

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 11<sup>TH</sup> SEPTEMBER 2023** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date: 6/9/23

## AGENDA

<b>23/64</b>	<b>APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.</b>	
<b>23/65</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>23/66</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
<b>23/67</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm as correct the record of the minutes of the meeting held on Monday 10 <sup>th</sup> July 2023, previously circulated and herewith. Chairman to sign.	
<b>23/68</b>	<b>MATTERS ARISING from previous meeting.</b>	
<b>23/69</b>	<b>GOVERNANCE AND FINANCE</b>	
	<b>69.1</b>	To receive finance report and internal checks feedback for July and August and resolve any queries, herewith, including external auditor's clean bill of health.
	<b>69.2</b>	To receive and note information on a Multipay card from Unity and resolve to apply or not, herewith.
	<b>69.3</b>	To note clerk attendance on AI course 20/9/23.
	<b>69.4</b>	To determine costs for electricity of de-fib paid by Post Office and agree payment. Suggested £30.
<b>23/70</b>	<b>PLAYING FIELD MANAGEMENT COMMITTEE (PFMC), CRICKET CLUB AND THE DRIFT</b>	
	<b>70.1</b>	<ul style="list-style-type: none"> <li>a) To receive and note the proposal so far from the PFMC on the viability of the long-term handover of the old cricket club pavilion, assets and monies to the PFMC/Parish Council and ask any questions with view to an October meeting decision. To follow.</li> <li>b) To receive an update on the power supply project, including credit for cable size change.</li> <li>c) To receive and note an update on other relevant issues.</li> <li>d) To resolve whether to repair The Drift potholes – possibly with leftover quarry dust and concrete.</li> <li>e) To ask for more Councillors to join as members of the PFMC (minimum 2).</li> </ul>
<b>23/71</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>71.1</b>	<b>Trees and Greens Working Party (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates)</b> <ul style="list-style-type: none"> <li>a) C/F To receive feedback on overhanging tree and decide on action/expenditure.</li> <li>b) To receive and note feedback from the Woodland area visit by Rockingham Vision and nature recovery opportunities.</li> <li>c) To consider TAG taking responsibility for the Woodland Area maintenance and development.</li> <li>d) To note course opportunity on managing woodlands and site survey/tree planting service, circulated.</li> </ul>
	<b>71.2</b>	<b>Checkers reports/village maintenance</b> <ul style="list-style-type: none"> <li>a) To receive checker reports for July and August and address any issues raised. Checker for September is Cllr Woodman.</li> <li>b) To address annual asset check issues ie notice board glass, main war memorial.</li> <li>c) To receive and note update on the development of Spring Close; new path, bench repaint, new fencing/posts/engraving, war memorial structure and Polish memorial reenactment event update and resolve any issues.</li> </ul>
	<b>71.3</b>	<b>Village Hall.</b> <ul style="list-style-type: none"> <li>1) To note update on names for boards and agree action.</li> </ul>
	<b>71.4</b>	<b>Vehicle Activation Devices and Traffic Working Group. (Cllr Woodman and Cllr Green)</b>

		a) To receive and note latest data from devices, if available.	
	71.5	<b>Joint Action Group/Police Liaison Representative (PLR) and Local Area Partnership (Cllr Firth)</b> To receive latest report from meetings.	
<b>23/72</b>	<b>ALLOTMENTS</b>		
	72.1	To receive any update from Allotment Manager, P Bates including waiting list update.	
<b>23/73</b>	<b>THE BRIERS MAINTENANCE COSTS/PRECEPT QUERY</b>		
	73.1	To consider request from The Briers for the Parish Council to pay for their 3 electric street lighting/maintenance, herewith.	
<b>23/74</b>	<b>COMMUNITY ENGAGEMENT</b>		
	74.1	To receive and note feedback from Wittering PC meeting from Cllr Firth and resolve whether to conduct a survey on need/requirements in Easton on the Hill.	
<b>23/75</b>	<b>PLANNING COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman)</b>		
	75.1	To note minutes and/or feedback from latest Planning Committee meetings, 14/8/23 and 11/9/23 and ratify response draft decisions if necessary.	
<b>23/76</b>	<b>CLERK CORRESPONDENCE /INFORMATION TO NOTE:</b>		
		a) NCALC new website - members support and resources, circulated.	
		b) Neighbourhoodwatch Newsletter – information to note	
		c) NCALC conference date Saturday 7/10/23 9.30 – 1pm, booking deadline 18/9/23.	
<b>23/77</b>	<b>ORDERS FOR PAYMENT</b>		
		To agree payments to be made as follows;	
	77.1	Clerk reimburse for HP ink plans. E printer £4.49. Other one revised/shared with other PCs £11.69 Aug and Sept due	£16.18 x 2
	77.2	HMRC employer NI and tax payment for August and September	£11.36 paid plus Sept £11.36
	77.3	Clerk mileage for Aug	£5.40
	77.4	PKF external auditor invoice	£378 paid
	77.5	Chris Clipsham labour for path	£125 paid
	77.6	Handiman removal of swings and gazebo work, prev agreed	£180 paid
	77.7	Vision ICT email hosting, paid – to be refunded as invoice queried and error made	£21.60 to be refunded
	77.8	Yu Energy electricity bill as per contract, paid by direct debit. August and September 2023	£17.34 paid £318.26 paid
	77.9	Leics Gardens grass cutting bills for cuts in June/July/August	£610 paid £610 due for cuts July/Aug
	77.10	Gallagher insurance renewal for extra pavilion assets	£131.44 paid
	77.11	Village hall hire	£23 paid
	77.12	J Rawlinson Caretaker invoice for July and August	£90 paid and £158.85
	77.13	Rutland Masonry rebuild memorial	£8000 paid
	77.14	RoSPA site inspections	£230.40 paid
	77.15	Clerk salary payable 31/8/23 and 30/9/23 £840.32 plus home office £26 NI owed £11.36 deducted in error Aug	£877.68
	77.16	Clerk reimburse for Microsoft package x 2, Aug and Sept £5.99	£11.98
	77.17	Eon quarterly maintenance charge	£278.40
	77.18	Cllr Woodman re-imburse for Spring Close and playing field	£229.37 tbc
	77.19	Cllr Nicol re-imburse for polish war event	£91.91
	77.20	Clerk re-imburse for recorded delivery letters re lease	£11.25
	77.21	Post Office for electricity cost of de-fib.	£tba
<b>23/78</b>	<b>RECEIPTS</b>	<b>To note income received;</b> Polish event group First to Flight donation Wittering Premier FC hire costs for July and Aug Refund from National Grid for cable size reduction	£187 £180 recd 1/8 £225 received 1/9 £1993.86 25/8
<b>23/79</b>	<b>DATE OF NEXT MEETINGS</b>	To note that the date of the next Parish Council meeting is <b>Monday 9<sup>th</sup> October 2023</b> at 7pm. Next PFMC meeting is 18/10/23, next Planning Committee meeting is 9/10/23 unless another is needed beforehand. See council notice board or website for details <a href="http://www.eastononthehill-pc.gov.uk">www.eastononthehill-pc.gov.uk</a>	