

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the Parish Council meeting of Easton on the Hill Parish Council at The Village Hall, New Road, Easton on the Hill on **Monday 14<sup>th</sup> October 2019** at 7.00pm when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>19/95</b>	<b>APOLOGIES FOR ABSENCE</b>	
		To receive and note apologies accepted by the Clerk.
<b>19/96</b>	<b>DECLARATIONS OF INTEREST</b>	
		To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
<b>19/97</b>	<b>PUBLIC PARTICIPATION</b>	
		A maximum of 15 minutes is permitted for members of the public to address the meeting Chair to remind the public of the <b>Public Speaking at Council and Committee Meetings Policy</b>
<b>19/98</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
		To confirm and sign as a correct record the minutes of the meeting held on Monday 9 <sup>th</sup> September 2019
<b>19/99</b>	<b>MATTERS ARISING</b>	
		To note that Philip Crockford was informed that whilst we support his application, there is a possibility of the building at the recreation ground being demolished in the not too distant future and therefore to reconsider his application to site a UHF repeater there.
<b>19/100</b>	<b>GOVERNANCE MATTERS</b>	
	<b>100.1</b>	To receive feedback from the Complaints Committee hearing on 3 <sup>rd</sup> October reference a complaint against the Council that personal details were not protected in respect of a code of conduct complaint and that the Council was brought into disrepute and also another complaint that the Council did not adhere to the "Speaking in public" policy.
	<b>100.2</b>	To receive the updated Governance Review Action Plan submitted to the Joint Standards Complaints Committee at the end of September. Attached, with minor alterations to that agreed, plus briefing report for the next JSCC meeting on 16/10/19
	<b>100.3</b>	To agree outstanding actions in respect of the governance review action plan and who is responsible for implementing them. See attached list and possible alternative for R8.
	<b>100.4</b>	To report update/feedback from previous, ongoing code of conduct complaints against Councillors. There are a) 3 previous complaints of non-declaration of interest still being investigated b) 1 previous complaint against a Councillor still being investigated c) 1 previous complaint against a Councillor has been dropped d) 1 complaint against a Councillor that was not investigated as the items were considered too trivial and or unlikely to be substantiated by investigation and no action was taken
	<b>100.5</b>	To agree Staffing Committee members for an initial meeting and consider training course Basics in Employment 29/11/19.
	<b>100.6</b>	To agree a temporary Finance Committee to meet and draft the 2020 budget
	<b>100.7</b>	To receive copy of Changes to Register of Interests form for any new interests declared.
	<b>100.8</b>	To receive revised Standing Orders with "need to know" statement included, ref action plan R14

<b>19/101</b>	<b>PLANNING APPLICATIONS from Planning Committee</b>	
	<b>101.1</b>	C/F Planning committee terms of reference, previously circulated, to be reviewed and agreed following training workshop now attended.
	<b>101.2</b>	19/01341/TCA remove pine tree and acer tree as damaging stone wall at 34 Church St. Permitted
	<b>101.3</b>	19/01345/PIP New application for houses (min 5 max 9) at land behind Exeter Arms. Planning in principle. Response sent. Refused.
	<b>101.4</b>	19/01314/LBC Removal of 3 internal walls within the ground floor of the dwelling at 37 West St. Deadline 18/9/19. Variation received. New deadline 2/10/19, no concerns.
	<b>101.5</b>	19/01388/TCA Fell ash tree at 26 Church St deadline 18/9/19 Permitted.
	<b>101.6</b>	19/01384/TCA Remove to ground level, overgrown shrub at 38 High St. Permitted.
<b>19/102</b>	<b>TREES AND HEDGES</b>	
	<b>102.1</b>	To note Spire Homes/Longhurst have attended to overgrown hedges and taken action.
	<b>102.2</b>	To note hedge trimming along track to allotments has been reported as no-one taking responsibility.
	<b>102.3</b>	To note tree at Spring Close reported as having loose branch has been made safe by Cllr Forman
<b>19/103</b>	<b>ALLOTMENTS</b>	
	<b>103.1</b>	To note number of vacancies and discuss advertising
	<b>103.2</b>	To receive general update on allotments
	<b>103.3</b>	To note feedback from ENC on allotment manager post and job description
<b>19/104</b>	<b>ACCESSIBILITY STATEMENT</b> To note accessibility statement is now on website.	
<b>19/105</b>	<b>STREET LIGHTING PROJECT</b>	
	<b>105.1</b>	To note second phase of street lighting project complete as requested and savings to be realised.
<b>19/106</b>	<b>ROSPA EQUIPMENT REPORT</b>	
		To note some essential remedial work has been done. Discuss broken fence.
<b>19/107</b>	<b>CLERK REPORT</b> to receive communication not previously circulated and confirm that which should be brought back to council for formal consideration	
	<b>107.1</b>	To receive and note correspondence on new Unitary Authorities websites/information (herewith) and feedback from NCALC AGM/Conference
	<b>107.2</b>	To receive and note document from Danny Moody on Building Communities (herewith)
	<b>107.3</b>	To receive and note invite to a Network Event for Parish Councillors from Northants ACRE (£10 charge for non-members)
	<b>107.4</b>	To note change of insurers brokers to Gallagher, email herewith
	<b>107.5</b>	To note date for comments on the Draft Stamford Town Council Neighbourhood Plan are due by 18 <sup>th</sup> October, details circulated
<b>19/108</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>108.1</b>	a) Trees and Greens – Cllr Bates, Cllr Cutforth and Cllr O’Grady To receive update on boundary/ownership action point/information. To note meeting with Leics Gardens to discuss contract renewal
	<b>108.2</b>	Playing Field Update on “title” application and consideration to a separate tab on website for playing field (and village plan)
	<b>108.3</b>	Vehicle Activation Devices – Cllrs Forman & Rawlinson
	<b>108.4</b>	Checkers Reports from July (received from Cllr Forman), August (Cllr O’Grady) and September plus quarterly check To receive Cllr O’Grady’s updated forms. To note feedback from defibrillator company re cabinet and decide on course of action
	<b>108.5</b>	Village Hall update
	<b>108.6</b>	Playing Field Working Party – Cllrs Davies, Forman and Greaves a) To receive and note PFWP meeting minutes (herewith) b) C/F To review situation regarding security and broken fence/gate at the playing field
	<b>108.7</b>	Village Traffic Working Party – Cllrs Sharpe & Rawlinson Receive report from the traffic group
	<b>108.8</b>	Village Plan Working Party

		To receive and note Village Plan Working Party draft terms of reference, herewith, and first meeting date of 15 <sup>th</sup> October. Another Councillor needed to be a member.	
	<b>108.9</b>	Footpaths and Rights of Way a) To note broken The Nook road sign has been reported b) To note broken footpath sign is being reported	
<b>19/109</b>	<b>ORDERS FOR PAYMENT</b>		
	To agree payments to be made as follows;		
	<b>109.1</b>	SSE Electric for August paid 26/9/19	£256.93
	<b>109.2</b>	SSE Electric for September to pay	£136.72
	<b>109.3</b>	NCALC New Councillors course to pay	£84
	<b>109.4</b>	NCALC planning workshop to pay	£72
	<b>109.5</b>	Village hall hire charge to pay	£26
	<b>109.6</b>	Eon new bulbs not on contract	£79.70
	<b>109.7</b>	PKF audit fee	£240
	<b>109.8</b>	Vision ICT website compliance charges	£102
	<b>109.9</b>	Mileage expenses Clerk	£43.20
	<b>109.10</b>	Priest House room hire for 2 meetings of TWP	£14
<b>19/110</b>	To ratify payment to be made between meetings:-		
		Clerk's salary 31/10/19 Future electric/Eon/Leics Gardens contract bills	£745.76
<b>19/111</b>		To note <b>income</b> of VAT reclaim from April to August due (£3951.53) And precept received 20/9/19	£12500
<b>19/112</b>	<b>BUDGET REPORT</b>		
	To receive and note Budget Report up to 30/9/19 and bank reconciliation (to follow)		
	<b>AUDIT REPORT</b>		
	To note audit report returned and forms plus notice of conclusion of audit displayed as required.		
<b>19/113</b>	<b>EXCLUSION OF PRESS AND PUBLIC</b>		
	To resolve that the press and public are excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the sensitive and/or confidential business to be transacted in accordance with s1(1) of the Public Bodies (Admissions to Meetings) Act 1960		
<b>19/114</b>	Update on latest Solicitor's bill and associated correspondence		
<b>19/115</b>	<b>RE-ADMITTANCE OF PRESS AND PUBLIC</b>		
	To resolve that as the sensitive and/or confidential business has been transacted that the press and public are re-admitted to meeting in accordance with s1(2) of the Public Bodies (Admissions to Meetings) Act 1960		
<b>19/116</b>	<b>DATE OF NEXT MEETING</b>		
	To note that the date of the next meeting is Monday 11 <sup>th</sup> November 2019		

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at [www.eastononthehill-pc.gov.uk](http://www.eastononthehill-pc.gov.uk)