

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 9th SEPTEMBER 2024** at 7.00pm at Easton Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date: 4/9/24

AGENDA

24/70	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.
24/71	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
24/72	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life. Empingham Junior Football Club Representative to attend.
24/73	MINUTES OF THE LAST MEETING (previously circulated) To confirm as correct the record of the minutes of the last meeting held on 1 st July 2024, previously circulated. Chairman to sign.
24/74	MATTERS ARISING from previous meeting. Community grant for conversion of remaining lights to LED turned down, other options to explore.
24/75	GOVERNANCE AND FINANCE
	75.1 To receive finance report and internal checks until end of August 2024 and resolve any queries.
	75.2 To receive any applications for co-option to the Parish Councillor vacancy and agree co-option or not.
	75.3 To agree letter of disqualification of Parish Councillor to be sent.
	75.4 To clarify a rota for bank statement checking and invoice bank details.
	75.5 To note Unity Bank provide history of authorisation for financial regs. requirement and change to Multipay card limit increase to £500 for Clerk only.
	75.6 To note training on offer and agree new bookings, including Employment Law free update 10/10.
	75.7 To note external audit all clear and notice to display.
	75.7 To note NCalc conference date 5 th October from 9.15am-1pm, at Moulton and agree attendance.
	75.8 To consider budget requests from working groups and general project costs for next financial year.
24/76	PLAYING FIELD AND PLAYING FIELD WORKING GROUP (PFWG)
	76.1 To hear update on the car park proposal put forward and agree costs.
	76.2 To receive and note update from PFWG – herewith – and discuss any queries, including update on the pavilion refurb contracts/work in progress and any new costs to be agreed – to note summary of costs/budget to date, herewith. And note hire agreement appendix agreed and discuss/agree enforcing adherence to terms and future cost penalties.
	76.3 To note request from Empingham Junior Football Club to hire the field and decide response.
	76.4 To note update on waste bin emptying issue at playing field and resolve, including cancelling and reinstating the Mountain contract due to penalty, herewith summary.
	76.5 To note feedback on play equipment and pavilion checks (Health and Safety) and agree any necessary new actions. To receive and note issue with zip wire and agree action.
	76.6 To receive and note details of accident on pavilion external grounds, action taken and agree any further resulting action, including review of the H and S policy, herewith.
24/77	PLANNING COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman) No separate Planning Committee meeting able to be held before mid July.

	77.1	To receive and note feedback from Planning Committee meeting on 9/9/24.
	77.2	To discuss amendment to planning committee terms of reference to give Clerk delegated authority to send responses to some straightforward planning applications.
	77.3	To decide flagpole location and use. Cllr Lawson.
24/78	REPORTS	FROM REPRESENTATIVES
	78.1	Checkers reports/village maintenance a) To receive outstanding checker reports from Councillors and address any issues raised. Cllr Green for July and Cllr Woodman for August. Cllr Holwell Sept and Cllr Mountain October. b) To agree payment for defib electricity usage to R Dhillon at the Post Office. c) To note any new reports of village maintenance, including overhanging trees from Westfields to ND Close. Also, tenant's hedge in the Close.
	78.2	Village Hall 1) To note any update from Cllr Green representative.
	78.3	Joint Action Group and Police Liaison Representative 1) To note feedback report from the PLR conference and new Police, Fire and Crime Commissioner, and note new co-ordinator role, herewith, and recruit a new PLR if possible. 2) To note Commissioner's Safe and Sound Plan, circulated.
	78.4	Traffic Working Group 1) To note grant money of £495 received and purchase to be arranged.
24/79	ALLOTMENTS	
	79.1	To receive update from Allotment Manager.
24/80	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates)	
	a) To receive and note feedback from the latest Nature Recovery Group meeting including new cutting/planting plans. b) To discuss the grass cutting requirements for the whole village from the plans, in order to build a specification for Clerk to get grass cutting quotes from – see PFWG summary. c) To receive and note risk assessment for Woodland Area and agree responsibility to check area. d) To receive and note any other feedback from Trees and Greens Group.	
24/81	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS	
	- To suggest and agree any specific items for October's What's on the Hill To receive and note feedback on BBB - Bowls Club	
24/82	CLERK CORRESPONDENCE /INFORMATION TO NOTE:	
	a) Polling District/place review, deadline 25/10/24. b) Kier Transportation drop in event scheduled 17 th September 10-3pm Burton Latimer Library for Cllrs c) Kings Award information event on 25/9/24 3.30-5pm, consider voluntary service. d) Resident concerns over parking and speeds in Westfields and The Close, sign request – NNC response and decide action. e) Update on footpath/cycle route Collyweston to Duddington, circulated. f) Suggestion of VE Day 80 th anniversary events 1945-2025. g) Community Governance Reviews in some parishes to be carried out next year, circulated.	
24/83	LAND REGISTRATION	
	To receive and note information on company offer to register land eg Pocket Park and agree costs (budget £600)	
24/84	ORDERS FOR PAYMENT To agree payments to be made as follows;	
	84.1	Clerk reimburse for HP ink plans Jul/Aug. E printer £4.49 plus one shared with other PCs £8.57. £13.06 x 2
	84.2	Clerk reimburse for Microsoft package August and September and home office allowance, plus mileage £5.99, £26 x 2 plus, £8.10
	84.3	HMRC employer NI payment and employee tax/NI payment September £tbc
	84.4	Yu Energy electricity bill as per contract, paid by direct debit, September £323.51
	84.5	EDF Briars electricity for street lighting, new DD set up £
	84.6	EDF Energy for pavilion usage charged to WPFC by DD £184.28 and £92.33
	84.7	Village hall hire £tbc
	84.8	Clerk (new) salary/hours payable 30/9/24 £995.50 less tax and NI due £tbc
	84.9	Multipay card monthly fee and bank charges, now monthly £6/£6
	84.10	Mountain Recycling payment due but not yet paid £35.76, £9.37, £49.70

	84.11	Grounds Maintenance Contractor invoices for project and contract costs	£630.30
	84.12	Leics Gardens for grass cutting	£tbc
	84.13	CLlr T Nicol for materials re pavilion project extra work	£195.70
	84.14	NCALC booking for lunchtime lowdown not attended/cancelled	£12 paid by clerk
	84.15	R Dhillon for payment for electricity to the defib	£30 tba
	84.16	Eon quarterly maintenance costs	£285.60
24/84	RECEIPTS	To note income received; Road safety grant From WPFC for utility bills	£495 £41.24
24/85	DATE OF NEXT MEETINGS To note that the date of the next meeting is 14th October 2024 at 7pm. Next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk		