

# Easton on the Hill Parish Council

Turves Barn, Whitepost Road South, Eye, Peterborough, PE6 7SW

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Date: 5 March 2019

Dear Councillors,

You are hereby summoned to a meeting of Easton on the Hill Parish Council at The Village Hall, New Road Easton on the Hill on **Monday 11 March 2019** at 7.00pm when the under mentioned business will be transacted.

Yours sincerely

*Alison Benfield*

Alison Benfield BA (Hons) FSLCC  
Locum Clerk

## A G E N D A

<b>18/254</b>	<b>APOLOGIES FOR ABSENCE</b>
	To received and note apologies for absence
<b>18/255</b>	<b>DECLARATIONS OF INTEREST</b>
	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
<b>18/256</b>	<b>PUBLIC PARTICIPATION</b>
	A maximum of 15 minutes is permitted for members of the public to address the meeting
<b>18/257</b>	<b>MINUTES</b>
	To confirm as a correct record the minutes of the meeting held on Friday 11 January 2019 (copy herewith)
<b>18/258</b>	<b>ANNUAL PARISH MEETING</b>
	<b>258.1</b> To receive and note the minutes of the meeting of the Annual Parish Meeting held on Tuesday 5 March 2019 (copy herewith)
	<b>258.2</b> To consider any actions forthcoming from the meeting that are relevant to the Parish Council
<b>18/259</b>	<b>GOVERNANCE MATTERS</b>
	No request for consideration of Governance Matters was received in advance of the meeting
<b>18/260</b>	<b>PLANNING APPLICATIONS</b>
	<b>To note the Planning Committee's informal review of the following planning application: -</b>
	19/00265/LBC - Proposal : Conversion of existing Dovecote to create gym, lift existing brick floor, lay concrete slab to a depth of 100mm and re lay existing brick floor over to support mezzanine level. Removal of existing mock collyweston roof tiles and battens, addition of breathable roofing membrane over existing roof trusses, installation of new battens and existing tiles relaid over. Removal of existing door and replacement with aluminium framed glazed door, removal of existing opening at mezzanine level and replace with aluminium framed glazed unit, addition of cast iron grille on exterior of building to allow for extraction of ventilation equipment. at 34 Stamford Road Easton On The Hill Northamptonshire PE9 3NU – No comments to be made
	<b>To consider the following planning applications that have not been reviewed informally by the Planning Committee: -</b>
	19/00177/FUL Proposal : New solid roof and lantern to existing conservatory, new porch canopy and alteration to 1no. window at 16 Church Street Easton On The Hill Stamford Northamptonshire PE9 3LL
	19/00178/LBC Proposal : Replacement of staircase, removal of part wall/cupboard next to dinning room chimney, removal of part walls to living room to create full width access to conservatory, reconfiguring of ensuite Bedroom 1, new solid roof and lantern to existing conservatory, new porch canopy and alteration to 1no. window at 16 Church Street Easton On The Hill Stamford Northamptonshire PE9 3LL

<b>18/261</b>	<b>TREE SURVEY REPORT</b>	
	<b>261.1</b>	To receive and note the Tree Survey Report completed in February 2019 (copy herewith)
	<b>261.2</b>	To agree actions to complete outstanding works as recommended within the report.
	<b>261.3</b>	To consider the formation of a policy on having work carried out on trees other than for safety and maintenance grounds (copy herewith)
	<b>261.4</b>	To consider residents request to reduce the height of a tree in Spring Close due to loss of light
<b>18/262</b>	<b>ALLOTMENTS</b>	
	<b>262.1</b>	To receive a report from the Locum Clerk (copy herewith)
	<b>262.2</b>	To nominate 2 Councillors who are not allotment holders to work with the Locum Clerk to review matters associated with the Allotments as highlighted in the report and any other matters that Council considers should be reviewed
	<b>262.3</b>	To defer the collection of allotment rents until the review is completed and Council agrees the way forward
<b>18/263</b>	<b>PARISH CLERK APPOINTMENT</b>	
	<b>263.1</b>	To receive a verbal update from the Locum Clerk
	<b>263.2</b>	To ratify the decision made by the Locum Clerk to advertise the post for 2 weeks at a cost of £201 with the SLCC.
<b>18/264</b>	<b>CLERKS REPORT</b>	
	<b>264.1</b>	To receive and note copies of correspondence not previously circulated and confirm those should be brought back to Council for formal consideration – NONE RECIEVED
	<b>264.2</b>	To receive and note update report from the Clerk on the ICO investigation into FOI Request dated October 2017 (copy herewith)
	<b>264.3</b>	To receive and note the Rolling Program (copy herewith)
	<b>264.4</b>	To note that provision has been put in place for a temporary front page on the website at a cost of £35 when required.
	<b>264.5</b>	To note and ratify Clerks actions in requesting EMS undertake minor repair work as required following Cllr monthly checks on council assets at a cost of £544.56 (copy herewith)
	<b>264.6</b>	To confirm that EMS should continue to be appointed to undertake minor repair work within the village on behalf of the Parish Council.
	<b>264.7</b>	To consider request from EOTH Cricket Club for a letter confirming permission to use the Playing Fields for the 2019 season to enable them to apply for a grant from the English Cricket Board to actively promote the cricket world cup and enable them to purchase a new bbq and patio furniture.
	<b>264.8</b>	To consider request from Blackstones Junior FC in Stamford in partnership with Stamford and District Beavers and cub scouts to arrange a football tournament on the Playing Fields in May or June.
<b>18/265</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>265.1</b>	Trees and Greens – Cllr Bates
	<b>265.2</b>	Playing Field – Cllr Simpson
	<b>265.3</b>	Vehicle Activation Devises – Cllrs Forman & Rawlinson
	<b>265.4</b>	Checkers Report – Cllr Cutforth
	<b>265.5</b>	Village Hall – to nominate a Councillor to be the representative on the Village Hall Committee
<b>18/266</b>	<b>ORDERS FOR PAYMENT</b>	
	To note and agree the following payments are made:-	
	Clerking Services – Wallbanger Ltd	£1614.28
	SSE – Street light energy	£1654.98
	Administration costs – A Benfield	£32.75
	Tree Survey – J Wilcockson	£462.00
	Website – VisionICT	£42.00
	NCALC – Training	£325.00
	Eon – Street Light Lamp Replacement	£8302.80
	Annual Cloud Storage – D Barratt	£40.00
	To ratify payment made between meetings:-	
	Spares for Defibs – The Defib Pad	£193.80
<b>18/267</b>	<b>BANK RECONCILLIATION</b>	
	<b>267.1</b>	To note Bank Reconciliation Report up to 28 February 2019 will be presented in April
	<b>267.2</b>	To ratify action taken by Locum Clerk to stop chqs that had not been received at a cost of £25.00

<b>18/268</b>	<b>BUDGET REPORT</b>
	To receive and note Budget Report up to 4 March 2019 (copy herewith)
<b>18/268</b>	<b>MATTERS FOR INFORMATION</b>
<b>268.1</b>	To receive comment from Cllrs on matters affecting the village
<b>268.2</b>	To agree items to be brought to the next meeting from those matters raised above
<b>18/269</b>	<b>EXCLUSION OF PRESS AND PUBLIC</b>
	To resolve that the press and public are excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the sensitive and/or confidential business to be transacted in accordance with s1(1) of the Public Bodies (Admissions to Meetings) Act 1960
<b>18/270</b>	<b>CHURCHYARD GATE REPLACEMENT</b>
<b>270.1</b>	To receive a report from the clerk providing the results of quotations received for the replacement of the cemetery extension gates (copy herewith)
<b>270.2</b>	To confirm appointment of Company to replace the gates
<b>18/271</b>	<b>RE-ADMITTANCE OF PRESS AND PUBLIC</b>
	To resolve that as the sensitive and/or confidential business has been transacted that the press and public are re-admitted to the meeting in accordance with s1(2) of the Public Bodies (Admissions to Meetings) Act 1960
<b>18/272</b>	<b>DATE OF NEXT MEETING</b>
	To note next meeting will be held on 8 April 2019

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at [www.eastononthehill-pc.gov.uk](http://www.eastononthehill-pc.gov.uk)