

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **ANNUAL MEETING OF THE PARISH COUNCIL** on **MONDAY 8th JUNE 2026** at **7.00pm** in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely, *Jenny Rice*, Mrs Jenny Rice, Clerk and Responsible Financial Officer

Date:3/6/26

AGENDA

26/18	APOLOGIES FOR ABSENCE To review draft policy on absences (herewith) and agree and note and accept, or not, apologies for absence sent to the Clerk.
26/19	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is a legal requirement and will require that the member withdraws from the meeting room during the transaction of that item of business).
26/20	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.
26/21	MINUTES OF THE LAST MEETING To confirm as accurate the record of the minutes of the last meeting held on 11 th May 2026, previously circulated. Chairman to sign.
26/22	MATTERS ARISING from previous meeting. To note agreement for the grant received now, AGAR audit sent to external auditor and notice on rights displayed, (higher) insurance premium paid, invitations for CCTV group out.
26/23	GOVERNANCE, TRAINING AND FINANCE
	23.1 To receive and note revised financial regs with agreed changes, and resolve.
	23.2 To receive end of May finance report (herewith) and internal checks and resolve any queries, herewith. To resolve PO collection spend, £275 C/F
	23.3 To agree any new training required, and feedback on training attended, including playground inspections and maintenance.
	23.4 To agree draft IT policy, herewith, and data audit tba for Assertion 10.
	23.5 To note annual asset checks needed over the summer, as per the attached list/last year.
	23.6 To receive and note contract end Yu Energy pavilion electricity 13/7/26 and new rates and resolve.
	23.7 To resolve payment to SLCC or not – increased to £200 pa from £131 as not sharing between councils.
	23.8 To note Chairman of staffing committee has requested feedback and quick response on Clerk's performance over the year 25/26 for appraisal purposes.
26/24	CLERK CORRESPONDENCE /INFORMATION TO NOTE/DECISIONS: - Electric vehicle consultation postcards being sent out to residents on future provision.
26/25	PLAYING FIELD, PAVILION, PLAY AREAS, WOODLAND AREA
	25.1 Contractor, Health and Safety – to note list of work and agree expenditure of any new works and resolve any issues raised: emergency lighting issue, bonfire remains at Close track. To note working pattern arrangement, one long day, 3x2h.
	25.2 To receive and note Legionnaires scheme of control as required and agree responsible person, duty holder, deputy and any gaps and resolve training required. Calorifier temp. testing by another person needed, also schematic diagram tba.
	25.3 To receive update on revised and final ACC and FC hire agreements and resolve any queries/agree action, plus meet with ACC to discuss future plans. To note cleaner ideas needed.
	25.4 To note requests by football club to purchase pool table plus toilet block for sale – currently locked/out of use.
	25.5 To note barrel placement on the Drift and to clarify PC role/responsibility.
26/26	REPORTS FROM COUNCILLOR REPRESENTATIVES

	26.1	Checkers reports/village maintenance/salt bins/defibrillators/traffic speed control measures a. To receive checker report from Cllr Woodman for May and resolve any maintenance needed. June checker is Cllr Kendall and July is Cllr Davey. b. To consider Community Speedwatch scheme and resolve action.	
	26.2	Parish Path Warden (Cllr Woodman) To receive any update.	
	26.3	Village Hall (Cllr Lyons) To note any update from the PC representative Trustee.	
	26.4	Police Liaison Representative a) To hear update and resolve any action – see projects below – including reporting of illegal quad biking around the village and feedback on suspected drug dealing.	
26/27	ALLOTMENTS		
	27.1	To note feedback on community plot and resolve future including bench maintenance.	
	27.2	To note feedback on rubbish clearance and tenant/plot allocation.	
26/28	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS - To suggest and agree any specific items for July's What's on the Hill and devise system for any new residents for welcome pack – one via Facebook. - To note feedback from the gala parish council stall and resolve any action as a result.		
26/29	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman, plus Cllr Tungate Climate and Action Champion. (Last tree survey Aug 2025) - To receive and note any feedback from the group. - To discuss and agree a plan of action for the removal of the old Polish memorial at Spring Close (Cllr Cox).		
26/30	PLANNING COMMITTEE (Cllr Kaye, Cllr Mitchell, Cllr Stephenson, Cllr Woodman, Cllr Tungate)		
	30.1	To note latest feedback from the Planning Committee meeting/applications. https://publicaccess.east-northamptonshire.gov.uk/online-applications/ 1. To receive and note feedback on any applications since last meeting. 2. To note Local Plan review consultation document and advice from Ward Cllr and D Moody re response – local issues to be fed back now before formal consultation later, no local sites incl.	
26/31	PROJECTS		
A/PLAN	31.1	To receive and note feedback/update from sub-group on action plan from survey results.	
ACTION PLAN	31.2	To receive a proposal that the parish council take part in street defect reporting and that Councillors ensure that defects in their street are reported on the FixMyStreet app. and resolve.	
A/PLAN	31.3	To receive a proposal to set a date for a session to promote reporting by residents and resolve.	
ACTION	31.4	To note a regular walkabout day with residents to bulk report issues around the village.	
CCTV GROUP	31.5	To note any interest in a CCTV task and finish group and agree terms of reference of a group and/or a way forward.	
26/32	ORDERS FOR PAYMENT To agree payments to be made as follows. The invoices have all been examined, verified and certified by the Responsible Financial Officer (RFO) and are to be signed by the Chairman;		
	32.1	Clerk reimburse for expenses. (£26 home office, £8.49 microsoft, £6.46 ink plan starts July 2026, plus mileage £8.10)	£42.59
	32.2	HMRC employer NI payment and employee tax/NI payment July.	£ tbc
	32.3	Street lighting bills as per contract, paid by direct debit. And Yu Energy for The Briers	£25.01 and
	32.4	Yu energy bill pavilion electricity, paid by DD	£73.32
	32.5	Village hall hire	£25
	32.6	Clerk salary/hours payable 30/6/26 less tax and NI due	£tbc
	32.7	Multipay card monthly fee and Unity bank charges, monthly	£3/£7
	32.8	T Cowling for Grounds Maintenance Contractor May	£336
	32.9	K Cox Handiman for grass cutting in May	£668.25
	32.10	H/s items purchased; hot/cold stickers, foam for tunnels, duck sign £13.16, Ronseal for benches £7.93, dw sign £6.83, cement and nomore nails £31.22, bird spikes/glue £51.05.	£110.19 incl vat £17.31
	32.11	Eon quarterly maintenance contract	£201.60
	32.12	J Dewey for shower resealing	£206.88 paid
	Rect	From Adidda Cricket Club 2m rent	£250 recd 19 & 27/5/26

26/33

DATE OF NEXT MEETINGS To note that the next meeting is on **Monday 13th July 2026** at 7pm in the village hall and the **next Planning Committee** meeting is to be agreed, dependent on new applications, usually the same date. See council notice board or website for details www.eastononthehill-pc.gov.uk