

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email: clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the Annual Parish Council meeting of Easton on the Hill Parish Council at The Village Hall, New Road, Easton on the Hill on **Monday 10th June 2019** at 7.00pm when the under mentioned business will be transacted.

Yours sincerely,

Jenny Rice

Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

19/20	NEW CHAIR TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE	
	Clerk to explain and clarify counting of votes issue raised by 2 Councillors	
19/21	APOLOGIES FOR ABSENCE	
	To receive and note apologies and accept reasons for absence given to the Clerk	
19/22	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
19/23	PUBLIC PARTICIPATION	
	A maximum of 15 minutes is permitted for members of the public to address the meeting	
19/24	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as a correct record the minutes of the meetings held on Monday 8 th April 2019 and Monday 13 th May 2019 (amended)	
19/25	GOVERNANCE MATTERS	
	25.1	To discuss feedback on holding a mid-term election, refer back to A 4 year review and report in response, and the suggestion to invoke persistent complainant policy.
	25.2	To hear feedback on the use of CEO NCALC and/or MO ENC for individuals involved in recent disputes as suggested at the last meeting.
	25.3	To hear a complaint from a Councillor against the Support Clerk for a potential breach of data protection regulations and for bringing the Council into disrepute for such a breach - to be heard later during a closed session. (copy herewith)
	25.4	To review and agree any changes to Standing Orders, copy circulated.
	25.5	To review and agree all committee and working party members.
	25.6	To note item 279.1 code of conduct complaint against a Councillor that is being investigated is carried forward until an outcome is received.
	25.7	To note that the complaint outcome received from a resident about a Councillor be awaited from CEO, NCALC before processing further.
	25.8	To note and discuss request for a 9 month report on the Governance review and 12 month report due in July
	25.9	To review Membership on Outside Bodies report, copy herewith
19/26	PLANNING APPLICATIONS from Planning Committee	
	26.1	Planning committee terms of reference to be reviewed and agreed.

	26.2	10/00798/OUT Outline planning for residential development of up to 115 dwellings on land off Stamford Road, Easton on the Hill. (Follow up after extraordinary meeting on 5/6/19)
	26.3	19/00730/FUL Single storey side extension to dwelling at The Abbey, 34 Stamford Road Comments to be submitted
	26.4	19/00872/FUL First floor side extension at 16 Western Avenue
19/27	TREE SURVEY REPORT	
	27.1	To note query with tree report ongoing and tree policy for consideration, to follow
	27.2	To arrange for boundary and ownership of trees data to be collected
19/28	ALLOTMENTS	
	28.1	To receive a verbal report from the Clerk on matters relating to the allotments since the last meeting
	28.2	To clarify the situation regarding Cllr Bates and the ongoing management of the allotments – c/f from extraordinary meeting 13/5/19 to be discussed later under closed session
19/29	CLERKS REPORT	
		To receive and note copies of correspondence not previously circulated and confirm those should be brought back to Council for formal consideration
	29.1	Street lighting – to receive quote from Eon to replace the remaining 32 lanterns with new LED lights and decide on further action
	29.2	To receive request and information regarding renewing lease on land at SSSI Collyweston managed by The Wildlife Trust and decide on a way forward. (information herewith)
	29.3	To note defibrillator training will be 18/9/19 4pm to 7pm drop in
	29.4	To receive and note update from the Clerk on the ICO investigation into FOI Request dated October 2017 (verbal)
	29.5	To note and consider request from Cllr Cutforth to attend chairmanship training
	29.6	To receive information from Freedom Leisure, ENC, regarding free turn up and play sessions and decide if EOTH wants to book them, copy herewith
	29.7	To decide on News and Views articles and an author for it
	29.8	To receive and note the rolling programme, to follow
	29.9	To receive and note correspondence about Network and Coffee Morning for Councillors, copy herewith
19/30	REPORTS FROM REPRESENTATIVES	
	30.1	To ask for reviews of working parties' terms of reference for next meeting
	30.2	a) Trees and Greens – Cllr Bates
	30.3	Playing Field – Cllr Simpson a) To review situation regarding security at the playing field entrance and whether the old church gates can be used to replace the metal one, and if not, agree disposal of old church gates b) To note complaint received regarding the length of the grass recently and suggestion from the contractor to increase the frequency of cuts c) Update on “title” application on bridleway change of status
	30.4	Vehicle Activation Devices – Cllrs Forman & Rawlinson
	30.5	Checkers Report – Cllr Forman from May and this month's report from Cllr Hanson.
	30.6	Village Hall update – Cllr Simpson
	30.7	Playing Field Working Party – Cllrs Davies and Forman a) To receive and note PF Working Party meeting minutes d) To receive update/report on equipment inspection if available
	30.8	Village Traffic Working Party – Cllrs Sharpe & Stokes Receive report from the traffic group, copy herewith
	30.9	Village Plan Working Party – to nominate a Councillor to represent the Parish Council on Working Party c/f from previous meeting

19/31	Orders for payment		
	31.1 To agree payments to be made as follows;		
		SLCC membership fees	£156
		Village hall hire fee	£26
		Clock servicing overdue account (already paid)	£186
		Leicestershire Gardens, cuts in April (already paid)	£560
		Clerking services A. Benfield in May, with timesheet	£273.10
	To ratify payment made between meetings:-		
		Clerk's salary and HMRC payable 30/6/19 and extra 11.5 hours worked in May	£745.76 £145.36
	31.2	To note new account signatories forms being processed	
	31.3	To consider options for the remainder of the loan and decide on appropriate action – information circulated	
19/32	BUDGET REPORT		
	To receive and note Budget Report up to 31 May 2019 (copy herewith) and bank reconciliation (to follow)		
19/33	NOTICE BOARD		
		To receive information on a replacement, dedicated notice board and decide whether to pursue further	
19/34	EXCLUSION OF PRESS AND PUBLIC		
	To resolve that the press and public are excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the sensitive and/or confidential business to be transacted in accordance with s1(1) of the Public Bodies (Admissions to Meetings) Act 1960		
	34.1 As above item 27.2 To clarify the complaint against a councillor by a resident concerning the Parish Council owned allotments. To clarify the dismissal of Councillor Bates from her position as the allotment manager, and the announcement of this in 'News and Views'. To clarify the current and future management of the allotments.		
	34.2 As above item 24.3 formal complaint against Ex Clerk by Cllr O'Grady, with Ms Benfield present		
19/35	RE-ADMITTANCE OF PRESS AND PUBLIC		
	To resolve that as the sensitive and/or confidential business has been transacted that the press and public are re-admitted to the meeting in accordance with s1(2) of the Public Bodies (Admissions to Meetings) Act 1960		
19/36	DATE OF NEXT MEETING		
	To note that the date of the next meeting is Monday 8 th July 2019		

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at www.eastononthehill-pc.gov.uk