

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **Parish Council meeting on MONDAY 13<sup>th</sup> FEBRUARY 2023** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Finance Officer

Date: 8/2/23

## AGENDA

<b>22/112</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive and note apologies sent to the Clerk. To resolve whether or not to disqualify Councillor if absent - for 6 months from 10/1/23.	
<b>22/113</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>22/114</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy and remind Councillors of one of the Seven Nolan Principles of Public Life.	
<b>22/115</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm as correct the record of the minutes of the meeting held on Monday 12 <sup>th</sup> December 2022, previously circulated and herewith. Chairman to sign.	
<b>22/116</b>	<b>MATTERS ARISING from previous meeting.</b>	
<b>22/117</b>	<b>PLANNING</b>	
	<b>117.1</b>	To receive and note latest minutes and feedback from last planning committee meeting.
	<b>117.2</b>	To decide response to any applications falling into the remit of the full Parish Council.
	<b>117.3</b>	To receive and note communication from HSL and recommendation from Planning Committee and resolve action, including the formation of a Neighbourhood Plan.
<b>22/118</b>	<b>STAFFING COMMITTEE</b>	
	<b>118.1</b>	To receive recommendations on pay increment, holiday pay and subsequent change to contract from staffing committee following Clerk appraisal and resolve response.
	<b>118.2</b>	To note Staffing Committee members and resolve to retain existing or change members.
<b>22/119</b>	<b>KING'S CORONATION</b>	
	<b>119.1</b>	To note dates and format of events and "Big Help Out" day for volunteers on Monday 8/5/23 and resolve whether Parish Council should participate/organise and agree a plan of action, herewith.
<b>22/120</b>	<b>PLAYING FIELD MANAGEMENT COMMITTEE (PFMC) Cllr Bates, Cllr Cherry, Cllr Watson and Cllr Woodman, plus Kevin Cox, and Ian Coupe, Cricket Club committee member, CRICKET CLUB AND THE DRIFT</b>	
	<b>120.1</b>	To receive and note minutes (if available) and update from PFMC following meeting on 1/2/23, to include the condition of the car park (grant application submitted), football team pitch hire and grant for electricity supply.
	<b>120.2</b>	To receive update on the Cricket Club and resolve action.
	<b>120.3</b>	To note date for public, open meeting 22/3/23 at 7pm in Village Hall, to canvass opinion on facility requirements ie need for MUGA/BMX track
<b>22/121</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>121.1</b>	<b>Trees and Greens Working Party (Cllr Bates, Cllr Green, Cllr Holwell, Cllr Mountain)</b> a) To note Member Empowerment Funds now available and TAGWP to decide on tree, plaque and fencing.

	<b>121.2</b>	<b>Checkers reports/village maintenance</b> a) To receive Spring Close and defib checker reports for February - Cllr Cherry for February and Cllr Bates for March. b) To note column doors in Baxter's Close opened and fuses removed. Agree any action. c) To note inventory for lights updated with National Grid d) To agree design and expenditure of new village fingerpost signs, previously discussed. e) Agree any further actions/expenditure.	
	<b>121.3</b>	<b>Village Hall.</b> To receive and note update from link Councillor. To note clock service due by the VH committee.	
	<b>121.4</b>	<b>Vehicle Activation Devices and Traffic Working Group (Cllr Green and Cllr Woodman).</b> a) To receive and note any new MVAS data b) To note second application for grant for another MVAS only permitted with 6 months of data from recent new one.	
	<b>121.5</b>	<b>Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain.</b> To note meetings suspended at present. To note feedback from any other related meetings.	
<b>22/122</b>	<b>ALLOTMENTS</b>		
	<b>122.1</b>	To receive (verbal) update from Allotment Manager, P Bates.	
<b>22/123</b>	<b>GOVERNANCE, FINANCE AND TRAINING</b>		
	<b>123.1</b>	To receive and note latest finance position/report, herewith, and Councillor internal checks feedback to end of January and resolve any queries, herewith.	
	<b>123.2</b>	To receive, note training courses available/wanting to attend and feedback from recent training attended – Clerk on GDPR, herewith summary.	
	<b>123.3</b>	To receive and note new instant access bank account progress and interest rise to 4%	
	<b>123.4</b>	To note non attendance at planning meeting and councillor to pay.	
<b>22/124</b>	<b>CLERK CORRESPONDENCE /INFORMATION TO NOTE, volunteers to complete surveys.</b> a) Rural Crime Engagement events, circulated. b) New "fearless" website launched for youths to report crimes anonymously. c) Consultation on Local Support on Onshore Wind, mini update circulated, deadline 2/3/23. d) Hold the date 21/2/23 7pm for Councillors Place Development, circulated.		
<b>22/125</b>	<b>ORDERS FOR PAYMENT</b>		
	To agree payments to be made/made as follows;		
	<b>125.1</b>	Reimburse Clerk for monthly HP ink plans. E printer £4.49 pm and £12.06 share of other	£16.55
	<b>125.2</b>	HMRC for employer/ee payment for February	£tbc
	<b>125.3</b>	Clerk mileage for January	£8.10
	<b>125.4</b>	Clerk for PDF simpli – pdf file merging, converting, editing £3.95 pm reimburse Clerk November and M/Soft sub	£3.95 and £5.99
	<b>125.5</b>	SSE Electricity bill as per contract	£111.77
	<b>125.6</b>	EOTH Village hall for room hire	£43
	<b>125.7</b>	Invoice from Caretaker for January 2023	£90
	<b>125.8</b>	Cllr Woodman for batteries, MVAS	£99.86
	<b>125.9</b>	NCALC training course missed	£38 + vat to be paid by Cllr
	<b>125.10</b>	NCALC GDPR courses	£45.60 x 2
	<b>125.11</b>	Sam Drake, felling Maple	£750 paid
	<b>125.12</b>	Cllr Simon Woodman for MVAS repairs postage, from grant	£80.57
	<b>125.13</b>	Clerk salary £902.70 plus £26 home office less HMRC tax, payable 28/2/23. Plus back pay from increment if agreed.	£tbc
<b>22/126</b>	<b>RECEIPTS</b>	<b>To note income received;</b> Wittering PFC hire of field for January. Grant from Member Empowerment Fund	£180 £500
<b>22/127</b>	<b>DATE OF NEXT MEETINGS</b> To note the date of the next Parish Council meeting is Monday 13 <sup>th</sup> March 2023 at 7pm. Next PFMC meeting is Tues 18/4/23 at 6pm. Next Planning Committee meeting tbc, provisionally 13/3/23. See website and notice board for details. <a href="http://www.eastononthehill-pc.gov.uk">www.eastononthehill-pc.gov.uk</a>		