

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the full Parish Council meeting on **MONDAY 14th SEPTEMBER 2026** at 7.00pm in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely, *Jenny Rice*, Mrs Jenny Rice, Clerk and Responsible Financial Officer

Date:9/9/26

AGENDA

26/55	APOLOGIES FOR ABSENCE	
	To receive apologies sent to the Clerk and to note reason where given and accept, or not, according to the attendance policy. (CK)	
26/56	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is a legal requirement and will require that the member withdraws from the meeting room during the transaction of that item of business).	
26/57	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
26/58	MINUTES OF THE LAST MEETING	
	To confirm as accurate the record of the minutes of the last meeting held on 13 th July 2026 and extraordinary meeting on 7 th August 2026, previously circulated. Chairman to sign.	
26/59	PLAYING FIELD, PAVILION, PLAY AREAS, WOODLAND AREA	
	59.1	Contractor, Health and Safety – to receive and note list of work and agree expenditure of any new works and resolve any issues raised and outstanding jobs, incl freezer PAT.
	59.2	To hear feedback from meeting with ACC cricket club and resultant hire agreement and rent amount for 26/27, plus impact on other hiring or use of field and resolve actions.
	59.3	To resolve principle to allow toddler Sports Day activities on the playing field subject to adequate risk assessment and insurance, C/F.
	59.4	To note grass cutting contractor's new mower from March 2026 – agree storage and contract change re playing field and any other changes, herewith.
	59.5	To note post installation inspection report completed and all grant paid. To further note separately that access for disabled was noted in the report as limited.
	59.6	To resolve 2 extra keys purchase £20.
	59.7	To receive and note details of request to change pavilion snooker table and resolve response. (Cllr Woodman)
	59.8	To receive and note details of request to apply for another grant for the playing field for more outdoor gym equipment (deadline 11/11/26), with third party payment from donations. (Cllr Woodman)
26/60	REPORTS FROM COUNCILLORS	
	60.1	Checkers reports/village maintenance/salt bins/defibrillators/traffic speed control measures - To receive checker report from Cllr Davey and Cllr Garner for July and August and resolve any maintenance needed. September checker is Cllr Lyons. - Traffic - to note any feedback from enquiry to emergency services re parked cars in congested streets. - To agree data to be sent to Police Road Safety Group re doing police checks. - To note feedback from NNC on parked cars/vans blocking pavement and resolve any action, see also Clerk correspondence below.
	60.2	Parish Path Warden (Cllr Woodman) To receive any update.
	60.3	Village Hall (Cllr Lyons) To note any update from the PC representative Trustee. (Drinking water issue circulated).

	60.4	Police Liaison Representative - To hear any feedback from letter to the MP on taking action against suspected drug dealing and quad bike known offenders. - To receive and note any more updates.
26/61	GOVERNANCE, TRAINING AND FINANCE	
	61.1	To receive end of July/August finance report (herewith) and internal financial checks and resolve any queries, herewith.
	61.2	To agree any new training required (details circulated), and feedback on any training or meetings attended. To agree AI for Clerks/Councillors at £46 for Clerk 17/11/26 and receive feedback on AI briefings, herewith. Also, NCALC conference booking Sat. 3/10/26, 2 spaces registered - now full.
	61.3	To receive and note feedback from external auditors and notice of conclusion of audit actions since (circulated). To note update on Assertion 10 and agree actions, including website accessibility actions and a WhatsApp policy, herewith.
	61.4	To receive any annual summer asset checks completed and resolve any actions needed.
	61.5	Staffing committee – to resolve appraisal meeting for performance in 25/26 and increment from April 2026.
	61.6	To consider any project ideas for inclusion in (this or) next year's budget and additional budget line expenditure requests to be put forward at October's meeting, prior to a budget setting meeting. To note also Impact Project funding available – details circulated. Project ideas previously included water harvesters, more speed control measures, cycle parking, disabled toilets/facilities, CCTV.
	61.7	To consider a project/purchase to be made with P.O. resident collection box monies of £161.
26/62	CLERK CORRESPONDENCE /INFORMATION TO NOTE/DECISIONS: - Community Governance Review stage 2, circulated, and agree any response. (Summary in NCALC update here Community Governance Review - Stage 2 Consultation - North Northamptonshire Council - Citizen Space.) Deadline 4/10/26. - Reminder re Star Council Awards nominations, deadline 25/9/26. - Advice about drought and actions/incident reporting number – on Facebook page. - To note representation from resident re EV locations and resolve action, herewith. - To note further representation from resident re parking in Church St. and resolve action, herewith. - To note consultation on date for ENMRF meeting at Kingscliffe and resolve attendance.	
26/63	PROJECTS	
A/ PLAN	63.1	To receive and note feedback/update from sub-group on new action plan from survey results.
	63.2	To hear any feedback from promoting street defect reporting and walkabout day to report issues.
CCTV	63.3	To note grant opportunities available and consider moving surveillance camera temporarily. To agree Terms of Reference for CCTV group, herewith.
	63.4	To receive details of flags and costs to be purchased for “Polish remembrance” and resolve.
26/64	ALLOTMENTS	
	64.1	To note update on Allotment Manager post and resolve appointment and other activities and possible expenditure, herewith. PC bramble hedge needs trimming – to resolve.
26/65	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS - To suggest and agree any specific items for October's What's on the Hill. - To note next Cluster meeting for Town and Parish Councils with Ward Cllr is 28/9/26 and Cllr Davey and Clerk can both attend.	
26/66	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman, plus Cllr Tungate Climate and Action Champion. (Last tree survey Aug 2025) To receive and note any feedback from the group, including 1. To receive and note feedback from pond clear out/plans to hold a clean up day. 2. tree work quotes – to receive and resolve contractor to start in October 2026. 3. To hear feedback from CAN Champion focus group and note new date 23/11/26 at 7pm.	
26/67	PLANNING COMMITTEE (Cllr Kaye, Cllr Mitchell, Cllr Stephenson, Cllr Woodman, Cllr Tungate)	

	67.1	To note latest feedback from the Planning Committee meeting/applications. https://publicaccess.east-northamptonshire.gov.uk/online-applications/	
	67.2	To note support sent for 26/02114/FUL at Wittering Airfield, Cliffe Road – replacement of doors and installation of mechanical ventilation and lightning protection to storage bunkers.	
	67.3	To note information regarding major planning reforms including a new National Scheme of Delegation and implications for local planning, circulated. https://www.gov.uk/guidance/national-planning-policy-framework Full summary to come from NCALC.	
26/68	ORDERS FOR PAYMENT To agree payments to be made as follows. The invoices have all been examined, verified and certified by the Responsible Financial Officer (RFO) and are to be signed by the Chairman;		
	68.1	Clerk reimburse for expenses. (£26 home office, £8.49 microsoft, £13.49 ink plan, plus mileage £10.80)	£58.78
	68.2	HMRC employer NI payment and employee tax/NI payment for August and September 2026.	£151.45 & tbc
	68.3	Valda Street lighting bill as per contract, paid by direct debit. And Yu Energy for The Briers	£169.97 Pd 19/8 plus £221 £24.93
	68.4	Yu energy bill pavilion electricity up until new contract. Smartest Energy new contract.	£41.75 paid 22/7/26 £101.26 due
	68.5	Village hall hire September	£25
	68.6	Clerk salary/hours payable 30/9/26 less tax and NI and backpay of national pay award.	£tbc
	68.7	Multipay card monthly fee and Unity bank charges, monthly	£3/£7
	68.8	T Cowling for Grounds Maintenance Contractor August	£294
	68.9	K Cox Handiman for grass cutting in August	£105
	68.10	Amazon allotment markers paid Lloyds card	£12.99 paid
	68.11	Wicksteed final instalment plus inspection invoice to be paid	£4855.54 paid £459.90 due
	68.12	PKF Littlejohns for external audit (basic) fee	£378
	68.13	Post Office payment for electricity for housing the defib.	£30 tbc
	68.14	“Wave” water bill for cricket wicket/allotments	£296.71 paid
	68.15	Wicksteed final instalment for play equipment, with grant money.	£4855.53 paid
	68.16	To transfer amount to Instant Access account for interest	£20000 tbc
	68.17	Toolstation Ronseal, Travis Perkins metal paint	£15.86, £65.53 pd
	68.18	Eon lighting maintenance account	£201.60
recpt	68.19	Final grant payment received for new equipment at the Close	£4429.81
recpt	68.20	Hire payment received from ACC for Jul/Aug	£500
recpt	68.21	PO collection box donations	£161
26/69	DATE OF NEXT MEETINGS To note that the next full council meeting is on Monday 12th October 2026 at 7pm in the village hall and the next Planning Committee meeting is to be agreed, dependent on new applications, usually the same date. See council notice board or website for details www.eastononthehill-pc.gov.uk		