

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 8th APRIL 2024** at 7.00pm at Easton Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

(Please note the RISK ASSESSMENT TRAINING SESSION is before the meeting at 6pm prompt – for Council only.)

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date: 3/4/24

AGENDA

24/1	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.	
24/2	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
24/3	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
24/4	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 11 th March 2024, previously circulated and herewith. Chairman to sign.	
24/5	MATTERS ARISING from previous meeting. The Drift alleged speeding cars update/actions taken/law.	
24/6	GOVERNANCE, FINANCE AND TRAINING	
	6.1	To receive finance report and internal checks feedback up to the end of March (Cllr Bates) and resolve any queries, herewith. Cllr Nicol is checker for April.
	6.2	To receive and note the Annual Governance and Accountability Return (AGAR) accounting statements prepared and signed by the RFO, ahead of the internal audit, plus updated asset register and risk assessment to check. Herewith.
	6.3	To receive any applications to be co-opted to a Parish Councillor vacancy and resolve appointment or agree more approaches to any potential members.
	6.4	To note date change for Annual PARISH meeting to 22/4/24 at 7.30pm – same date as the Roles and Responsibilities training at 6pm – and agree expenditure on any refreshments.
	6.5	To receive and note any insurance policy premiums received and resolve any queries.
	6.6	To note the suggestions for the £200 collected at the PO and decide where to be spent.
	6.7	To note feedback from risk assessment training and agree any actions as a result.
	6.8	To resolve extension to absence of Councillor for personal reasons or not.
24/7	PLAYING FIELD AND PLAYING FIELD WORKING GROUP	

	7.1	<ul style="list-style-type: none"> a) To hear update on the car park situation and remedy suggestion and agree next steps. b) To receive and note update from PFWG – to follow – and discuss any queries, including clarity over ad hoc pitch bookings. c) To receive and note amendments from Addida agreement and changes to be agreed. d) To receive and note quotes from contractors for the exterior cladding and changing room flooring work at the pavilion and approve preferred supplier to send information to Grantscape and agree also the additional non-grant expenditure. e) To note idea for extra security (Cllr Woodman) at sports buildings and resolve action. f) To decide on servicing of PC mowers arrangements - insurance company recommend a professional company – PFWG propose P Nottingham/volunteer. g) To note Grounds Maintenance Contractor not obtaining Public Liability Insurance and agree any action. h) To receive and note play/gym equipment checks feedback and agree any actions and also for health and safety checks for the pavilion. Summary to follow. i) To note request for a memorial bench and tree at playing field and resolve. 	
24/8	PLANNING COMMITTEE		
	8.1	To feedback on developer’s approach to consult the village and from planning policy on “village boundary”.	
24/9	REPORTS	FROM REPRESENTATIVES	
	9.1	Checkers reports/village maintenance <ul style="list-style-type: none"> a) To receive checker reports from Cllr Bates for March and address any issues raised. Cllr Nicol for April and Cllr Watson for May. b) To note feedback/update on new dog poo bin in Park Walk enquiry raised. c) To note any new reports of village maintenance and resolve actions, including possible uneven ground sign and blanket weed clearance at pond/Spring Close. 	
	9.2	Village Hall <ul style="list-style-type: none"> 1) To note any update from Cllr representative. 	
	9.3	Joint Action Group and Police Liaison Representative <ul style="list-style-type: none"> 1) To note there is still a Councillor vacancy for this role. 2) To note request from Police and Crime Commissioner election candidates for top 3 priorities to focus on and agree feedback. 	
	9.4	Traffic Working Group <ul style="list-style-type: none"> 1) To note MVAS not moved to Westfields and discuss any other action . 	
24/10	ALLOTMENTS		
	10.1	To receive update from Allotment Manager, including letters sent re tenancy hire cost increase.	
24/11	TREES AND GREENS WORKING PARTY (INCL NATURE RECOVERY) (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates)		
		<ul style="list-style-type: none"> a) To receive and note feedback from the latest Nature Recovery Group meeting and agree actions, herewith. b) To receive and note any new feedback from Trees and Greens Group. 	
24/12	VILLAGE FLAGPOLE		
	To note offer of flagpole for the village/Parish Council and resolve whether to accept or not.		
24/13	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES		
	12.1 To suggest and agree items for May’s What’s on the Hill. 12.2 Crime prevention advice re maintenance equipment – mark/name it all. 12.3 Local Area Partnership briefing feedback, Cllr Nicol.		
24/14	CLERK CORRESPONDENCE /INFORMATION TO NOTE:		
	<ul style="list-style-type: none"> a) NNC – contact details, email circulated. b) Volunteers week 40th anniversary 2-9th June – circulated. 		
24/15	ORDERS FOR PAYMENT		
	To agree payments to be made as follows;		
	15.1	Clerk reimburse for HP ink plans. E printer £4.49 plus one shared with other PCs £8.57.	£13.06
	15.2	Clerk reimburse for Microsoft package April	£5.99
	15.3	HMRC employer NI payment and any employee tax payment April	£tbc
	15.4	Clerk mileage for March	£10.80
	15.5	Yu Energy electricity bill as per contract, paid by direct debit. April	£403.42

			£17.66
	15.6	EDF Briers electricity for street lighting	£23.97
	15.7	EDF Energy for pavilion to 1/4/24 usage charged to WPFC	£106.47
	15.8	Village hall hire	£28
	15.9	Clerk salary payable 31/3/24 £892.53 plus home office £26 less tax £7	£911.53
	15.10	Multipay card monthly fee and bank charges	£6/£18
	15.11	Safe Lincs Defib electrodes – different set needed – others refunded	£358.99 inc vat
	15.12	Simply Extinguishers extra payment required	£18 paid
	15.13	Glasdon for new dog poo bin at pavilion	£153.83
	15.14	Mountain Recycling payment for February by DD paid 28/3/24	£62.40
	15.15	Grounds Maintenance Contractor invoice for March	£440.30
24/16	RECEIPTS	To note income received; Blackstones Juniors hire fee for pitch WPFC pavilion hire charge for Feb plus March WPFC utility bill payment	£75due? £600 £40.20
<p>DATE OF NEXT MEETINGS To note that the date of the next meeting is the Annual PARISH (residents) meeting on Monday 22nd April 2024 at 7.30pm, with Parish Councillor training session at 6pm beforehand. The Annual Parish Council meeting is on the 13th May 2024 at 7pm. Next Planning Committee meeting is to be agreed, dependent on above. See council notice board or website for details www.eastononthehill-pc.gov.uk</p>			