

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 9th OCTOBER 2023** at 7.00pm at Easton Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date: 4/10/23

AGENDA

23/80	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.	
23/81	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
23/82	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
23/83	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 11 th September 2023, previously circulated and herewith. Chairman to sign.	
23/84	MATTERS ARISING from previous meeting.	
23/85	GOVERNANCE AND FINANCE	
	85.1	To receive finance report and internal checks feedback for September to assist in decision making and resolve any queries, herewith.
	85.2	To receive and note update on a Multipay card from Unity for Cllr Woodman and the Clerk.
	85.3	To note issue with payment of grant for goals and suggestion from Clerk.
	85.5	To receive bids for next year's budget from working groups/committees and discuss and agree inclusion in draft budget.
	85.6	To receive feedback on training courses attended, AI for Clerk (also in E update) and Off to a Flying Start, Cllr Ford.
23/86	PLAYING FIELD MANAGEMENT COMMITTEE (PFMC), CRICKET CLUB AND THE DRIFT	
	86.1	<ul style="list-style-type: none"> a) To receive and note the business plan report from the PFMC and resolve whether to ratify the decision to take on the sports pavilion on a permanent basis, taking into account the total ongoing maintenance and running costs, herewith. b) To note terms of reference to be updated following decision above and in respect of council/committee responsibility for health and safety and fire risk of the buildings. c) To note update on the car park plan to improve. d) To note update on PFMC proposal to install a dirt track. e) To ask for more Councillors to join as members of the PFMC and agree members. f) To resolve whether to repair The Drift potholes, as per costs provided by Cllr Woodman. g) To receive and note report on speed humps on the Drift and resolve whether to install, herewith.
23/87	REPORTS FROM REPRESENTATIVES	
	87.1	Trees and Greens Working Party (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates) <ul style="list-style-type: none"> a) To receive and note feedback from the nature recovery meeting and agree any actions. b) To resolve new terms of reference for the new Nature Recovery group or incorporate into trees and greens. c) To discuss grass cutting regime at Spring Close and agree any changes for contractor. d) To receive and note any new reports from the group, including planting of tulip bulbs.
	87.2	Checkers reports/village maintenance <ul style="list-style-type: none"> a) To receive and note feedback/review Polish war memorial event; general and financial. b) To receive checker reports for September and address any issues raised. Checker for October is Cllr Holwell.

		c) To note annual asset checks done by Cllr Lawson, Cllr Green, Cllr Mountain and Cllr Woodman. War memorial and bins in progress, plus bench at PF. d) To receive and note update on the development of Spring Close and financial status.	
	87.3	Village Hall. 1) To note update on names for boards and agree action.	
	87.4	Vehicle Activation Devices and Traffic Working Group. (Cllr Woodman and Cllr Green) a) To receive and note latest data from devices, if available. b) To receive information on the previous grant and request to repay remainder.	
	87.5	Joint Action Group/Police Liaison Representative (PLR) and Local Area Partnership (Cllr Firth) To receive latest report from meetings.	
23/88	ALLOTMENTS		
	88.1	To receive any update from Allotment Manager, P Bates including telephone details for a Whatsapp group.	
23/89	THE BRIERS MAINTENANCE COSTS/PRECEPT QUERY		
	89.1	To receive updated information on additional costs to take on The Briers lighting/maintenance, herewith.	
23/90	COMMUNITY ENGAGEMENT		
	74.1	C/F To receive and note feedback from Wittering PC meeting from Cllr Firth and resolve whether to conduct a survey on need/requirements in Easton on the Hill.	
23/91	PLANNING	COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman)	
	91.1	To note minutes and/or feedback from latest Planning Committee meeting on 9/10/23.	
23/92	REMEMBRANCE	DAY	
	92.1	To receive and note feedback on the Remembrance Day arrangements and war memorial survey.	
23/93	CLERK CORRESPONDENCE /INFORMATION TO NOTE: a) Greenway Strategy consultation opportunity – Cllr Woodman (link to footpaths project budget?)		
23/94	ORDERS FOR PAYMENT		
	To agree payments to be made as follows;		
	94.1	Clerk reimburse for HP ink plans. E printer £4.49. Other one revised/shared with other PCs £11.69 October.	£16.18
	94.2	HMRC employer NI payment for October	£11.36 tbc
	94.3	Clerk mileage for Sept	£5.40
	94.4	Yu Energy electricity bill as per contract, paid by direct debit. October 2023	£16.85 plus £314.76
	94.5	Leics Gardens grass cutting bill 23/145 for cuts in Aug	£460
	94.6	Village hall hire	£tbc
	94.7	J Rawlinson Caretaker invoice for Sept	£30
	94.8	Clerk salary payable 31/10/23 £840.32 plus home office £26	£866.32
	94.9	Clerk reimburse for Microsoft package October £5.99	£5.99
	94.10	SRP Hire Solutions Ltd for PF septic tank empty, paid	£144
	94.11	Clerk re-imburse for H and S items	£34.98
	94.12	Productive Design for interpretation boards on new war memorial	£810
	94.13	NCALC for new Councillor training course	£57.60
	94.14	Clerk re-imburse for wreaths x 2	£40.00
	94.15	Earth Anchors for 2 benches at Playing Field	£1070.40
	94.16	Steve Rudkin shower connection and PAT testing of pavilion	£666
23/95	RECEIPTS	To note income received; History Group donation for Polish event Wittering Premier FC hire costs for September, to come First to Flight Polish group donation Payment from WPFC for shower block, to come	£540 £180 tbc £270 £120 tbc
23/96	DATE OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 13th November 2023 at 7pm. Next PFMC meeting is 18/10/23, next Planning Committee meeting is 13/11/23 unless another is needed beforehand. See council notice board or website for details www.eastononthehill-pc.gov.uk		