

Easton on the Hill Parish Council

Clerk C/O Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk Available to download at www.eastononthehill-pc.gov.uk

Dear Members of the Committee,

You are required to attend a Playing Field Management Committee (PFMC) meeting of Easton on the Hill Parish Council on **Friday 12th May at 6pm at the Village Hall** Easton on the Hill when the following listed business will be transacted.

Yours sincerely, Jenny Rice, Clerk and RFO

Date 6th May 2023

AGENDA

PFMC/1	APOLOGIES FOR ABSENCE	
	To note apologies received by the Clerk. To note also resignation of Cllr Cherry and recruitment of new Councillor(s) to take place at the Parish Council Annual Meeting on 17 th May 2023, as well as review of terms of reference and committee members.	
PFMC/2	DECLARATIONS OF INTEREST	
	<i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i>	
PFMC/3	PUBLIC TIME. Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
PFMC/4	MINUTES OF THE LAST MEETING To receive and agree as correct the minutes of the PFMC meeting on the 1 st February 2023, herewith. Chairman to sign the minutes.	
PFMC/5	CRICKET CLUB	
	5.1	To receive and note current situation regarding the Cricket Club and hear from committee members about its future, following on from the last PFMC meeting discussions and following the AGM.
	5.2	To discuss any resultant changes regarding the current management/committee, the lease and other implications of any proposed changes and to agree a new plan of action possibly involving a joint working group.
	5.3	To receive and note update on the power supply project and agree any actions, including contributions to the shortfall in costs and review of risk assessment for volunteers.
	5.4	To note cricket club contribution to the registering of the lease with the land registry.
PFMC/6	WITTERING PREMIAIR FOOTBALL CLUB PITCH HIRE	
	6.1	To review the current agreement to hire the pitches and agree any changes to terms in light of 2 pitches, 2 teams/Juniors, overlapping pitch. Hire agreement herewith.
	6.2	To receive update on rabbits issue and make a plan of action.
	6.3	To receive request to hold a Family Day and confirm, circulated, and resolve any issues if any with bar licence etc
	6.4	To note request from Billy re net to stop balls going on thornbush and agree expenditure and confirm goals for community available from 13 th May.
PFMC/7	MAINTENANCE/EQUIPMENT	
	7.1	To receive and note report on the car park, herewith, and agree a plan of action. (Note grant application unsuccessful.)

	7.2	To receive an update on new goals via a grant from the Football Foundation.
	7.3	To note issue with “Runway” and no response from Wicksteed to rectify and agree a plan of action. (RoSPA inspection due in June, can accompany for a cost.)
	7.4	To note outstanding maintenance jobs including new gate post, matting shrinkage, slide paint and removal of swings frame, possibly before inspection.
	7.5	To discuss any other maintenance issues including fixings for gazebo support legs and agree action/expenditure including ongoing vandalism and to consider CCTV, free trial.
PFMC/8	PLAYING FIELD NEXT STEPS	
	8.1	To receive and note amended letter and survey, as follow up to 22/3/23 meeting, on websites and to be delivered end May, herewith.
	8.2	To note return method of survey and online/QR version to advertise and any other points of note.
PFMC/9	WOODLAND AREA PROJECT To receive and note update on remainder of work here. To note notice board to be done and volunteers to work on this to be decided. Church volunteer to liaise with.	
PFMC/10	FINANCE To note finance report and current budget situation and resolve any queries, herewith.	
PFMC/11	TO REVIEW TERMS OF REFERENCE AND MEMBERS OF PFMC AHEAD OF PC ANNUAL MEETING AND AGREE ANY PROPOSED CHANGES (Herewith)	
PFMC/12	ORDERS FOR PAYMENT; To note/agree payments to be agreed;	
	12.1	Caretaker invoice due end of April £60
	12.2	RoSPA inspection charges
	12.3	Structural Engineer fees if agreed above.
	12.4	New part if not covered for Cross Trainer.
PFMC/13	Receipts	To note donation of £222 received from the Post Office collection box. WitteringPFC hire income paid April. £180. 2 weeks left to pay mid May.
PFMC/14	To agree the date and time of the next PFMC meeting.	