

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Members of the Committee,

You are requested to attend the Playing Field Improvements Committee (PFIC) meeting of Easton on the Hill Parish Council on **Wednesday 9<sup>th</sup> September 2020** at 7.00pm when the following listed business will be transacted. **DUE TO THE CONTINUATION OF COVID-19, COUNCILS ARE PERMITTED TO MEET REMOTELY TO CONDUCT THEIR BUSINESS. THIS MEETING WILL BE BY ZOOM AND MEMBERS OF THE PUBLIC ARE INVITED TO "ATTEND" BY USING THE DETAILS ON THE WEBSITE.**

Yours sincerely,

*Jenny Rice*

Clerk

## AGENDA

<b>PFC/9</b>	<b>APOLOGIES FOR ABSENCE</b>
	To receive and note apologies accepted by the Clerk.
<b>PFC/10</b>	<b>DECLARATIONS OF INTEREST</b>
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
<b>PFC/11</b>	<b>PUBLIC TIME.</b> Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish using the Zoom link on the website. A maximum of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chair to remind the public of the Public Speaking at Council and Committee Meetings Policy.
<b>PFC/12</b>	To receive, note and agree terms of reference for the PFIC as amended at their meeting on 19 <sup>th</sup> August 2020, herewith.
<b>PFC/13</b>	To note the law/arrangements regarding voting on spending council money – NALC legal topic note 7 states "voting rights for non-councillor members of committees... include in respect of the management of land owned or occupied by the council. The term management does not include making decisions about the total amount of money which may be spent by the council in a financial year in respect of land".
<b>PFC/14</b>	To receive and agree list of actions/names for the Augean grant application and agreement, herewith.
<b>PFC/15</b>	To receive an update on each element and agree any actions needed;
	15.1 Proof of ownership of site; The solicitor was chased up 21/8. Reply circulated. Now being dealt with by land registry and passed to legal team. Adjacent land owner, recently contacted, has 15 days to respond as part of the process.
	15.2 Any consents or permissions that are needed; Application to determine if prior approval is required for demolition was completed and sent off by clerk on 27/8. Takes 28 days – to around 25/9/2020. If planning application needed, it will be a further 8 weeks. In this case, will need to alert Grantscape/funders.
	15.3 Confirmation the match funding is in place. N/A - email to be sent to Grantscape
	15.4 Comparable quotes x 3 for demolition, car park and fencing tenders/quotes/contractors selected; process started. Update from S Woodman
	15.5 Copy of the project plans/designs/specification. Update from D Davenport
	15.6 Planned draw-down schedule of payments – to be discussed
	15.7 Third party contribution donation form; process started. Update from K Cox
<b>PFC/16</b>	To consider play equipment ideas as part of project plan – to be discussed. Resolve to arrange supplier visit and a working party -see item 20.
<b>PFC/17</b>	To receive an update on the Envirogrant application submitted for the playing fields woodland project.
<b>PFC/18</b>	To receive update on the purchase of 2 pieces of gym equipment in progress.

<b>PFC/19</b>	To receive ideas re a playing field logo and agree to have or not and a suitable design
<b>PFC/20</b>	To consider a further Augean application to “complete project”, deadline 4/11/2020 and resolve to apply or not. Resolve next steps if applying.
<b>PFC/21</b>	To agree date of the next meeting.

Available to download at [www.eastononthehill-pc.gov.uk](http://www.eastononthehill-pc.gov.uk)