracket/supply for New Town has been fitted and too late for litter picking grant.	
<b>20/111</b>	<b>CO-OPTION TO PARISH COUNCILLOR VACANCY</b>	
	<b>111.1</b>	To receive and acknowledge all applications, herewith, for the 1 vacancy being co-opted to for the vacancy created by the recent resignation of K Cox.
	<b>111.2</b>	To discuss the candidates (candidates to go into waiting room) and, if necessary, vote in turn until majority achieved and candidates appointed, as per the co=option policy. Where possible, if applicants are present, sign the declaration of acceptance and take part in meeting.
<b>20/112</b>	<b>GOVERNANCE MATTERS</b>	
	<b>112.1</b>	To receive ideas for Ward Councillor grant application of between 1-3k and resolve which to apply for.
	<b>112.2</b>	To receive new internal control checks feedback for June and July
	<b>112.3</b>	To review committees and working parties membership, herewith
	<b>112.4</b>	To receive consultation document for proposed new national model councillor code of conduct and agree any feedback (herewith)
	<b>112.5</b>	To agree assets check form and resolve who to carry out
	<b>112.6</b>	To review and agree 5 policies/procedures as follows that are due, herewith; Complaints procedure, Grant awarding policy, Model FOI publication policy, Member Officer Protocol and Unreasonable complainant policy.
	<b>112.7</b>	To receive letter of thanks from House Of Commons, Tom Pursglove MP for the Help on the Hill volunteer scheme and formally thank Tim Nicol and also Councillor Bates and other Councillors, past and present for their help with the playing field benches and other services.
<b>20/113</b>	<b>PLAYING FIELD OWNERSHIP/DEVELOPMENT/CRICKET CLUB</b>	
	<b>113.1</b>	Review feedback from recent meeting with the solicitor about the playing fields ownership title application, the cricket club lease and impact on Playing Field Association lease.
	<b>113.2</b>	Receive information on cost of cricket club lease to be checked and agreed by the solicitor and resolve to put forward.

	<b>113.3</b>	To receive information on cricket club fencing request, previously circulated, and agree response.
	<b>113.4</b>	To receive update on Augean grant application if available
	<b>113.5</b>	To receive feedback from recent village plan working party meeting and agree actions and revised terms of reference, also taking into account of 113.1
	<b>113.6</b>	To receive update on Community Facilities Fund grant expenditure.
	<b>113.7</b>	To receive confirmation of use of playing field for organised groups exercise purposes
<b>20/114</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>114.1</b>	Trees and Greens Working Party; Cllr O'Grady a) To receive update on the work performed at Spring Close and work done by Leics Gardens and agree any further work/expenditure. b) To receive report on all other greens, complaints regarding The Crescent and hedges at The Close, Westfields and West St update following report to Longhurst Group c) To receive further report of hazel bush at Millennium Garden, alder tree and broken barrier and decide how to proceed d) To receive notice of overhanging branches on wall at 6 Stamford Road and action.
	<b>114.2</b>	Checkers Reports a) To receive checker report for June b) To decide on any actions necessary c) to note ROSPA inspection feedback, previously circulated and decide on action d) to review play areas situation and resolve any issues regarding re-opening w/e/f/ 4 <sup>th</sup> July
	<b>114.3</b>	Village Hall update since lockdown easing allows for some meetings
	<b>114.4</b>	Vehicle Activation Devices, Cllr Nicol and Cllr Rawlinson; Receive update on unit not working
	<b>114.5</b>	Traffic Working Group – Cllr Nicol, Cllr Sharpe and Cllr Rawlinson. Update if anything.
	<b>114.6</b>	Village plan working party – see 113.5
<b>20/115</b>	<b>FINANCE</b> a) To receive updated finance report, herewith b) To further discuss options for a replacement bench on Stamford Road/elsewhere and agree expenditure as detailed in the budget	
<b>20/116</b>	<b>ALLOTMENTS</b>	
	<b>116.1</b>	To receive update on allotments;
<b>20/117</b>	<b>PLANNING APPLICATIONS, FEEDBACK FROM PLANNING COMMITTEE AND RESPONSES</b>	
	<b>117.1</b>	To receive feedback from NCALC on Planning Committee responses to ENC Planning and public awareness
	<b>117.2</b>	20/00673/FUL demolition of modern PVC conservatory to the rear elevation and its replacement with a s/s glazed extension at 40 Church St. <b>Deadline 16/7/2020</b>
	<b>117.3</b>	20/00687/FUL Alterations to and conversion of existing stone barn into a residential annexe; Re-roofing of a “folly” at 26 High St. <b>Deadline 16/7/2020</b>
	<b>117.4</b>	20/00697/FUL 2 storey side and s/s rear extension at 54 Stamford Road. <b>Deadline 23/7/2020</b>
	<b>117.5</b>	20/00732/FUL s/s rear extension, dormer extension to side elevation at 5 West St. <b>Deadline 30/7/2020</b>
	<b>117.6</b>	20/00471/FUL Replacement two storey rear extension, replacement of garage and outbuilding with s/s extension and connecting link at 21 Church St. Deadline 19/5/2020. PC response sent. Revised plans received and no comments/objections. Recognition that improves the situation for the neighbour sent. Deadline 10/7/2020
	<b>117.7</b>	20/00478/TCA remove 2 ash trees replace with boundary fencing with standard wooden fencing at 58 High St. Deadline 15/5/2020. Permission given.
	<b>117.8</b>	20/00566/TCA remove horse chestnut (T1) to ground level at 26a Church St. Response from PC sent and revised due to additional information on the reasons given. Permission granted.
	<b>117.9</b>	20/00362/FUL recess the entrance into the arch and infill the above level with glass. Ground floor extension to existing dwelling. Permitted
	<b>117.10</b>	20/00250/FUL New front porch, gd floor and first floor rear extension at 7 Westfields. Appeal lodged.
<b>20/118</b>	<b>CLERK REPORT / CORRESPONDENCE / MISC</b>	

	a) Receive information about Parish Councillors Network events 16/7/2020, 23/7/2020 b) Receive information about Great British Spring Clean event postponed and changed to individuals/groups of 6 to be held 11 <sup>th</sup> -27 <sup>th</sup> September c) PAYE/employment course feedback. National pay rise not agreed yet however incremental rise was due 1/4/2020		
<b>20/119</b>	<b>ORDERS FOR PAYMENT</b>		
	To agree payments to be made as follows;		
	<b>119.1</b>	Invoice for 2 picnic benches ref CFF grant (Vat to be reclaimed)	£495
	<b>119.2</b>	ICO Data Protection annual fee	£40
	<b>119.3</b>	Eon new pole bracket and lantern at New Town	£780
	<b>119.4</b>	Zoom prescription J Rice paid, re-imburse % split pm, June payment	£7.99
	<b>119.5</b>	Ink contract % split per month J Rice June	£10
	<b>119.6</b>	Mileage J Rice June Nil plus postage £1.64	£1.64
	<b>119.7</b>	NCALC training fees for Off to a Flying Start x 2 and Code of Conduct x 2	£164
	<b>119.8</b>	NCALC CiLCA course fee % share £280 (EOTH pay £495 and others re-imburse £215)	£495
	<b>119.9</b>	SSE electric 2 <sup>nd</sup> June and 2 <sup>nd</sup> July invoices and agree to pay any in between meetings	£122.29 (paid last month) £118.51 due
	<b>119.10</b>	ROSPA annual inspection fee	£164.40
	<b>119.11</b>	HMRC employer payment adjustment	£nil
	<b>119.12</b>	Eon maintenance charges	£79.70
	<b>119.13</b>	Leics Gardens invoice paid 29/6 for cuts in May/June	£840
	<b>119.14</b>	Clerk's salary plus home office payable 31/7/2020 £745.76 - PAYE due + £27 home office plus HMRC adjustment	£772.76
	<b>119.15</b>	<b>To note income received;</b> Grant received from ENC	<b>Receipts</b> £412
<b>20/120</b>	<b>DATE OF NEXT MEETING To note that the date of the next (possibly still remote) meeting is Monday 14<sup>th</sup> September 2020 at 7pm</b>		