

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 1st JULY 2024** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date: 26/6/24

A G E N D A

24/54	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk. (CM, IL, SW)	
24/55	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
24/56	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
24/57	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the last meeting held on 13 th May 2024, previously circulated. Chairman to sign.	
24/58	MATTERS ARISING from previous meeting. Community grant for conversion of remaining lights to LED applied for. Rose of Northamptonshire award volunteer nomination done.	
24/59	GOVERNANCE AND FINANCE	
	59.1	To receive finance report and internal checks until/for June 2024 if available and resolve any queries.
	59.2	To receive feedback from any training attended and agree any new training required. See summaries from AI training herewith.
	59.3	To receive any applications for co-option to the Parish Councillor vacancy and agree co-option or not or further action.
	59.4	To receive and note draft, revised financial regulations and amend/adopt.
	59.5	To agree letter of disqualification to be sent.
24/60	PLAYING FIELD AND PLAYING FIELD WORKING GROUP (PFWG)	
	60.1	To hear update on the car park situation; including further feedback from surveyor and agree next steps.
	60.2	To receive and note update from PFWG – herewith – and discuss any queries, including update on the pavilion refurb contracts/work in progress, including a) To agree the appendix to hire agreement, herewith b) To agree mower service parts of £153.86
	60.3	To agree any additional costs necessary – for contractor extra materials for £183.46, and Parish Council shutters £503.98.
	60.4	To note second grant instalment of £1750 to be claimed when flooring complete and invoice paid.
	60.5	To note update on waste bin emptying issue at playing field and resolve, including cancelling the Mountain contract/with penalty, herewith summary.
	60.6	To note new energy contract for pavilion power agreed with Yu Energy for 2 years w/e/f 14/7/24, herewith details.
	60.7	To note feedback on play equipment and pavilion checks (incl Health and Safety) if available and agree any necessary actions.
24/61	PLANNING COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman) No separate Planning Committee meeting able to be held before mid July.	

	61.1	To decide response to application NE/24/00516/LBC at 61 Church St. Existing single and double glazed windows to be replaced with double glazed and replace modern conservatory with alternative energy efficient link, plus minor alterations to improve level of accommodation. Deadline 2/7/24.
	61.2	To decide on tree work application NE/24/00422/TCA at 11 High St. Fell 1xHolly, reduce Hazel to 2.5m, reduce conifer to 6m and reduce hedge to 4m. Deadline 15/7/24.
24/62	REPORTS	FROM REPRESENTATIVES
	62.1	Checkers reports/village maintenance a) To receive checker reports from Cllr McAllister for June and address any issues raised. Cllr Green is now July checker, Aug Cllr Woodman and others tbc. b) To note any new reports of village maintenance and report from Longhurst on uneven path.
	62.2	Village Hall 1) To note any update from Cllr Green representative.
	62.3	Joint Action Group and Police Liaison Representative 1) To note any feedback from the conference.
	62.4	Traffic Working Group 1) To note application for new device submitted and independent referee/ence needed.
24/63	ALLOTMENTS	
	63.1	To receive update from Allotment Manager.
24/64	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates) a) To receive and note feedback from the latest Nature Recovery Group meeting including new plans. b) To discuss the grass cutting requirements for the whole village from the plans, in order to build a specification to get quotes from – see PFWG summary. c) To receive and note feedback from Trees and Greens Group including recent volunteer pond clearance/tidy up session.	
24/65	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES a) To suggest and agree any specific items for August's What's on the Hill b) To note election on 4/7/24 and Clerk to be Presiding Officer FYI	
24/66	CLERK CORRESPONDENCE /INFORMATION TO NOTE: a) To note update from Longhurst on residents' complaint re designated disabled parking at The Close and charging cable use. b) Invitation to Four Counties Primary Care Network meeting with afternoon tea on 11/9/24 to build community relationships, herewith information. c) Reminder re NCalc member survey, deadline 31/7/24, circulated. d) Resident donation to dog charity.	
24/67	ORDERS FOR PAYMENT To agree payments to be made as follows;	
	67.1	Clerk reimburse for HP ink plans. E printer £4.49 plus one shared with other PCs £8.57. £13.06
	67.2	Clerk reimburse for Microsoft package July and home office allowance, plus mileage £5.99, £26, £8.10
	67.3	HMRC employer NI payment and any employee tax/NI payment July and August £tbc
	67.4	Yu Energy electricity bill as per contract, paid by direct debit. July and Aug £tbc
	67.5	EDF Briers electricity for street lighting £20.20
	67.6	EDF Energy for pavilion usage charged to WPFC by DD £tbc
	67.7	Village hall hire £tbc
	67.8	Clerk (new) salary/hours payable 31/7/24 and 31/8/24 £995.50 less tax and NI due £tbc
	67.9	Multipay card monthly fee and bank charges £6
	67.10	Mountain Recycling payment by DD £33.60
	67.11	Grounds Maintenance Contractor invoice for June £tbc
	67.12	Leics Gardens for grass cutting in May invoice no. 24/083 £640
	67.13	Robery Dyas shutters, as agreed at June meeting £503.98
	67.14	Envirobuild extra materials needed £183.46
24/68	RECEIPTS	To note income received;
24/69	DATE OF NEXT MEETINGS To note that the date of the next meeting is 9th September 2024 at 7pm. No meeting in August. Next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk Note Clerk annual leave 20/7 to 10/8/24.	

