

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **Parish Council meeting** on **MONDAY 13<sup>th</sup> JUNE 2022** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Finance Officer

Date: 8/6/22

## AGENDA

\*\*\*Elected Chairman to sign Declaration of Acceptance as he was absent at the annual meeting.

<b>22/18</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive apologies sent to the Clerk and remind Councillors that they need to be sent to the Clerk.	
<b>22/19</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There is no dispensation in place for Councillors with allotments.	
<b>22/20</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. If necessary, outgoing Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy.	
<b>22/21</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm as correct the record of the minutes of the meeting held on Monday 9 <sup>th</sup> May 2022, previously circulated. Chairman to sign, herewith.	
<b>22/22</b>	<b>MATTERS ARISING from previous meeting.</b> Cllr Mountain to confirm bank signatory progress. Cllr Firth has started the welcome letter.	
<b>22/23</b>	<b>GOVERNANCE, FINANCE AND TRAINING</b>	
	<b>23.1</b>	To receive and note finance report to end of May 2022 and resolve any queries, to follow.
	<b>23.2</b>	To note the public access to view the unaudited accounts notice is displayed and runs until 22/7/22 and the accounts forms have been submitted to the external auditor.
	<b>23.3</b>	To decide if another bank signatory is needed and decide who.
	<b>23.4</b>	To receive and note confirmation of insurance policy renewal.
	<b>23.5</b>	To note Clerk enrolled and opted out of the NEST pension scheme.
	<b>23.6</b>	To receive and note Parish Council Action Plan (herewith) and resolve to finalise.
	<b>23.7</b>	To note annual asset checks are needed and who assigned, herewith.
<b>22/24</b>	<b>PLAYING FIELD MANAGEMENT COMMITTEE (PFMC) Cllr Bates, Cllr Cherry, Cllr Watson and Cllr Woodman, plus K Cox, D Davenport and a Cricket Club committee member, CRICKET CLUB AND THE DRIFT</b>	
	<b>24.1</b>	To receive latest PFMC minutes and update from the Chairman or another member and resolve any queries, to follow.
	<b>24.2</b>	To note advert out for Caretaker role, deadline for applications is 19/6/22 and interview date tbd.
	<b>24.3</b>	To note ROSPA inspections and report due in June – note old swings not yet removed as previously agreed.
	<b>24.4</b>	To receive proposal regarding the Parish Council applying for a grant for electricity to be installed at the playing field (owned by the Parish Council, part leased to the Cricket Club) in the pavilion (owned by the Cricket Club) and resolve to give permission or not and state payment of the contributing third party by the PFMC, herewith.
<b>22/25</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>25.1</b>	<b>Trees and Greens Working Party (Cllr Bates, Cllr Green, Cllr Holwell, Cllr Mountain)</b> a) To receive update regarding tree survey cost b) To receive update on trees planted at Woodland area c) To receive update on Spring Clean event and offer from CIPS

		d) To agree actions	
	<b>25.2</b>	<b>Checkers reports/village maintenance</b> a) To receive checker report for May, checker for June and note new arrangements now from July and agree actions b) To note pond inspection costs and decide action c) To note cost to replace light column on the triangle (£1009 plus vat) and a new post for signs (£450 plus vat) and resolve action d) To note proposal re new signs throughout village and agree action	
	<b>25.3</b>	<b>Village Hall.</b> To note AGM is 27/6/22 and open to all of the village. To note Councillor representative Trustee to the VH management committee is Cllr Woodman, as agreed at the May meeting.	
	<b>25.4</b>	<b>Vehicle Activation Devices and Traffic Working Group (Cllr Green and Cllr Woodman).</b> a) To receive and note latest updates, including feedback from Highways Liaison Officer on the A43 measures. b) To consider Community Speedwatch scheme – information circulated previously - and decide action. c) To note work due of additional lines and removal of zig zags near the nursery/old school/café.	
	<b>25.5</b>	<b>Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain.</b> To receive latest report from group activity and meeting on 20/4/22, plus latest Police, Fire and Crime Commissioner newsletter, herewith, and appoint PLR if needed.	
	<b>25.6</b>	<b>Village Plan Working Party (Cllr Firth, Cllr Green, Cllr Woodman and D Davenport)</b> To confirm the position on continuation of the VPWP	
<b>22/26</b>	<b>ALLOTMENTS</b>		
	<b>26.1</b>	To receive any update from Allotment Manager, P Bates	
<b>22/27</b>	<b>REGISTRATION OF LAND</b>		
	<b>27.1</b>	To receive and note feedback from 7/6/22 training on registering land.	
<b>22/28</b>	<b>PLANNING</b>		
	<b>28.1</b>	To note minutes from Planning Committee meeting on 19/5/22, herewith, and responses and verbal update following meeting on 13/6/22.	
	<b>28.2</b>	To receive update on Polish War Memorial planning application and project in general.	
<b>22/29</b>	<b>CLERK CORRESPONDENCE /INFORMATION TO NOTE:</b> a) To note Chairman attendance at the RAF annual formal reception on 7/7/22 b) To note Augean Landfill Facility meeting on 22/6/22 at 2pm and agree attendee c) To note consultation and feedback wanted on UK shared prosperity fund and top 3 challenges affecting NN for the themes, deadline 22/6/22 d) To note form for depositing documents into archives and request for volunteer to prepare e) To note scam emails circulating		
<b>22/30</b>	<b>ORDERS FOR PAYMENT</b>		
	To agree payments to be made/made as follows;		
	<b>30.1</b>	Reimburse Clerk for HP ink plans. New one started for e printer £2.99. Other one revised/shared with other PCs £12.06	£15.05
	<b>30.2</b>	HMRC employer/ee payment	£18.44
	<b>30.3</b>	Clerk mileage for May	£13.50
	<b>30.4</b>	PDF simpli – pdf file merging, converting, editing £3.95 pm reimburse Clerk	£3.95
	<b>30.5</b>	Viking laminating pouches	£15.92
	<b>30.6</b>	SSE Electricity bill as per contract	tbc
	<b>30.7</b>	Leics Gardens grass cutting as per contract	£350 PFMC and £220 Rest
	<b>30.8</b>	Room hire	£28
	<b>30.9</b>	Wicksteed play equipment invoice paid 1/6/22	£35965.88
	<b>30.10</b>	Gallagher insurance renewal paid	£1136.74
	<b>30.11</b>	ICO membership due by direct debit	£35
	<b>30.12</b>	SLCC share of membership due	£100
	<b>30.13</b>	Clerk salary payable 30/6/22 £843.70 plus £26 home office less HMRC tax/NI £5.54	£864.16
	<b>30.14</b>	Eon quarterly maintenance payment	£282.60
<b>22/31</b>	<b>RECEIPTS</b>	<b>To note income received;</b> Rent from Cricket Club paid Donations to PFMC project	£14.58 paid £198.55

**22/32**

**DATE OF NEXT MEETINGS** To note that the date of the next Parish Council meeting is Monday 11<sup>th</sup> July 2022 at 7pm.  
Next PFMC meeting is 2<sup>nd</sup> August 2022 at 8pm at the Village Hall. Next Planning Committee meeting tbc after 13<sup>th</sup> June meeting. See website for details.