

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 10th NOVEMBER 2025** at **7.00pm** in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date:5/11/25

A G E N D A

25/98	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk. (Cllr K)	
25/99	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to complete and update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
25/100	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. In addition; - Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life. - Chairman to remind members and the public of one of the meeting rules/Standing Orders	
25/101	MINUTES OF THE LAST MEETING	
	To confirm as correct the record of the minutes of the last meeting held on 13 th October 2025, previously circulated. Chairman to sign.	
25/102	MATTERS ARISING from previous meeting. Energy grant completed in the main, Remembrance Day feedback, pavilion cleaned, sign install delayed.	
25/103	GOVERNANCE, TRAINING AND FINANCE	
	103.1	To receive and note finance report and internal checks until end of October 2025 and resolve any queries, herewith, to assist in decision making.
	103.2	To receive feedback from any training attended and agree any new training requests.
	103.3	To receive outstanding asset checks feedback/forms from Cllr Davey, Cllr Mitchell and Cllr Lyons.
	103.4	To receive update on resident survey content/timescale and resolve progress.
	103.5	To receive any new projects budget requests for the upcoming financial year and budget/precept.
	103.6	To note Cllr Tungate willing to be appointed Climate and Nature Champion for the Parish Council and training 19/11/25.
	103.7	To receive and note proposal for PC to handle poppies/soldiers in village and resolve way forward.
	103.8	To receive new form for Councillors to use for new, proposals agenda items, attached.
	103.9	To note energy provider contract ends 31/3/26 and feedback from NCALC contact, to follow.
	103.10	To note job evaluation company cost of £100 for Clerk role/band and resolve to do this or go with Danny Moody feedback, increment was due April, herewith feedback.
25/104	PLAYING FIELD, PAVILION, PLAY AREA, WOODLAND AREA, SPORTS CLUB HIRE AGREEMENTS	
	104.1	To note new swings quotes and grant application/contribution from PC, to be agreed, to follow.
	104.2	Contractor/Health and safety – a) to note feedback and update on GMC list of jobs and process of “sign off”. b) to discuss and agree any new action/expenditure. c) To agree a review of the GMC terms and work, current tender/terms attached and who to do. d) to note external H and S audit contractors contacted and max cost tba.
	104.3	To receive and note FC hire agreement issues and resolve standards and how/who addressed. See agreement attached, option for financial penalty for additional electricity or cleaning.
	104.4	To agree and approve a statement clarifying the PC's position on the funding of parts and labour for maintaining the mowers, to follow.
	104.5	To consider quote and wording for 2 fingerpost signs to the Close play area and resolve, herewith.

	104.6	To consider request and quotes for purchase of granite chippings for car park and resolve.	
25/105	PLANNING COMMITTEE (Cllr Kaye, Cllr McAllister, Cllr Mitchell, Cllr Stephenson, Cllr Woodman)		
	105.1	To note latest feedback from the Planning Committee meeting/applications. https://publicaccess.east-northamptonshire.gov.uk/online-applications/ 1. See attached minutes from the last meeting and updates/responses needed since; 2. To note responses sent on tree applications, with query re Yew removal, reply not received. 3. To decide on any applications received after agenda issued, if deemed possible.	
25/106	REPORTS	FROM REPRESENTATIVES	
	106.1	Checkers reports/village maintenance a) To receive checker reports from Councillor Lyons and resolve any action needed. November checker Cllr Stephenson. b) To receive and note any update from Parish Path warden.	
	106.2	Village Hall (Cllr Lyons) 1) To note any update from Cllr Lyons, new Trustee rep.	
	106.3	Police Liaison Representative 1) To note update from PLR on police activity and bus shelter issues and resolve any new action, herewith.	
	106.4	Traffic Working Group (Cllr Woodman) 1) To resolve whether to include possible parking costs in budget, circa 25k. 2) To resolve whether to carry forward the £1000 as earmarked or remove. 3) To receive and note feedback from event at village hall re speed reduction on A43.	
25/107	ALLOTMENTS		
	107.1	To note update from the Clerk and resolve any issues, including; 1. investigating water harvester idea. (Grant provider applications ask about sustainability of council and how reducing carbon footprint.) 2. cattle regularly entering allotments site - urgency for fence to be mended and action asap for Health and Safety.	
25/108	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman a) To receive any new update from group and budget requirements.		
	PROJECTS		
25/109	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS - To suggest and agree any specific items for December's What's on the Hill and note of any new residents.		
25/110	CLERK CORRESPONDENCE /INFORMATION TO NOTE: - To note NNC BIG50 Vision and discuss attendance at NCALC online events providing an introduction to the BIG50 and how parishes can get involved, circulated. - To put forward ideas for spending the collection of £165 in the Post Office.		
25/111	ORDERS FOR PAYMENT To agree payments to be made as follows;		
	111.1	Clerk reimburse for HP ink plan December shared with other PC £9.57, plus M/S office, plus mileage for October	£9.57, £8.49, £26, £8.10
	111.2	HMRC employer NI payment and employee tax/NI payment November	£ tbc
	111.3	Yu Energy Briers street lighting bills as per contract, paid by direct debit.	£434.22, £21.71
	111.4	Yu energy bill pavilion	£87
	111.5	Village hall hire	£28
	111.6	Clerk salary/hours payable 30/11/25 less tax and NI due – above	£1066.34 less tax/NI
	111.7	Multipay card monthly fee and Unity bank charges, monthly	£3/£6
	111.8	Handiman Grass cutting contract K Cox	£405
	111.9	Handiman grounds maintenance contract K Cox labour	£240
	111.10	Safety Signs for Less - new fire assembly point sign	£42.40
	111.11	NCALC training, planning x 2, off to a flying start x 2	£211.20
	111.12	Vision ICT new email address and hosting email and website contract	£6 and £624.90
25/112	DATE OF NEXT MEETINGS To note that the date of the next full council meeting is on Monday 8th December 2025 at 7pm in the village hall and the next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk		