

# Easton on the Hill Parish Council

Clerk C/O Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

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Dear Members of the Committee,

You are required to attend a Playing Field Management Committee (PFMC) meeting of Easton on the Hill Parish Council on **Tuesday 18<sup>th</sup> April at 6pm at the Village Hall**, New Road, Easton on the Hill when the following listed business will be transacted.

Yours sincerely, Jenny Rice, Clerk and RFO

Date 13<sup>th</sup> April 2023

## AGENDA

|               |  |   |
|---------------|--|---|
| <b>PFMC/1</b> | <b>APOLOGIES FOR ABSENCE</b>   |   |
|               | To note apologies received by the Clerk. To note also resignation of Cllr Cherry and recruitment of new Councillor to take place at the Parish Council Annual Meeting on 17 <sup>th</sup> May 2023.  |   |
| <b>PFMC/2</b> | <b>DECLARATIONS OF INTEREST</b>  |   |
|               | <i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> |   |
| <b>PFMC/3</b> | <b>PUBLIC TIME.</b> Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.  |   |
| <b>PFMC/4</b> | <b>MINUTES OF THE LAST MEETING</b><br>To receive and agree as correct the minutes of the PFMC meeting on the 1 <sup>st</sup> February 2023, herewith. Chairman to sign the minutes.  |   |
| <b>PFMC/5</b> | <b>CRICKET CLUB</b>  |   |
|               | <b>5.1</b>   | To receive and note current situation regarding the Cricket Club and hear from committee members about its future, following on from the last meeting discussions.  |
|               | <b>5.2</b>   | To discuss any resultant changes regarding the current management/committee, the lease and other implications of any proposed changes and to agree a new plan of action possibly involving a joint working group. |
|               | <b>5.3</b>   | To receive and note update on the power supply project and agree any actions.   |
| <b>PFMC/6</b> | <b>WITTERING PREMIAIR FOOTBALL CLUB PITCH HIRE</b>   |   |
|               | <b>6.1</b>   | To review the current agreement to hire the pitches and agree any changes to terms in light of 2 pitches, 2 teams/Juniors, overlapping pitch. Hire agreement herewith.  |
|               | <b>6.2</b>   | To receive update on rabbits issue and make a plan of action.   |
|               | <b>6.3</b>   | To receive request to hold a Family Day and agree, circulated.  |
| <b>PFMC/7</b> | <b>MAINTENANCE/EQUIPMENT</b>   |   |
|               | <b>7.1</b>   | To receive and note report on the car park, herewith, and agree a plan of action. (Note grant application unsuccessful.)  |
|               | <b>7.2</b>   | To receive an update on new goals via a grant from the Football Foundation.   |
|               | <b>7.3</b>   | To note issue with "Runway" and no response from Wicksteed to rectify and agree a plan of action. (RoSPA inspection due in June, can accompany)   |
|               | <b>7.4</b>   | To note outstanding maintenance jobs including new gate post, matting shrinkage, slide paint and removal of swings frame, possibly before inspection.   |
|               |  |   |

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|----------------|--|--|
|                | <b>7.5</b>   | To discuss any other maintenance issues and decide action.   |
| <b>PFMC/8</b>  | <b>PLAYING FIELD NEXT STEPS</b>  |  |
|                | <b>8.1</b>   | To receive and note draft letter as follow up to 22/3/23 meeting, note suggested changes and proposal from Parish Council to consider, and agree final version and timescales. |
|                | <b>8.2</b>   | To note return method of survey and online/QR version to advertise.  |
| <b>PFMC/9</b>  | <b>WOODLAND AREA PROJECT</b><br>To receive and note update on remainder of work here. To note notice board to be done and volunteers to work on this to be decided. Church volunteer to liaise with. |  |
| <b>PFMC/10</b> | <b>FINANCE</b><br>To note finance report and current budget situation and resolve any queries, herewith.   |  |
| <b>PFMC/11</b> | <b>ORDERS FOR PAYMENT; To note/agree payments to be agreed;</b>  |  |
|                | <b>11.1</b>  | Caretaker invoice due end of April   |
|                | <b>11.2</b>  | RoSPA inspection charges   |
|                | <b>11.3</b>  | Structural Engineer fees if agreed above.  |
|                | <b>11.4</b>  | New part if not covered for Cross Trainer.   |
| <b>PFMC/12</b> | <b>Receipts</b>  | To note donation of £222 received from the Post Office collection box.<br>WitteringPFC hire income due end April.  |
| <b>PFMC/13</b> | <b>To agree the date and time of the next PFMC meeting.</b>  |  |