

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the Parish Council meeting of Easton on the Hill Parish Council at The Village Hall, New Road, Easton on the Hill on **Monday 9th September 2019** at 7.00pm when the following listed business will be transacted.

Yours sincerely,

Jenny Rice

Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

19/68	VACANCIES UPDATE/WELCOME Tim Nicol elected to Parish Councillor	
19/69	APOLOGIES FOR ABSENCE	
	To receive and note apologies and vote whether to accept reasons for absence given to the Clerk Apologies already received from Councillor Nicol	
19/70	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
19/71	PUBLIC PARTICIPATION	
	A maximum of 15 minutes is permitted for members of the public to address the meeting Chair to remind the public of the Public Speaking at Council and Committee Meetings Policy	
19/72	REQUEST BY MEMBER OF PUBLIC TO SITE AN UHF REPEATER AND ANTENNA AT PLAYING FIELD	
	To hear request in more detail and decide if acceptable or not. Letter attached.	
19/73	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm and sign as a correct record the minutes of the meeting held on Monday 12 th August 2019 and EM 27/6/19	
19/74	ATTENDANCE BY MARTYN BRAWN, DEFINITIVE MAP OFFICER, FROM ENC HIGHWAYS	
	To hear information and advice on a BOAT status application in connection with Ketton Drift.	
19/75	GOVERNANCE MATTERS	
	75.1	To agree the Complaints Committee terms of reference and note election of Chairman, Cllr Forman and note first meeting date of 12 th September to hear outstanding complaints in connection with use of correspondence by the Parish Council and public speaking at Council meetings/previous complaints/treatment of Councillors.
	75.2	To receive updated Governance review action plan and agree version to be submitted to the Joint Standards Complaints Committee at the end of September. Attached.
	75.3	To agree actions and method for ongoing review of action plan to meet final deadline.
	75.4	To report update/feedback from previous, ongoing complaints.
	75.5	To agree Staffing Committee terms of reference (previously circulated)
	75.6	To agree Correspondence and Customer Service Standards policy (previously circulated)
	75.7	To confirm training needs, courses available and agree new bookings
	75.8	To receive report on DPIs and Register of Interests, plus dispensation, attached
	75.9	To note new flytipping process on website and notice board
19/76	PLANNING APPLICATIONS from Planning Committee	
	76.1	C/F Planning committee terms of reference, previously circulated, to be reviewed and agreed.
	76.2	To note 10/00798/OUT Outline planning for residential development of up to 115 dwellings on land off Stamford Road, Easton on the Hill. Planning permission refused.

	76.3	To note 19/00872/FUL First floor side extension at 16 Western Avenue - Planning permission granted.
	76.4	To note 19/01118/TCA prune back all encroaching branches to neighbour's property back to the boundary at 34 Stamford Road is acceptable.
	76.5	19/01341/TCA remove pine tree and acer tree as damaging stone wall at 34 Church St. No concerns.
	76.6	19/01223/FUL erect new porch to front elevation at 57 Church St. No concerns.
	76.7	19/01345/PIP New application for houses (min 5 max 9) at land behind Exeter Arms. Planning in principle. Response sent.
	76.8	19/01314/LBC Removal of 3 internal walls within the ground floor of the dwelling at 37 West St. Deadline 18/9/19
	76.9	19/01388/TCA Fell ash tree at 26 Church St deadline 18/9/19
	76.10	19/01384/TCA Remove to ground level, overgrown shrub at 38 High St.
19/77	TREES AND HEDGES	
	77.2	To receive, note and agree tree policy, copy to follow.
	77.3	To note Spire Homes/Longhurst have been asked to trim their hedge in September and off The Crescent.
	77.4	To confirm situation regarding hedge trimming along track to allotments and agree action.
19/78	ALLOTMENTS	
	78.1	To note report after allotments inspection carried out.
	78.2	To note feedback and agree actions in respect of issues raised; allotments needing attention, rubbish build up, shed access.
	78.3	To consider ongoing management of allotments.
19/79	ACCESSIBILITY STATEMENT To consider offer from VisionICT to make us compliant with accessibility legislation	
19/80	FREEDOM LEISURE SUMMER ACTIVITIES	
		To hear feedback from activity sessions and consider any lessons learnt.
19/81	STREET LIGHTING PROJECT	
	81.1	To note update on street lighting replacement project and consider extra pole needed at New Town.
	81.2	To note action taken in respect of repairs and bright light adjustment made.
19/82	ROSPA EQUIPMENT REPORT	
		To receive feedback from PFWP and quotes for work and agree work to be done.
19/83	ELECTION FOR VACANCIES/POLLING DISTRICT REVIEW	
	83.1	To confirm the election process and costs involved and consider any lessons learnt for future
	83.2	To note review of polling districts, polling places and polling stations, deadline for comments 29/9/19
19/84	VILLAGE	SHOP
	84.1	To consider where donations should go next.
	84.2	To agree £25 payment for electricity to defibrillator
19/85	CLERK REPORT to receive communication not previously circulated and confirm that which should be brought back to council for formal consideration	
	85.1	Correspondence from RAF Wittering invite to Annual Gala 4th September
	85.2	Correspondence from the Pensions Regulator about re-declaration
	85.3	Correspondence from CPRE about membership and free planning roadshow
	85.4	Correspondence from CALC re AGM and Conference 5 th October
	85.5	Correspondence re Footpaths and Rights of Way Improvement plan consultation and Parish Path Warden and name put forward
	85.6	Correspondence re NALC AGM and Conference invite 5/10/19 delegates wanted
19/86	REPORTS FROM REPRESENTATIVES	
	86.1	a) Trees and Greens – Cllr Bates, Cllr Cutforth and Cllr O’Grady To receive update on boundary/ownership information. To consider Leics Gardens change to add strimming to contract
	86.2	Playing Field Update on “title” application and bridleway change of status
	86.3	Vehicle Activation Devices – Cllrs Forman & Rawlinson
	86.4	Checkers Reports from July and August Cllr O’Grady updating forms. Quarterly check. Defibrillator case.
	86.5	Village Hall update

	86.6	Playing Field Working Party – Cllrs Davies, Forman and Greaves	
		a) To receive and note PFWP meeting minutes (herewith)	
		b) To review situation regarding security and broken fence/gate at the playing field	
	86.7	Village Traffic Working Party – Cllrs Sharpe & Rawlinson Receive report from the traffic group	
	86.8	Village Plan Working Party – to receive feedback on working party progress and consider ideas for event	
19/87	ORDERS FOR PAYMENT		
	To agree payments to be made as follows;		
	87.1	Solicitor's bill C/F for update on clarification and payment terms	£2344
	87.2	Clerk payment for ink cartridges x 2	£29.98
	87.3	Leics Gardens (paid)	£560
	87.4	SSE Electric bill dated 2/8/19 (paid)	£249.14
	87.5	Village hall hire £39 + £13 + £13)	£65
	87.6	Nets for goals (Clerk re-imbursed 31/7/19)	£72.92
	87.7	Came and Co Insurance renewal paid 11/7/19	£1554.87
	87.8	Leics Gardens June bill	£560
	87.9	SSE Electric June invoice	£225.56
	87.10	Clerk ; stationery, paper and stamps	£11.20
	87.11	Eon street lights project part 2 plus new pole ordered	£12305 plus vat
19/88	To ratify payment made between meetings:-		
	88.1	Clerk's salary 31/8/19 and 30/9/19	£745.76 £745.76
	88.2	To note loan payments and update on process to prematurely pay outstanding balance of loan	£9833.38
19/89	BUDGET REPORT		
	To receive and note Budget Report up to 31 July/August 2019 and bank reconciliation (to follow) To note an amendment needs to be made to Section 2 box 3 of the annual return (AGAR) for a payment accounted for in the previous financial year and having to be deducted from financial year 18/19.		
19/90	BANK ACCOUNT INTEREST/ACCOUNTS To consider moving reserves to higher interest account		
19/91	EXCLUSION OF PRESS AND PUBLIC		
	To resolve that the press and public are excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the sensitive and/or confidential business to be transacted in accordance with s1(1) of the Public Bodies (Admissions to Meetings) Act 1960		
19/92	SOLICITOR BILL dated 29 th May 2019 C/F for update on clarification of content, email/correspondence and payment options		
19/93	RE-ADMITTANCE OF PRESS AND PUBLIC		
	To resolve that as the sensitive and/or confidential business has been transacted that the press and public are re-admitted to the meeting in accordance with s1(2) of the Public Bodies (Admissions to Meetings) Act 1960		
19/94	DATE OF NEXT MEETING		
	To note that the date of the next meeting is Monday 14 th October 2019		

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at www.eastononthehill-pc.gov.uk