

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **Parish Council meeting on WEDNESDAY 12TH APRIL 2023** at 8.00pm at Easton Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date: 5/4/23

AGENDA

This meeting will follow the Annual Parish Meeting that starts at 7pm.

23/1	APOLOGIES FOR ABSENCE	
	To receive and note apologies sent to the Clerk.	
23/2	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
23/3	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
23/4	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 13 th March 2023, previously circulated and herewith. Chairman to sign.	
23/5	MATTERS ARISING from previous meeting. Fingerpost signs are installed.	
23/6	PLANNING	
	6.1	To receive and note latest minutes and feedback from last planning committee meeting, if held.
	6.2	To decide response to any applications falling into the remit of the full Parish Council.
	6.3	To receive and note approach from contact regarding a plan for a community orchard on land off Orchard Way.
	6.4	To receive and note update on pieces of land owned by the Parish Council. Cllr Lawson.
23/7	LIGHTING CONTRACT	
	7.1	To receive and note update regarding lighting contract and pricing w/e/f 1/4/23.
23/8	KING'S CORONATION	
	8.1	To receive an update regarding the memorabilia options and agree any further action.
23/9	PLAYING FIELD MANAGEMENT COMMITTEE (PFMC) Cllr Bates, Cllr Cherry, Cllr Watson and Cllr Woodman, plus Kevin Cox, and a Cricket Club committee member, CRICKET CLUB AND THE DRIFT	
	9.1	To receive and note update from PFMC following public, open meeting on 22 nd March and resolve next steps, including suggested second letter/survey, herewith.
	9.2	To note power supply agreement for grant in place and first claim to be made soon, with work starting end May. (To note Contributing Third Party payment was due before grant paid and has been paid as agreed.)
	9.3	To receive and note update on car park situation.
23/10	REPORTS FROM REPRESENTATIVES	
	10.1	Trees and Greens Working Party (Cllr Bates, Cllr Green, Cllr Holwell, Cllr Mountain) a) To receive an update on the purchases from the grant and monies remaining for fence. b) To receive an update on the Big Help Out and list of jobs/adverts needed, incl bench repaint and war memorial.
	10.2	Checkers reports/village maintenance a) To receive Spring Close and defib checker reports for March/April and note checker for May is Cllr Watson.

		<ul style="list-style-type: none"> b) To receive and note proposal for new fencing at Spring Close, Cllr Woodman. (£172.31 grant to use) c) To receive and note fence repairs needed in West St, with above. d) Agree any actions/expenditure. 	
	10.3	Village Hall. To receive and note any update from link Councillor.	
	10.4	Vehicle Activation Devices and Traffic Working Group (Cllr Green and Cllr Woodman). <ul style="list-style-type: none"> a) To receive and note update. 	
	10.5	Joint Action Group/Police Liaison Representative (PLR) To note any update.	
23/11	ALLOTMENTS		
	11.1	To review the cost of allotment plots and agree an increase or not.	
	11.2	To note tenancies being renewed and vacant plots being reallocated.	
23/12	GOVERNANCE, FINANCE AND TRAINING		
	12.1	To receive and note finance report for the end of the financial year and agree figures for audit, to follow, plus receive feedback on Councillor finance checks.	
	12.2	To agree appointment of auditor as previously.	
	12.3	To receive and note Joint Panel on Accountability and Governance, Practitioner's Guide, especially p8-14 for Councillors awareness, herewith.	
	12.4	To receive and note accounting statements and relevant AGAR forms to be completed.	
	12.5	To receive and note feedback from Civility and Respect course, Cllr Lawson.	
	12.6	To receive, note and agree updated asset register and receive insurance quotes for long term agreement and resolve acceptance or agree amount. Budget £1200, paid LY £1197.	
23/13	CLERK CORRESPONDENCE /INFORMATION TO NOTE <ul style="list-style-type: none"> a) Play Conference on Tuesday 11/7/23 9.30-14.45 at Moulton, as per NCALC update b) Stamford Transport Strategy drop in sessions dates – circulated. c) NHW news for April – copy at VH and circulated. d) 24/5/23 Local Council action on Fighting Climate Change 12-1.15pm 		
23/14	ORDERS FOR PAYMENT		
	To agree payments to be made/made as follows;		
	14.1	Reimburse Clerk for monthly HP ink plans. E printer £4.49 pm and £12.06 share of other	£16.55
	14.2	HMRC for employer/ee payment for April	£tbc
	14.3	Clerk mileage for March	£5.40
	14.4	Reimburse Clerk for M/Soft sub (pdf one cancelled)	£5.99
	14.5	Yu Energy electricity bill as per contract	£tbc
	14.6	EOTH Village hall for room hire	£38
	14.7	Invoice from Caretaker for March	£88.49 paid
	14.8	Reimburse Cllr S Woodman for postcrete/Woodland grant	£53.94 paid
	14.9	NCALC training courses attended, rights of way, data protection, preparing for localism, civility and respect	£121.20 and £66
	14.10	Claire Mountain tree etc reimburse (from grant)	£379.24 paid
	14.11	Signs Express for fingerpost signs, previously agreed	£720 paid
	14.12	Ian Lawson for land reg docs	£18 paid
	14.13	Contributing third party (power supply project)	£1116 paid
	14.14	Clerk salary £840.32 plus £26 home office less HMRC tax/Ni payable 30/4/23.	£tbc
	14.15	NCALC subs and internal audit fees due	£863.47
23/15	RECEIPTS	To note income received; donation box at PO for the playing field improvements	£222
		Donation from Polonian Aid Foundation Trust for rebuild of memorial	£2000
23/16	DATE OF NEXT MEETINGS To note the date of the next meeting is the Annual Meeting of the Parish Council on Wednesday 17 th May 2023 at 7pm. The next PFMC meeting is Tues 18/4/23 at 6pm. Next Planning Committee meeting tbc. See website and notice board for details. www.eastononthehill-pc.gov.uk		