

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

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Dear Councillors,

You are requested to attend the Parish Council meeting of Easton on the Hill Parish Council at The Village Hall, New Road, Easton on the Hill on **Monday 8<sup>th</sup> July 2019** at 7.00pm when the under mentioned business will be transacted.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## A G E N D A

<b>19/37</b>	<b>TO ELECT A NEW CHAIR AFTER THE RESIGNATION OF CLLR SIMPSON</b> Take nominations and votes and new chair to sign declaration of acceptance of office New chair to chair the meeting
<b>19/38</b>	<b>APOLOGIES FOR ABSENCE</b> To receive and note apologies and accept reasons for absence given to the Clerk
<b>19/39</b>	<b>DECLARATIONS OF INTEREST</b> To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
<b>19/40</b>	<b>RAF WITTERING</b> Squadron Leader Knights to update the meeting on the RAF Wittering Family Day
<b>19/41</b>	<b>PUBLIC PARTICIPATION</b> A maximum of 15 minutes is permitted for members of the public to address the meeting Chair to remind the public of the <b>Public Speaking at Council and Committee Meetings Policy</b> in particular point 2, 3 <sup>rd</sup> paragraph, to be read out. Clerk to confirm best practice on minute taking public comments.
<b>19/42</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b> To confirm and sign as a correct record the minutes of the meetings held on Monday 13 <sup>th</sup> May 2019 (amended) and the Extraordinary meeting on 5 <sup>th</sup> June 2019 and Monday 10 <sup>th</sup> June 2019
<b>19/43</b>	<b>GOVERNANCE MATTERS</b>
	<b>43.1</b> To report on the complaint heard at the last meeting in the closed session and decide on a way forward.
	<b>43.2</b> To report on a complaint received from a member of the public on personal comments made in public time.
	<b>43.3</b> To consider forming a complaints committee to hear and complete complaints, away from main meeting, and decide on members.
	<b>43.4</b> To review and agree changes to the standing orders, circulated previously.
	<b>43.5</b> To report feedback from previous, ongoing complaints, if received.
	<b>43.6</b> To note that an extension to the Governance Review final report is granted however no further details have been given.
	<b>43.7</b> To receive feedback on the Governance review previously circulated and decide how to proceed.
<b>19/44</b>	<b>PLANNING APPLICATIONS from Planning Committee</b>
	<b>44.1</b> C/F Planning committee terms of reference, previously circulated, to be reviewed and agreed.

	<b>44.2</b>	10/00798/OUT Outline planning for residential development of up to 115 dwellings on land off Stamford Road, Easton on the Hill. Review S106 submission and any feedback received.
	<b>44.3</b>	19/00730/FUL Single storey side extension to dwelling at The Abbey, 34 Stamford Road Comments submitted. Decision made 2/7/19 – not permitted
	<b>44.4</b>	19/00872/FUL First floor side extension at 16 Western Avenue
	<b>44.5</b>	19/00563/FUL to erect wooden gates across access to rear garden of property. Permitted.
<b>19/45</b>	<b>TREES AND HEDGES</b>	
	<b>45.1</b>	To note refund received from J Wilcockson for last survey
	<b>45.2</b>	To receive, note and agree tree policy, copy to follow
	<b>45.3</b>	To note feedback from Spire Homes on hedge not trimmed
<b>19/46</b>	<b>ALLOTMENTS</b>	
	<b>46.1</b>	To receive feedback on any issues at allotments
	<b>46.2</b>	To arrange walkaround check of allotments
<b>19/47</b>	<b>FREEDOM LEISURE SUMMER ACTIVITIES</b>	
		To note update on running activities at the school in the summer holidays
<b>19/48</b>	<b>STREET LIGHTING PROJECT</b>	
	<b>48.1</b>	To note order placed for the remainder of the old lights, plus pole
	<b>48.2</b>	To receive quote for backshield for Priory Court/West St and decide action
<b>19/49</b>	<b>LEASE ON SSSI WILDLIFE TRUST LAND</b>	
		To receive feedback on situation regarding lease and rent
<b>19/50</b>	<b>ROSPA EQUIPMENT REPORT</b>	
		To receive and note equipment report previously circulated and decide on action needed
<b>19/51</b>	<b>CHURCH GATES</b>	
	<b>51.1</b>	To receive and note feedback on the installation of the new gates
	<b>51.2</b>	To note old gates have been sold for £125 and money received
<b>19/52</b>	<b>ELECTION FOR VACANCIES</b>	
		To receive information on possible election and costs involved for the 2 vacancies and decide on use of poll cards
<b>19/53</b>	<b>CLERK REPORT</b> to receive communication not previously circulated and confirm that which should be brought back to council for formal consideration	
	<b>53.1</b>	Correspondence on flytipping being worse again
	<b>53.2</b>	Village shop request for ideas on where their donations are to go
	<b>53.3</b>	To receive and note update from the Clerk on the ICO investigation into FOI Request dated October 2019 (verbal)
	<b>53.4</b>	Correspondence from resident on Stamford Road not receiving communication about planning
	<b>53.5</b>	Correspondence from Scope and Air Ambulance on a Clothes Bank
	<b>53.6</b>	Feedback from RAF Wittering on ticket allocation/family day 13/7/19 – see above public time visit also
<b>19/54</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>54.1</b>	a) Trees and Greens – Cllr Bates, Cllr Cutforth and Cllr O’Grady To hear feedback on fallen tree on path and update on boundary information
	<b>54.2</b>	Playing Field Update on “title” application and bridleway change of status – email being circulated
	<b>54.3</b>	Vehicle Activation Devices – Cllrs Forman & Rawlinson
	<b>54.4</b>	Checkers Report – Cllr Hanson’s report from June. Cllr O’Grady updating forms.
	<b>54.5</b>	Village Hall - Appoint a new Cllr representative
	<b>54.6</b>	Playing Field Working Party – Cllrs Davies and Forman a) To receive and note PFWP meeting minutes b) To review situation regarding security and broken fence/gate at the playing field

	<b>54.7</b>	Village Traffic Working Party – Cllrs Sharpe & Rawlinson Receive report from the traffic group	
	<b>54.8</b>	Village Plan Working Party – to receive feedback on working party progress	
<b>19/55</b>	<b>Orders for payment</b>		
	<b>55.1</b>	To agree payments to be made as follows;	
		Eon	£222.84
		Eon repair to light in Neville Day Close	£93.85
		ROSPA inspection £137 plus vat	£164.40
		Printer cartridges x 2 J Rice £51.86 plus vat	£62.23
		Leicestershire Gardens, cuts in May (already paid)	£560
		Leicestershire Gardens cuts in June	£560
		SSE Electric paid 16/5 and 20/6	£241.34 and £382.45
		Outstanding loan payment (went to old bank account)	£521.18
	To ratify payment made between meetings:-		
		Clerk's salary and HMRC payable 31/7/19 and extra 10.5 hours worked in June	£745.76 £132.72
	<b>55.2</b>	To note new account signatories forms processed and new signatories "live"	
	<b>55.3</b>	To note that loan payment made and outstanding balance requested	
<b>19/56</b>	<b>BUDGET REPORT</b>		
	To receive and note Budget Report up to 30 June 2019 and bank reconciliation (to follow)		
<b>19/57</b>	<b>EXCLUSION OF PRESS AND PUBLIC</b>		
	To resolve that the press and public are excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the sensitive and/or confidential business to be transacted in accordance with s1(1) of the Public Bodies (Admissions to Meetings) Act 1960		
<b>19/58</b>	<b>RE-ADMITTANCE OF PRESS AND PUBLIC</b>		
	To resolve that as the sensitive and/or confidential business has been transacted that the press and public are re-admitted to the meeting in accordance with s1(2) of the Public Bodies (Admissions to Meetings) Act 1960		
<b>19/59</b>	<b>DATE OF NEXT MEETING</b>		
	To note that the date of the next meeting is Monday 9 <sup>th</sup> September 2019		

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at [www.eastononthehill-pc.gov.uk](http://www.eastononthehill-pc.gov.uk)