

Easton on the Hill Parish Council

Clerk C/O Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk Available to download at www.eastononthehill-pc.gov.uk

Dear Members of the Committee,

You are required to attend a Playing Field Management Committee (PFMC) meeting of Easton on the Hill Parish Council on **Thursday 3rd November at 6pm at the Priest House**, New Road, Easton on the Hill when the following listed business will be transacted.

Yours sincerely, Jenny Rice, Clerk and RFO

Date 28th October 2022

AGENDA

PFMC/52	APOLOGIES FOR ABSENCE
	To note apologies received by the Clerk.
PFMC/53	DECLARATIONS OF INTEREST
	<i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i>
PFMC/54	PUBLIC TIME. Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.
PFMC/55	To receive and agree as correct the minutes of the PFMC meeting on 2 nd August 2022, herewith. Chairman to sign the minutes.
PFMC/56	MAINTENANCE To receive update from Caretaker/Clerk/Cllrs Woodman and K Cox on maintenance/operations and resolve any outstanding queries or issues raised and agree any new expenditure on hours and resources/parts. Herewith summary. <ol style="list-style-type: none"> 1. More poo bins possibility at PF 2. Rabbit control following visit by Evergreen 3. ASB reporting procedure and action 4. Signs including sponsors information 5. Removal of rubbish at The Close 6. Gazebo seating update 7. New goals to replace and relocate small goal(s) 8. Employed/self-employed status of Caretaker update
PFMC/57	OLD SWINGS <ol style="list-style-type: none"> a) To note Parish Council decision on removal of old swings, minutes herewith. b) To receive and note advice received from manufacturer on repair, herewith below, and resolve appropriate action as recommended by the Clerk and PC. Quote to remove is £200. c) To discuss replacement and resolve whether to investigate or not. d) To decide who is preparing a risk assessment for old swings.
PFMC/58	To receive update on Woodland area and grant, agree next actions and grant expenditure.
PFMC/59	To receive and note agreed action plan with playing field objectives included, herewith.

PFMC/60	To note grass cutting re-done and resolve any further action.	
PFMC/61	To note feedback from car park site visit and resolve action.	
PFMC/62	FUNDRAISING To receive an update on the grant application for a power supply at the playing field and decide any new actions necessary. To receive and note an update on other, possible grant applications ie FCC Communities Foundation/ British Cycling/The National Lottery. List circulated and resolve a plan of action, including the possibility of a Government loan.	
PFMC/63	To receive update on status of cricket club/committee and continuation of club and consider any impact on Parish Council lease, insurance etc.	
PFMC/64	To note finance report and current budget situation and resolve any queries. Note payments made since last meeting, herewith .	
PFMC/65	To consider and agree budget requests for next year to put to Parish Council.	
PFMC/66	ORDERS FOR PAYMENT; To note/agree payments made/due;	
	66.1	Leics Gardens Grass cutting since August £350 and £175 paid September and £350 due
	66.2	Cllr Woodman for parts £265.18 plus vat paid
	66.3	Dunster House Remainder of gazebo invoice £784.98 plus vat paid
	66.4	Caretaker parts £25.39 plus vat paid
	66.5	Caretaker hours/pay as per contract/authorized for August/September/October £300 paid
	66.6	NNC Bin emptying £79.38 paid
	66.7	Clerk for signs £4.81 plus vat
	66.8	Cross trainer part £12.61 plus vat paid
	66.9	Gazebo seating x 3 £797.83 plus vat
	66.10	Extra approved at this meeting
PFMC/67	Receipts	Payment for hire received from Wittering Premiair £180 received for August, £225 September and October £180. Donations £500 and £300 received.
PFMC/68	To agree the date and time of the next PFMC meeting.	