

Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
 Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **Parish Council meeting** on **MONDAY 12th SEPTEMBER 2022** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date: 7/9/22

A G E N D A

22/48	APOLOGIES FOR ABSENCE	
	To receive and note apologies sent to the Clerk. Cllr McAllister's received.	
22/49	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
22/50	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy and remind Councillors of one of the Seven Nolan Principles of Public Life.	
22/51	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 11 th July 2022, previously circulated. Chairman to sign, herewith.	
22/52	MATTERS ARISING from previous meeting.	
22/53	GOVERNANCE, FINANCE AND TRAINING	
	53.1	To receive and note finance report (for later decision making) and Councillor internal checks to end of July/August and resolve any queries, herewith.
	53.2	To receive and note updated Parish Council Action Plan (herewith) and resolve to finalise. C/F from previous meeting.
	53.3	To receive and note Councillor asset check reports and resolve any queries.
	53.4	To note recommendation to sign up to the NALC/SLCC Civility + Respect Pledge and read statements and resolve whether to sign and adopt Dignity at work policy, herewith and Danny Moody email 15/7
	53.5	To receive and note external auditor's report of no concerns raised and requirements for publication.
	53.6	To note Parish Council can choose to opt out of current auditor arrangements. NCALC recommend remaining with PKF Littlejohn.
	53.7	To note and agree to archives of minutes to be sent to Northamptonshire Archives Service and agree if a donation is to be paid.
	53.8	To note details on Member Empowerment Fund now open for small community projects up to £2k.
	53.9	To note invoice for Parish Online, used for Asset Mapping, and resolve to continue with it or not.
22/54	LIGHTING CONTRACT AND SUPPLY OF ELECTRICITY	
	54.1	To note electrical testing has been carried out and invoice to be paid, see below.
	54.2	To note recommendations for work following testing, totalling £1650 plus vat. Plus, earth bonds work potentially, cost tbc and decide whether/when to carry out.
	54.3	To receive and note update regarding new contract for electricity supply from 1/4/23 and decide action/new contract/max. new contract, herewith.
22/55	PLAYING FIELD MANAGEMENT COMMITTEE (PFMC) Cllr Bates, Cllr Cherry, Cllr Watson and Cllr Woodman, plus K Cox, D Davenport and a Cricket Club committee member, CRICKET CLUB AND THE DRIFT	
	55.1	To receive update on PFMC activity, see minutes dated 2/8/22 herewith, including Caretaker job.

	55.2	To review the decision made last year to remove the old swings following the last PFMC meeting. To receive and note Clerk report and recommendation on removal, herewith. To agree for PFMC to make arrangements to remove asap.	
	55.3	To note Mick George grant application made for electricity supply at the playing field. To note increased grant applied for due to need for upgraded supply, summary herewith.	
22/56	REPORTS FROM REPRESENTATIVES		
	56.1	Trees and Greens Working Party (Cllr Bates, Cllr Green, Cllr Holwell, Cllr Mountain) a) To note and receive tree survey report and 2 actions, sent to TAGWG 25/7/22. b) To note Oak tree in place and decide on plaque purchase, idea sent 25/7/22. c) To note Leics Gardens to cut Spring Close and path twice a year, as agreed previously.	
	56.2	Checkers reports/village maintenance a) To receive checker report for July and August. (Cllr Cherry is September checker) b) To receive update on pond risk assessment and new, deep-water signs installed. c) To receive update on the de-fib code and payment for electricity to shop owners tbd	
	56.3	Village Hall. To receive and note update.	
	56.4	Vehicle Activation Devices and Traffic Working Group (Cllr Green and Cllr Woodman). a) To receive and note any update on Community Speedwatch Scheme b) To note application for new MVAS submitted.	
	56.5	Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain. To note meetings suspended at present.	
22/57	ALLOTMENTS		
	57.1	To receive verbal update from Allotment Manager, P Bates.	
22/58	VILLAGE WELCOME LETTER		
	58.1	To receive and note latest letter now circulated and in use.	
22/59	PLANNING		
	59.1	To receive and note minutes from Planning Committee meeting on 11/7/22, herewith, and responses and verbal update following meeting on 12/9/22.	
	59.2	To note update on rebuild of Polish war memorial project.	
	59.3	To consider and decide response to application NE/22/00970/FUL to build 3 x new dwellings with private gardens and with new access drive off Orchard Way on land adjacent Orchard Way. Deadline extended to 13/9/22. Circulated, with response to previous application.	
22/60	CLERK CORRESPONDENCE /INFORMATION TO NOTE: a) To note Queens Green Canopy free tree packs still available and also focus session available 2-3pm 20/9/22 online. b) To note Help for Households' toolkit available – posted to FB and circulated – and decide if any other action needed. c) To note feedback from Community Safety Charter briefing and communication, herewith, and decide whether to sign up		
22/61	ORDERS FOR PAYMENT		
	To agree payments to be made/made as follows;		
	61.1	Reimburse Clerk for HP ink plans. New one started for e printer increased to £4.49 pm July and August plus over and above contract costs of £39.50. Clerk plan revised/shared with other PCs £12.06 July and August. (No reply alls)	£72.60
	61.2	HMRC employer/ee payment for September	£18.64
	61.3	Clerk mileage for July/August	£8.10
	61.4	Reimburse Clerk for Danger, deep water signs	£9.77
	61.5	PDF simpli – pdf file merging, converting, editing £3.95 pm reimburse Clerk??? Cancel?	£3.95
	61.6	SSE Electricity bill as per contract paid in August	£116.08
	61.7	Leics Gardens grass cutting as per contract paid in August	£570
	61.8	Room hire, village hall	£38
	61.9	External auditor fee	£360
	61.10	SSE, Electrical testing, as previously agreed	£1404
	61.11	Eon for maintenance contracts	£282.60
	61.12	Invoice from Caretaker for July and August	£200
	61.13	Reimburse Cllr Lawson for planning condition discharge fee	£58
	61.14	Dunster House for gazebo balance payable, paid 5/8	£941.98
	61.15	K Cox for gazebo fittings, paid August	£81.29
	61.16	NNC for bin emptying	£95.26

	61.17	R Peace for tree survey, previously agreed, paid 5/8/22	£350
	61.18	Payment to R Dhillon for electricity for de-fib	£tbc
	61.19	Clerk salary payable 30/9/22 £843.70 plus £26 home office less HMRC tax/NI £5.74	£863.96
22/62	RECEIPTS	To note income received; hire of playing field from WPFC	£180
22/63	<p>DATE OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 10th October 2022 at 7pm.</p> <p>Next PFMC meeting is tbc. Next Planning Committee meeting tbc after 12th September meeting. See website for details. www.eastononthehill-pc.gov.uk</p>		