

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **Parish Council meeting on MONDAY 13<sup>th</sup> MARCH 2023** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Finance Officer

Date: 8/3/23

## AGENDA

|               |  |   |
|---------------|--|---|
| <b>22/128</b> | <b>APOLOGIES FOR ABSENCE</b>   |   |
|               | To receive and note apologies sent to the Clerk.   |   |
| <b>22/129</b> | <b>DECLARATIONS OF INTEREST</b>  |   |
|               | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). |   |
| <b>22/130</b> | <b>PUBLIC PARTICIPATION</b>  |   |
|               | Arrangements will be made for the public to join the meeting.<br>A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy and remind Councillors of one of the Seven Nolan Principles of Public Life.   |   |
| <b>22/131</b> | <b>MINUTES OF THE LAST MEETING (previously circulated)</b>   |   |
|               | To confirm as correct the record of the minutes of the meeting held on Monday 13 <sup>th</sup> February 2023, previously circulated and herewith. Chairman to sign.  |   |
| <b>22/132</b> | <b>MATTERS ARISING from previous meeting. To provide a brief update on any items not covered by this agenda.</b><br>New fingerpost signs are on order.   |   |
| <b>22/133</b> | <b>PLANNING</b>  |   |
|               | <b>133.1</b>   | To receive and note latest minutes and feedback from last planning committee meeting.   |
|               | <b>133.2</b>   | To decide response to any applications falling into the remit of the full Parish Council.   |
|               | <b>133.3</b>   | To receive update from Planning Committee on volunteers for, and feedback on, the formation of a Neighbourhood Plan.  |
| <b>22/134</b> | <b>POLISH WAR MEMORIAL</b>   |   |
|               | <b>134.1</b>   | To receive and note update regarding the Polish war memorial rebuild. Cllr Lawson.  |
| <b>22/135</b> | <b>KING'S CORONATION</b>   |   |
|               | <b>135.1</b>   | To agree actions/group to co-ordinate the "The Big Help Out" volunteering day on 8/5/23 and note one resident volunteer offer.  |
|               | <b>135.2</b>   | To discuss and agree any purchases of memorabilia (for children) in the village, ie seeds, mugs, coins, coasters or bookmarks etc, herewith ideas, also lamppost signs £4.99 each.  |
|               | <b>135.3</b>   | To note communication circulated regarding Coronation Champion Awards, nominations close 2/4/23, and decide any nomination.   |
| <b>22/136</b> | <b>PLAYING FIELD MANAGEMENT COMMITTEE (PFMC) Cllr Bates, Cllr Cherry, Cllr Watson and Cllr Woodman, plus Kevin Cox, and Ian Coupe, Cricket Club committee member, CRICKET CLUB AND THE DRIFT</b>   |   |
|               | <b>136.1</b>   | To receive and note minutes from the last meeting and Clerk's report and update from PFMC following project meeting on 27/2/23 about the installation of the power supply and discuss and resolve any queries. Report herewith as of today. |
|               | <b>136.2</b>   | To agree contractors for the project, details supplied in report, herewith.   |
|               | <b>136.3</b>   | To note again the date for public, open meeting being held on 22/3/23 at 7pm in Village Hall, to canvass opinion on facility requirements and discuss the plan/any help needed. K Cox to provide.   |
|               | <b>136.4</b>   | To receive progress of Wild Woodland Way project/grant as expenditure of remainder £393 deadline end of March 2023. (Seeds planted (8/5/23), bench seating tba, no information board.)  |
|               | <b>136.5</b>   | To note decision made to get an expert opinion on carpark before more work and costs incurred.  |

|               |  |  |                          |
|---------------|--|--|--------------------------|
| <b>22/137</b> | <b>REPORTS FROM REPRESENTATIVES</b>  |  |                          |
|               | <b>137.1</b>   | <b>Trees and Greens Working Party (Cllr Bates, Cllr Green, Cllr Holwell, Cllr Mountain)</b><br>a) To receive update from TAGWP on purchases and plans for Spring Close grant for tree, plaque and fencing.<br>b) To note meeting regarding conservation activities taking place. |                          |
|               | <b>137.2</b>   | <b>Checkers reports/village maintenance</b><br>a) To receive Spring Close and defib checker reports for March from Cllr Bates and note checker for April is Cllr Nicol.<br>b) Agree any further actions/expenditure.   |                          |
|               | <b>137.3</b>   | <b>Village Hall.</b> To receive and note update from link Councillor.  |                          |
|               | <b>137.4</b>   | <b>Vehicle Activation Devices and Traffic Working Group (Cllr Green and Cllr Woodman).</b><br>a) To receive and note any new MVAS data.<br>b) To receive update regarding expenditure of remainder of grant £424.  |                          |
|               | <b>137.5</b>   | <b>Joint Action Group/Police Liaison Representative (PLR)</b><br>To note meetings suspended at present. To note feedback from any other related meetings.  |                          |
| <b>22/138</b> | <b>ALLOTMENTS</b>  |  |                          |
|               | <b>138.1</b>   | To receive (verbal) update from Allotment Manager, P Bates.  |                          |
| <b>22/139</b> | <b>GOVERNANCE, FINANCE AND TRAINING</b>  |  |                          |
|               | <b>139.1</b>   | To receive and note latest finance position/report, herewith, and Councillor internal checks feedback to end of February and resolve any queries, herewith.  |                          |
|               | <b>139.2</b>   | To receive, note training courses available/wanting to attend and feedback from recent training attended – Clerk on parts 2 and 3 of GDPR, herewith summary. Also, Rights of Way course feedback if available and Localism booked. Climate Change course available...            |                          |
|               | <b>139.3</b>   | To receive and note new instant access bank account progress – still being processed.  |                          |
|               | <b>139.4</b>   | To note Danny Moody advice circulated to register all land owned and agree volunteers to start information gathering.  |                          |
|               | <b>139.5</b>   | To decide format and invitations to annual village meeting on 12 <sup>th</sup> April at 6pm.   |                          |
|               | <b>139.6</b>   | To note all invoices and quotes for work must be addressed to Clerk or addressed to Councillor X but using Clerk email and home address.   |                          |
| <b>22/140</b> | <b>CLERK CORRESPONDENCE /INFORMATION TO NOTE</b><br>a) Message re disaster fund scams and advice to use recognised major companies.<br>b) To note NACRE Rural Support Programme (via NNC Household Support Fund) webinars 17 <sup>th</sup> or 20 <sup>th</sup> March.<br>c) To note Neighbourhood Watch week 3-9 <sup>th</sup> June and opportunities to grow the group and make a difference – any volunteers to be the Co-ordinator. |  |                          |
| <b>22/141</b> | <b>ORDERS FOR PAYMENT</b>  |  |                          |
|               | To agree payments to be made/made as follows;  |  |                          |
|               | <b>141.1</b>   | Reimburse Clerk for monthly HP ink plans. E printer £4.49 pm and £12.06 share of other   | £16.55                   |
|               | <b>141.2</b>   | HMRC for employer/ee payment for March (includes back pay from increment)  | £252.39                  |
|               | <b>141.3</b>   | Clerk mileage for February   | £10.80                   |
|               | <b>141.4</b>   | Clerk for PDF simpli – pdf file merging, converting, editing £3.95 pm reimburse Clerk and M/Soft sub   | £3.95 and £5.99          |
|               | <b>141.5</b>   | SSE Electricity bill as per contract   | £tbc                     |
|               | <b>141.6</b>   | Eon maintenance contract quarter ending 31/3/23  | £278.40                  |
|               | <b>141.7</b>   | Eon invoice for new streetlight due to contractor damage   | being paid by contractor |
|               | <b>141.8</b>   | EOTH Village hall for room hire  | £61.00                   |
|               | <b>141.9</b>   | Invoice from Caretaker for February 2023   | £tbc                     |
|               | <b>141.10</b>  | Invoice from Caretaker paid – for parts and labour, slide  | £247.23 paid             |
|               | <b>141.11</b>  | Clerk salary £953.44 plus £26 home office less HMRC tax (£117.40 and NI £44.17), payable 31/3/23. Plus difference in pay with new increment for February pay £50.74 not paid   | £817.87 plus £50.74      |
| <b>22/142</b> | <b>RECEIPTS</b>  | <b>To note income received;</b> Wittering PFC hire of field for February   | £180 received            |
| <b>22/143</b> | <b>DATE OF NEXT MEETINGS</b> To note the date of the next meeting is the <b>Annual Parish/Village meeting on Wednesday 12<sup>th</sup> April 2023 at 6pm</b> , followed by the normal, monthly Parish Council meeting.<br>Next PFMC meeting is Tues 18/4/23 at 6pm. Next Planning Committee meeting is tbc. See website and notice board for details. <a href="http://www.eastononthehill-pc.gov.uk">www.eastononthehill-pc.gov.uk</a> |  |                          |