

Easton on the Hill Parish Council

Clerk C/O Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk Available to download at www.eastononthehill-pc.gov.uk

Dear Members of the Committee,

You are required to attend a Playing Field Management Committee (PFMC) meeting of Easton on the Hill Parish Council on **Wednesday 5th July at 7pm at the Pavilion, Ketton Drift**, Easton on the Hill when the following listed business will be transacted.

Yours sincerely, Jenny Rice, Clerk and RFO

Date 29th June 2023

AGENDA

PFMC/15	TO ELECT A CHAIRMAN OF THE PFMC. Current Chairman to take nominations for Chairman, then votes are cast and a decision made.	
PFMC/16	APOLOGIES FOR ABSENCE To note apologies received by the Clerk.	
PFMC/17	DECLARATIONS OF INTEREST	
	<i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). To note specific guidance on membership of other committees and clubs, herewith.</i>	
PFMC/18	PUBLIC TIME. Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
PFMC/19	TO RECEIVE AND NOTE THE REVISED DRAFT TERMS OF REFERENCE AND AGREED COUNCILLOR MEMBERS OF THE COMMITTEE, herewith. To note query raised regarding the new membership, due to additional committee member request and query regarding membership for sports club members in light of advice received, circulated previously.	
PFMC/20	TO AGREE REVISED TERMS OF REFERENCE AND MEMBERSHIP AND DISCUSS ANY CHANGES TO COMMITTEE AND AGENDA STRUCTURE.	
PFMC/21	TO ELECT NON-COUNCILLOR MEMBERS OF THE COMMITTEE, as per the terms of reference. To discuss the idea of a "Junior Committee".	
PFMC/22	MINUTES OF THE LAST MEETING To receive and agree as correct the minutes of the PFMC meeting on the 12 th May 2023, herewith. Chairman to sign the minutes.	
PFMC/23	TO RECEIVE AND NOTE SUMMARY OF SURVEYS AND QUESTIONNAIRES TO DATE, FOR ITEM 24.	
PFMC/24	(EX) CRICKET CLUB PROPOSED HANDOVER	
	24.1	To receive and note current situation regarding the Cricket Club, with confirmation that the (ex) committee members have offered to pass all their equipment, monies and the pavilion to the Parish Council/Playing Field Management Committee, due to the folding of the club and subsequent ending of the lease of land.
	24.2	To receive, note and discuss the Clerk report showing all the assets and liabilities of the old cricket club and pavilion, options open to the committee/Parish Council and resolve any questions and issues, herewith.

	24.3	To agree or otherwise to the proposal to be presented to the Parish Council that the Parish Council/PFMC takes on the maintenance and running of the pavilion and assumes ownership of the list of equipment, subject to any agreed conditions. To agree to a building survey as recommended.
	24.4	To note and propose the termination of the lease by way of a breach of the terms, via a letter from the Clerk, previously circulated.
	24.5	To receive and note update on the power supply project completion and agree any actions. To note due thanks to K Cox and his "team" of volunteer helpers.
PFMC/25	FINANCE	To note finance report and current budget situation and resolve any queries, herewith.
PFMC/26	ORDERS FOR PAYMENT; To note/agree any new payments to be agreed;	
	26.1	Clerk re-imburse for more grass seed for power project £18.99
PFMC/27	To agree the date and time of the next PFMC meeting. Proposed Weds 2/8/23 or Friday 4/8/23 depending on availability. To book dates of future, possibly monthly meetings.	