

Easton on the Hill Parish Council

Clerk C/O Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk Available to download at www.eastononthehill-pc.gov.uk

Dear Members of the Committee,

You are required to attend a Playing Field Management Committee (PFMC) meeting of Easton on the Hill Parish Council on **26th May 2022 at 7.30pm at the Priest House**, High St, Easton on the Hill when the following listed business will be transacted.

Yours sincerely, Jenny Rice, Clerk and RFO

Date 19th May 2022

AGENDA

PFMC/16	TO RE-ELECT A CHAIRMAN (AND VICE CHAIRMAN IF REQUIRED) OF THE PFMC following the review of the committee, terms of reference and committee members as required at the Annual Meeting of the Parish Council on 9th May. To take nominations for Chairman and vote to elect. To take suggestions for new non-Councillor members, if no more have come forward.
PFMC/17	APOLOGIES FOR ABSENCE To note apologies received by the Clerk.
PFMC/18	DECLARATIONS OF INTEREST <i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> To note that any new non-councillor members must complete a Register of Interests form within 28 days of election, if they have not already done so.
PFMC/19	PUBLIC TIME. Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.
PFMC/20	To receive and agree as correct the minutes of the PFIC meeting on 20th April 2022, herewith. Chairman to sign the minutes.
PFMC/21	To receive draft job description for Groundsman/Caretaker role and agree any changes and the process to recruit, herewith.
PFMC/22	To discuss roles and sub-groups of the committee and agree roles and responsibilities, if needed C/F from previous meeting.
PFMC/23	To note current status of Phase 2 play equipment installation and resolve any issues, including arrangements for the final claim of the grant and the removing/moving of the old equipment.
PFMC/24	To note current status of Woodland Way agreement and agree action, as circulated.
PFMC/25	To receive and note Wittering Premiair draft plan ideas and agree a way forward for this season's hire agreement, herewith.
PFMC/26	To receive and note Macca Sports draft plan ideas and agree a way forward for this season's hire agreement. Summer camps booked from 11/7/22 to 2/9/22, Monday to Friday

PFMC/27	To note inspections of equipment and post installation booked for June, total cost £345 and decide on option to receive a tailored checklist for weekly inspections at £30.		
PFMC/28	To note maintenance/cleaning/issues at playing field and resolve purchase of new bin, bird spikes for equipment and agree a no dogs in play area policy/plan of action.		
PFMC/29	To note request for children's party to use the field and response for future requests.		
PFMC/30	To receive a proposal for power at the playing field and agree a plan of action.		
PFMC/31	To discuss phase 3 of play equipment and agree a plan for fundraising including a possible national lottery community funding application and a way forward.		
PFMC/32	ORDERS FOR PAYMENT; To note and agree payments to be made as follows;		
	32.1	Wicksteed for play equipment. From grant received and balance of income C/F	£30,063.59 + VAT
	32.2	ROSPA for Playground post installation inspection and The Close play area inspection	£345
	32.3	Leics Gardens for grass cutting 4 th and 25 th April as per contract, PF and the Close	£350
	32.4	Maintenance items as agreed above	tbc
PFMC/33	To agree the date and time of the next PFMC meeting.		