

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 10th JUNE 2024** at 7.00pm at Easton Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date: 5/6/24

AGENDA

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| 24/37 | APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk. | |
| 24/38 | DECLARATIONS OF INTEREST | |
| | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). | |
| 24/39 | PUBLIC PARTICIPATION | |
| | Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life. | |
| 24/40 | MINUTES OF THE LAST MEETING (previously circulated) | |
| | To confirm as correct the record of the minutes of the last meeting held on 13 th May 2024, previously circulated. Chairman to sign. | |
| 24/41 | MATTERS ARISING from previous meeting. Road safety grant applied for. All AGAR forms sent, uploaded and displayed. Public rights to inspect accounts period in place. | |
| 24/42 | GOVERNANCE AND FINANCE | |
| | 42.1 | To receive finance report and internal checks for May and resolve any queries, herewith. |
| | 42.2 | To receive feedback from any training attended and agree any new training required. |
| | 42.3 | To receive any applications for co-option to the Parish Councillor vacancy and agree co-option or not or further action. |
| | 42.4 | To note new financial regulations review and amend/adopt or await finance working group. Herewith including guidance notes. |
| | 42.5 | To note current code of conduct and adopt version for 2024/25. |
| 24/43 | PLAYING FIELD AND PLAYING FIELD WORKING GROUP | |
| | 43.1 | <ul style="list-style-type: none"> a) To hear update on the car park situation, remedy suggestion, feedback from surveyor and agree next steps. b) To receive and note update from PFWG – herewith – and discuss any queries, including update on the pavilion refurb contracts/work in progress. c) To agree any additional costs necessary, including scarifier, new locks (paid as an emergency), insulation (agreed but not listed), chipper £100 approx. d) To note request for Empingham junior team to hire the pitch on an ongoing basis and resolve response – details circulated. e) To note first grant instalment of £5000 claimed and to be paid asap, authorised 4/6/24. f) To note ROSPA play safety equipment inspection report and agree any action required. g) To note waste bin emptying issue at playing field and resolve. h) To note energy contract options for pavilion and resolve a way forward, herewith. i) To note advice on reclaiming VAT on building refurb, herewith. j) To note checks done on play equipment and pavilion (incl H and S) and hear feedback and agree actions. |
| 24/44 | PLANNING COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman) | |
| | 44.1 | To receive and note feedback from planning committee meeting on 10/6/24. |
| | 44.2 | To receive and note update on the flagpole planning requirements and resolve action. |

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| 24/45 | REPORTS | FROM REPRESENTATIVES | |
| | 45.1 | Checkers reports/village maintenance a) To receive checker reports from Cllr Watson for May and address any issues raised. Cllr McAllister is June checker. b) To note any new reports of village maintenance including report of dangerous footbridge, Longhurst property overgrown. | |
| | 45.2 | Village Hall 1) To note any update from Cllr Green representative. | |
| | 45.3 | Joint Action Group and Police Liaison Representative 1) To note PLR update circulated and herewith information 2) PLR Conference details, 25/6/24 7-9pm online. | |
| | 45.4 | Traffic Working Group 1) To note application for new device submitted after queries raised. 2) To note Kier Highways drop in sessions, circulated. | |
| 24/46 | ALLOTMENTS | | |
| | 46.1 | To receive update from Allotment Manager. | |
| 24/47 | TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates) a) To receive and note feedback from the latest Nature Recovery Group meeting including the plans, the grant monies available via Rockingham Vision and the gala stall. b) To discuss the grass cutting contract from next season; quotes, where and when and agree plan of action. c) To receive and note any other new feedback from Trees and Greens Group including pond clearance plan and trees planting service, Ash die back tree felling information, herewith and circulated. | | |
| 24/48 | GRANT APPLICATION OPPORTUNITY To note opportunity for community grant – details circulated – and agree a project/application by the deadline 18/6/24 if for PFWG or otherwise – eg conversion of rest of streetlights to LED. | | |
| 24/49 | COMMUNITY SUPPORT/ENGAGEMENT/ISSUES a) To suggest and agree any specific items for July's What's on the Hill b) To note election on 4/7/24 and advice re material/comments in run up period, circulated. | | |
| 24/50 | CLERK CORRESPONDENCE /INFORMATION TO NOTE: a) To note residents' complaint re designated disabled parking at The Close and dangerous/crowded parking situation and request for track parking/maintenance b) To note nomination for "Rose of Northamptonshire" for community heroes. Deadline 20/6/24. Criteria information circulated. | | |
| 24/51 | ORDERS FOR PAYMENT To agree payments to be made as follows; | | |
| | 51.1 | Clerk reimburse for HP ink plans. E printer £4.49 plus one shared with other PCs £8.57. | £13.06 |
| | 51.2 | Clerk reimburse for Microsoft package June and home office allowance | £5.99 and £26 |
| | 51.3 | HMRC employer NI payment and any employee tax payment June | £tbc |
| | 51.4 | Yu Energy electricity bill as per contract, paid by direct debit. June | £333.66 and £17.17 |
| | 51.5 | EDF Briers electricity for street lighting 2-23 rd May | £14.93 |
| | 51.6 | EDF Energy for pavilion usage charged to WPFC | £tbc |
| | 51.7 | Village hall hire | £tbc |
| | 51.8 | Clerk (new) salary/hours payable 30/6/24 £995.50 less tax tbc | £tbc |
| | 51.90 | Multipay card monthly fee and bank charges | £6 |
| | 51.10 | Mountain Recycling payment by DD paid | £20.40 and £33.60 for May |
| | 51.11 | Grounds Maintenance Contractor invoice for May | £232.50 hours plus £468.26 materials |
| | 51.12 | New padlocks for shutters since break in | £130 paid |
| | 51.13 | Leics Gardens for grass cutting in April (5 th , 19 th plus 8 th and 22 nd PF) | £640 |
| | 51.14 | ICO subscription | £35 DD |
| | 51.15 | Eon maintenance contract | £285.60 |
| | 51.16 | Bin emptying NNC | £157.73 paid 5/6/24 |

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| | 51.17 | WPFC for works carried out in season, as per contract agreement | £900 paid 5/6/24 |
| | 51.18 | SLCC membership share | £121.37 |
| | 51.19 | A4 paper share (last paid May 2023) | £36.48 |
| | 51.20 | H and S items, signs x 2 and lifebelt, pond | £44.10, £81.34 paid |
| | 51.21 | Howarth Timber insulation, previously agreed | £372.90 (inc VAT) |
| 24/52 | RECEIPTS | To note income received; | |
| 24/53 | DATE OF NEXT MEETINGS To note that the date of the next meeting is the 8th July 2024 at 7pm. Next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk | | |