

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the **Parish Council** meeting of Easton on the Hill Parish Council on **MONDAY 10th JANUARY 2022** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted. Please respect other's wishes regarding Covid-19 and maintain social distancing and good hygiene wherever possible. The wearing of masks whilst moving around is recommended.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

A G E N D A

21/123	APOLOGIES FOR ABSENCE To receive apologies sent to the Clerk.	
21/124	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
21/125	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind meeting members of one Nolan principle from Code of Conduct.	
21/126	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 8 th November 2021 previously circulated and herewith. Please note 115.2 d) and e) C/F. Chairman to sign the minutes.	
21/127	MATTERS ARISING from previous meeting, not covered by this agenda.	
21/128	GOVERNANCE, FINANCE AND TRAINING	
	128.1	To receive and note report from Ward Councillor if available.
	128.2	To receive and note finance internal control check feedback for December.
	128.3	To receive month's financial report to date and resolve any queries/ issues, herewith.
	128.4	To receive feedback from any training/briefing attended and note new bookings for training, Cllr Holwell 19/1/22 and Cllr Cherry tba, Cllr Woodman for Planning.
	128.5	To receive and note revised Finance working group terms of reference as agreed, herewith.
	128.6	To note new bank signatories in place.
	128.7	To elect Vice-Chairman following resignation of Cllr Dow.
	128.8	To note bi-election notice displayed until 24/1/22 before co-option can take place and to agree to promote interest in vacancies.
	128.9	To receive and note first draft Action Plan, to follow
21/129	PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND GENERAL PF AND CRICKET CLUB ISSUES	
	129.1	To receive, note and agree final revised Playing Field Management Committee Terms of Reference.
	129.2	To note new NNC community grant application submitted for Woodland Area "Wild Woodland Way"
	129.3	To agree to a "Your Playing Field" village hall open meeting and date, possible 19/2/22, plus refreshments.
	129.4	To note approach from Stamford Rugby Club for use/hire of the Playing Field, awaiting details
21/130	REPORTS FROM REPRESENTATIVES	
	130.1	Trees and Greens Working Party. Cllrs Bates, Green, Holwell and Mountain. a) To receive any update and plans for future works. b) To note tree works carried out as agreed and bill paid.
	130.2	Checkers reports/village maintenance a) To receive update on damaged Polish war memorial and agree ownership and planning permission for replacement. b) To consider new speed signs/actions to reduce speeding on The Drift. (Cllr Green) c) To receive and note any checker reports completed for December by Cllr Cherry and agree any actions necessary. To note January 2022 checker is Cllr Bates, forms sent. d) C/F to decide if new litter bin needed (The Close/Crescent) and resolve expenditure.

		e) C/F to note report on street lighting contract and payback terms/changed inventory, previously circulated. f) To note Great British Spring Clean 25/3 to 10/4 and decide whether to join in	
	130.3	Village Hall update from Cllr Woodman and herewith. a) to note there was no meeting in December so there is no further update.	
	130.4	Vehicle Activation Devices and Traffic Working Group, Cllr Green, Cllr Woodman. a) To receive any feedback from group. b) To note request for additional sites for on-street electric vehicle charging points, deadline 16/1/22, information herewith.	
	130.5	Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain To receive minutes and feedback from last meeting on 6/1/22, Cllr Mountain.	
	130.6	Village Plan Working Party Cllr Green, Cllr Woodman, D Davenport and C Nelson To receive any update on village website development, as per proposed project.	
21/131	ALLOTMENTS		
	131.1	To receive update from Allotment Manager, P Bates. (Damson tree reported)	
21/132	PLANNING Committee members Cllr Lawson, Cllr Mountain and Cllr Watson.		
	132.1	To note minutes from last Planning Committee meeting on 14 th December 2021 herewith and resolve any queries. (Note new Chairman elected, Cllr Lawson.)	
	132.2	To note feedback from housing survey and decide to meet or not.	
21/133	CLERK AND CHAIRMAN CORRESPONDENCE /INFORMATION TO NOTE/BRING BACK TO FUTURE MEETING: To receive and note emails/information, herewith and resolve any follow up actions. To decide to send a letter of thanks to the villagers who organised the illuminated Christmas tree on the green. (Geoff Calder, Bill and Emma Hanson, Glenis Woodman)		
21/134	CLOSED SESSION. Public are not included for reasons of confidentiality. to receive and note information relating to national protocol on the death of a senior public figure and check understanding, not circulated previously. Decide what action locally the PC might wish to take from ideas in NCALC survey, herewith.		
21/135	RE- OPEN SESSION. ORDERS FOR PAYMENT To agree payments to be made as follows;		
	135.1	Ink subs share reimburse Clerk Dec 21	£12.49
	135.2	SSE electricity bill to follow	tbc
	135.3	Village Hall hire invoice 137	£18
	135.4	Clerk mileage for December 2021	£10.80
	135.5	Clerk stationery and postage £9.99 and £1.83	£11.82
	135.6	Padlock after break in - reimburse K Cox	£39.98
	135.7	Election costs NNC	£1215.44
	135.8	Clerk's new salary w/e/f 1/4/21 £828.95 plus £27 home office less employee tax/NI (£10.23) payable 31/1/22	£845.72
	135.9	Employer/ee HMRC PAYE payment (Employee £10.23, employer NI £12.69)	£22.92
21/136	RECEIPTS	To note income received VAT reclaim submitted, received Dec Hire charge from Wittering Premiair for Dec Insurance claim, received Dec	£3834.45 £180 due £3235
21/137	DATES OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 14 th February 2022. Next PFIC meeting is 3rd February 2022, 7.30pm at the Village Hall. Next Planning Committee meeting is Thursday 27 th January 2022 at 7.30pm in the Village Hall. See website for more details.		