

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

Due to the current COVID-19 virus lockdown situation, Councillors are requested to **REMOTELY "attend"** the Parish Council meeting of Easton on the Hill Parish Council on **MONDAY 8th June 2020** at 7.00pm when the following listed business will be transacted by video conferencing via Zoom.

Yours sincerely,

Jenny Rice

Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

20/91	APOLOGIES FOR ABSENCE	
	To receive and note apologies accepted by the Clerk. Remind councillors, as advised, that the 6-month rule applies even during pandemic period and remote meetings.	
20/92	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Dispensation has been recommended for those Councillors with allotments	
20/93	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish. PLEASE SEE THE LINK FOR THE MEETING ON THE WEBSITE AND/OR EMAIL OR RING THE CLERK IF YOU WISH TO JOIN THE MEETING OR SUBMIT A QUESTION A maximum of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chair to remind the public of the Public Speaking at Council and Committee Meetings	
20/94	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meetings held on Monday 11 th May 2020. They will be signed electronically, as the permitted method during the pandemic.	
20/95	MATTERS ARISING from previous meeting to note the pole bracket/supply for New Town has been ordered.	
20/96	CO-OPTION TO PARISH COUNCILLOR VACANCIES	
	96.1	To receive and acknowledge all applications, herewith, for the 3 councillor vacancies being filled for the vacancies created by recent resignations of I Forman, J Ward and D Greaves.
	96.2	To discuss the candidates and, if necessary, vote in turn until majority achieved and candidates appointed. Where possible, if applicants are present, sign the declaration of acceptance and take part in meeting.
20/97	GOVERNANCE MATTERS	
	97.1	To review Standing Orders and agree to adopt, herewith
	97.2	To receive new internal control checks feedback
	97.3	To review Committees membership and add new councillors or defer to July, prev circ
	97.4	To arrange an annual review of assets as per risk assessment, herewith
	97.5	To review acceptance of revised insurance policy and decide on 1y or 3y agreement, prev circ
	97.6	To review policies/procedures as follows that are due, herewith; record retention policy, data breach and data protection policy. Others will be done in July.
	97.7	To consider councillor training option for new councillors "Off to a flying start" on 24/6/2020 – previously circulated and Code of Conduct training on 15/6/2020, herewith
20/98	PLAYING FIELD OWNERSHIP/DEVELOPMENT/CRICKET CLUB LEASE	
	98.1	Review feedback from cricket club on the lease and next steps to get checked by solicitor – free appointment option again to be considered.
	98.2	To receive update on Augean grant application and lottery grants status
	98.2	To review feedback and report, plus suggested terms of reference and plan of action, from the ex Playing Fields Working Party about the setting up of a playing field association (PFA) or an alternative committee/working group and decide on the best way forward, herewith.

	98.3	To review options to spend the remaining £412 of the Community Facilities Fund grant recently received for perimeter path. Decide on expenditure or deferring to later date. See attached ideas.	
20/99	REPORTS FROM REPRESENTATIVES		
	99.1	Trees and Greens Working Party, Cllr Bates and Cllr O'Grady a) Update on any work performed at Spring Close and work done by Leics Gardens and agree any additional spending on the pond. b) Receive report on all other greens, complaints regarding The Crescent and hedges at Westfields and West St reported. c) To receive report of hazel bush at Millennium Garden needing taking out and decide how to proceed d) To note litter picking grant of £75 available	
	99.2	Checkers Reports a) To receive new checker form and report for May b) To decide on any actions necessary c) to note ROSPA inspection still going ahead in June	
	99.3	Village Hall update	
	99.4	Vehicle Activation Devices, Cllr Nicol and Cllr Rawlinson; Receive update on unit not working and feedback from Cllr Sharpe/grant form from NCC.	
	99.5	Traffic Working Group – Cllr Nicol, Cllr Sharpe and Cllr Rawlinson.	
	99.6	Village plan working party – to decide future and if part of PF improvement arrangements	
20/100	FINANCE a) To receive updated finance report, herewith b) To discuss and agree expenditure on new bench on Stamford Road as detailed in the budget c) To receive update on AGAR forms submitted and published on website and public notice of request to audit		
20/101	ALLOTMENTS		
	101.1	To receive update on allotments; 1.25 allotment vacancies remain, £10 allotment rent received for new tenant, weed killer for overgrown vacant plot	
20/102	PLANNING APPLICATIONS, VIA PLANNING COMMITTEE		
	102.1	20/00291/FUL 21 High St replacement of single storey extension. Permitted	
	102.2	20/00257/FUL 34 Western Ave s/s rear extension and conversion of integral garage to workshop. Permitted.	
	102.3	20/00471/FUL Replacement two storey rear extension, replacement of garage and outbuilding with s/s extension and connecting link at 21 Church St. Deadline 19/5/2020. PC response sent.	
	102.4	20/00478/TCA remove 2 ash trees replace with boundary fencing with standard wooden fencing at 58 High St. Deadline 15/5/2020.	
	102.5	20/00566/TCA remove horse chestnut (T1) to ground level at 26a Church St. Response from PC sent	
20/103	CLERK REPORT / CORRESPONDENCE / MISC a) Requests from Marie Curie for a donation. b) CiLCA agreement between clerk and council to be agreed and signed, herewith		
20/104	ORDERS FOR PAYMENT		
	To agree payments to be made as follows;		
	104.1	Insurance premium Came and Co	£893.32
	104.2	New bench tba up to £700	£700 tbc
	104.3	Leics Gardens invoice if received	As per contract
	104.4	Zoom prescription J Rice paid, re-imbure % split pm, May payment	£7.99
	104.5	Ink contract % split per month J Rice	£10
	104.6	Mileage J Rice May	
	104.7	Vision ICT email account new	£21.60
	104.8	SSE electric	£118.51
	104.9	SLCC subscription	£161
	104.10	HMRC employer payment credit of £46.23, prior year and May -£34.90	£-81.13
	104.11	Clerk's salary plus home office payable 30/4/2020 £745.76 - PAYE due + £27 home office plus HMRC adjustment	£704.86

	104.12	Remainder of invoice paid to KKD 21/5/2020. VAT included/to be reclaimed	£8053.92
	104.13	To note income received; Allotment rent received and paid in Grant received from ENC	Receipts £10 £6711.60
20/105	DATE OF NEXT MEETING To note that the date of the next remote meeting is Monday 13th July 2020 at 7pm		