

# Easton on the Hill Parish Council

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Dear Members of the Committee,

You are required to attend a Playing Field Management Committee (PFMC) meeting of Easton on the Hill Parish Council on **20<sup>th</sup> April 2022 at 7pm** at the Village Hall, Easton on the Hill when the following listed business will be transacted.

Yours sincerely, Jenny Rice, Clerk and RFO

Date 12<sup>th</sup> April 2022

## AGENDA

PFMC/1	<b>TO ELECT A CHAIRMAN (AND VICE CHAIRMAN IF REQUIRED) OF THE PFMC</b> To take nominations for Chairman and vote to elect.
PFMC/2	<b>APOLOGIES FOR ABSENCE</b>
	To receive and note apologies received by the Clerk.
PFMC/3	<b>DECLARATIONS OF INTEREST</b>
	<i>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i> <b>To note that all members need to complete a Register of Interests form within 28 days of election, if they have not already done so.</b>
PFMC/4	<b>PUBLIC TIME.</b> Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.
PFMC/5	<b>To elect Non-Councillor members to the committee, as per the Terms of Reference, herewith.</b>
PFMC/6	<b>To receive and agree as correct the minutes of the PFIC meeting on 3<sup>rd</sup> February 2022, herewith. Chairman to sign the minutes.</b>
PFMC/7	<b>To receive and note current finance/budget situation for the PFMC and resolve any queries, herewith.</b>
PFMC/8	<b>To discuss roles and sub-groups on the committee and agree roles and responsibilities, including the possibility of a groundsperson/caretaker and process to hire.</b>
PFMC/9	<b>To note report needed for the Annual Parish Meeting on 27<sup>th</sup> April and agree who will do it.</b>
PFMC/10	<b>To note current status of Phase 2 play equipment and resolve any issues/assign roles, including request for matting job at The Close.</b>
PFMC/11	<b>To note current status of Woodland Way agreement and grant and plan and resolve any issues/assign roles. (Note café are making bird and bat boxes)</b>
PFMC/12	<b>To receive and note current Wittering Premiair agreement and fees and decide next payment and next hire agreement.</b>

<b>PFMC/13</b>	<b>To note dates of NNC virtual funding fair 7-9<sup>th</sup> June, 10-4 1 hour slots.</b>
<b>PFMC/14</b>	<b>To discuss a proposal for the Parish Council signs for along the Drift, informing of priority to pedestrians, go slow etc and decide format and content.</b>
<b>PFMC/15</b>	<b>To agree the date and time of the next PFMC meeting.</b>