

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the **Parish Council** meeting of Easton on the Hill Parish Council on **MONDAY 12<sup>th</sup> JULY 2021** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted. There are Covid-19 regulations still in place regarding social distancing and sanitising and you are required to adhere to the restrictions in place.

Members of the public can attend the meeting however numbers are still limited due to Covid-19 and if the hall gets to capacity (20 people), then unfortunately the public will be refused entry.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>21/49</b>	<b>APOLOGIES FOR ABSENCE To receive apologies sent to the Clerk.</b>	
<b>21/50</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>21/51</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting in person if there is room, see above. Members of the public have to attend in person to be able to participate. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy.	
<b>21/52</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm as correct the record of the minutes of the annual meeting held on Monday 14 <sup>th</sup> June 2021 previously circulated and herewith. Chairman to sign the minutes.	
<b>21/53</b>	<b>MATTERS ARISING from previous meeting. 4 x Ketton Drift signs ordered. Carrs approached. Contact for Monitoring Officer, Adele Wylie, in code of conduct.</b>	
<b>21/54</b>	<b>GOVERNANCE AND FINANCE</b>	
	<b>54.1</b>	To note new Ward Councillors for Oundle/Rural Ward and report if available.
	<b>54.2</b>	To receive and note updated member list of committees, herewith.
	<b>54.3</b>	To receive finance internal control check feedback. SC.
	<b>54.4</b>	To receive month's financial report and resolve any queries/ issues, herewith.
	<b>54.5</b>	To review policies and resolve to adopt, to follow.
	<b>54.6</b>	To note asset checks due to be done over summer and note assigned asset list checkers, attached.
	<b>54.7</b>	To consider a PC Action Plan for achievements/goals for the coming year.
	<b>54.8</b>	To note key contact details directory for North Northants council NNC, circulated.
	<b>54.9</b>	To receive and note: feedback from Chairman Training and consequent disciplines for all to improve our meeting management. To receive feedback from other training courses attended and note new bookings. Staffing Committee to review training needs.
<b>21/55</b>	<b>PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND GENERAL PF AND CRICKET CLUB ISSUES</b>	
	<b>55.1</b>	To resolve the next step of resurrecting the existing charity status of the playing field to gain control of the charity. Resolve whether to name the Parish Council as the sole trustee, information to follow
	<b>55.2</b>	To receive and feedback on progress on setting up a Playing Field Association, or similar as required, to match the Parish Council aims and objectives and to resolve zoom meeting with Danny Moody, CE of NCalc on 27 <sup>th</sup> July at 6.30pm, to advise.
	<b>55.3</b>	To receive feedback on agreement reached with Macca Sports on use of the playing field and resolve % split of income with cricket club taking into account provision of facilities, herewith. Proposed 50/50 of £100 per day, attached.
	<b>55.4</b>	To note Carrs use of the cricket club as office space agreed by the cricket club for nominal amount, herewith.
	<b>55.5</b>	To receive feedback on progress with Wittering FC's hire of the Playing Field and agree arrangements for facilities on site.

	<b>55.6</b>	To receive and note notification of award of second Augean grant for £21075 for a zip wire, inclusive roundabout and the Woodland area.	
<b>21/56</b>	<b>REPORTS FROM REPRESENTATIVES</b>		
	<b>56.1</b>	<b>Trees and Greens Working Party</b> a) To receive update from Working Party including tree management/dangerous branch. b) To note Cllr Woodman trimmed hedge to The Close play area. c) To note new bin delivered and quote requested to empty at The Close if able.	
	<b>56.2</b>	<b>Checkers reports/village maintenance</b> a) To receive checker report (including gym equipment) for June and checker for July Cllr Dow. b) To agree any actions necessary. c) To agree how to publicise/advertise location of defibrillators throughout the village.	
	<b>56.3</b>	<b>Village Hall.</b> a) to receive latest update, circulated. b) To note update on clock fixing and winding.	
	<b>56.4</b>	<b>Vehicle Activation Devices and Traffic Working Group.</b> a) To resolve to pay for conversion to solar for both devices now tested. Cost £220 by Cllr Woodman.	
	<b>56.5</b>	<b>Joint Action Group/Police Liaison Representative (PLR)</b> To note next meeting date 13 <sup>th</sup> July. Cllr Dow to attend for Cllr Mountain.	
	<b>56.6</b>	<b>Village Plan Working Party</b> To receive update on any progress following meeting.	
<b>21/57</b>	<b>BUS SHELTER BOOKS IDEA</b> To consider second hand books scheme donated and swapped/loaned out to members of the public from the bus shelter.		
<b>21/58</b>	<b>ALLOTMENTS</b>		
	<b>58.1</b>	To receive update from Allotment Manager	
<b>21/59</b>	<b>PLANNING</b>		
	<b>59.1</b>	To note minutes from latest Planning Committee meeting on 23 <sup>rd</sup> June 2021 herewith; including PC responses and training feedback.	
<b>21/60</b>	<b>CLERK CORRESPONDENCE /INFORMATION TO NOTE/BRING BACK TO FUTURE MEETING:</b> a) Children's Summer Holiday Programme booked to take place in Village Hall, herewith b) The Queen's Platinum Jubilee Beacons event 2-5 June 2022, herewith c) ACRE free seminars on rural communities, Going Green, Community Orchards and more, herewith		
<b>21/61</b>	<b>ORDERS FOR PAYMENT</b> To agree payments to be made as follows;		
	<b>61.1</b>	Soda pdf converter package	£24.95
	<b>61.2</b>	Bridleway signs as agreed	tbc
	<b>61.3</b>	NCALC training bills, 2 x Chairmanship and 2 x Flying Start	£88 £88
	<b>61.4</b>	Zoom subs share reimburse clerk	£7.99
	<b>61.5</b>	Clerk J Rice postage	£5.58
	<b>61.6</b>	Leics Gardens grass cutting as per contract	£tbc
	<b>61.7</b>	Ink subs share reimburse Clerk.	£12.49
	<b>61.8</b>	SSE electricity street lighting bill	£120.01
	<b>61.9</b>	Village Hall hire for full council and planning/PFIC meetings	£16.75
	<b>61.10</b>	HMRC employer payment , tax/NI deducted from salary, including employer NI	£15.61
	<b>61.11</b>	Clerk mileage for June 2021	£8.10
	<b>61.12</b>	Clerk's salary £813.02 plus £27 home office less tax/NI, payable 31/7/2021	£834.90
	<b>61.13</b>	Clerk adjustment from 19/20 NI contributions paid in error (20/21 repaid)	£78.97
<b>21/62</b>	<b>RECEIPTS</b>	<b>To note income received;</b> Private donation to PF via Just Giving/K Cox received 1/7/21	£242.50
<b>21/63</b>	<b>DATE OF NEXT MEETINGS</b> To note that the date of the next Parish Council meeting is Monday 13 <sup>th</sup> September 2021 at 7pm. Next PFIC meeting is 27 <sup>th</sup> July at 7 or 7.30pm. Next Planning Committee meeting 20 <sup>th</sup> July 2021 at 7pm See website for details.		