

Easton on the Hill Parish Council

Clerk C/O Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk Available to download at www.eastononthehill-pc.gov.uk

Dear Members of the Committee,

You are required to attend a Playing Field Management Committee (PFMC) meeting of Easton on the Hill Parish Council on **Thursday 7th September at 6.30pm in the Sports Pavilion, Ketton Drift**, Easton on the Hill when the following listed business will be transacted.

Yours sincerely, Jenny Rice, Clerk and RFO

Date 31st August 2023

AGENDA

PFMC/42	APOLOGIES FOR ABSENCE To note apologies received by the Clerk.
PFMC/43	DECLARATIONS OF INTEREST <i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i>
PFMC/44	PUBLIC TIME. Arrangements are in place for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.
PFMC/45	MINUTES OF THE LAST MEETING To receive and agree as correct the minutes of the PFMC meeting on the 2 nd of August 2023, herewith. Chairman to sign the minutes.
PFMC/46	DRAFT TERMS OF REFERENCE <ol style="list-style-type: none">To receive and note the revised, draft terms of reference to be agreed by the Parish Council at their next meeting, circulated. (to be amended when pavilion decisions known)To consider setting up a user group.
PFMC/47	HANDOVER OF PAVILION AND ASSOCIATED EQUIPMENT <ol style="list-style-type: none">To receive and note an update from the pavilion working group/Clerk on the current maintenance and running of the pavilion and resolve any specific issues, ie bar license, bin collection contract, septic tank clean etc.Receive and note the report on ongoing costs of running and maintenance and viability of taking it over permanently and agree the report and proposal to be put to the Parish Council.To receive and note a proposed, new hire agreement for the playing field pitch and pavilion, to be discussed/amended and agreed as a proposal for the Parish Council.
PFMC/48	WITTERING PREMIAIR FOOTBALL CLUB (WPFC) AND OTHER SPORTS CLUB HIRERS 48.1 To receive any updates on the current hiring arrangements and resolve any issues, until new terms agreed and in place.
PFMC/49	DIRT TRACK PROPOSAL To receive and note detailed dirt track proposal and resolve action/decision – note also Cllr Woodman request for 2-3 tons of stone to be used for pothole repairs .

PFMC/50	<p>WOODLAND AREA</p> <ol style="list-style-type: none"> 1. To receive and note any new updates and a proposal, following ideas from the visit from Rockingham Vision, to be agreed. 2. To note request to Parish Council for members of Trees and Greens to take the maintenance on, depending on plan above. 3. To note one day course available on 3/10/23 or 18/11/23 on managing woodlands.
PFMC/51	<p>NEW BENCHES</p> <p>To receive and note information on different benches for the playing field and agree style and installation/location and costs.</p>
PFMC/52	<p>FINANCE</p> <p>To note finance report and current budget situation and resolve any queries.</p>
PFMC/53	<p>ORDERS FOR PAYMENT; To note/agree any (new) payments to be agreed.</p> <ol style="list-style-type: none"> 1. £120 plus vat to be invoiced to Wittering PFC for connection of power to toilet block. 2. £205 plus vat for fitting and supply of fused timers for thermostats on water tanks, previously agreed, from power supply project monies. 3. £120 for septic tank emptying. 4. £36.23 (tbc) payable to Cllr Woodman for gazebo roof repair, glue and gun, already purchased, rect to come. 5. £49 each for timber bench tops – to be agreed. 6. £158.85 caretaker hours and parts, previously agreed. 7. To note refund of £1993.86 for cable size change by National Grid. 8. Any other costs agreed as part of above as needing doing before next PC meeting.
PFMC/54	<p>TO AGREE THE DATE AND TIME OF THE NEXT PFMC MEETING.</p> <p>Proposed Wednesday 18th October 2023 at 6.30pm in the pavilion.</p>