

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 13<sup>th</sup> NOVEMBER 2023** at 7.00pm at Easton Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Finance Officer

Date: 8/11/23

## AGENDA

<b>23/97</b>	<b>APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.</b>	
<b>23/98</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>23/99</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
<b>23/100</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm as correct the record of the minutes of the meeting held on Monday 9 <sup>TH</sup> October 2023, previously circulated and herewith. Chairman to sign.	
<b>23/101</b>	<b>MATTERS ARISING from previous meeting.</b>	
<b>23/102</b>	<b>GOVERNANCE AND FINANCE</b>	
	<b>102.1</b>	To receive finance report and internal checks feedback for October and resolve any queries.
	<b>102.2</b>	To receive and note draft budget, herewith, and a proposed precept of £40012, and discuss and agree with any changes.
	<b>102.3</b>	To receive feedback on AI training course attended by the Clerk, circulated, and note new meeting date of task group.
<b>23/103</b>	<b>PLAYING FIELD MANAGEMENT COMMITTEE (PFMC)</b>	
		<ul style="list-style-type: none"> <li>a) To receive and note the revised business plan and report from the PFMC on the running costs etc of the pavilion and resolve to accept or not, herewith.</li> <li>b) To note terms of reference (ToR) to be updated following decision to take on the pavilion and in respect of council/committee responsibility for health and safety and fire risk of the buildings. To discuss any other changes to the ToR, as requested by the PFMC.</li> <li>c) To note update on the car park repairs after survey completed and report.</li> <li>d) To note update on PFMC proposal to install a dirt track.</li> <li>e) To receive and note update, to follow, from the subgroup/Clerk on the legal health and safety and fire risk responsibilities, including the asbestos removal advice from insurers. Resolve action.</li> <li>f) To receive and note update on hire agreement of pavilion and pitch to sports clubs and payment of hire of pavilion and pitch.</li> <li>g) To receive and note more updates as relevant ie planning permission needed, grant application/CTP completed, insurance increase/new assets from cricket club, caretaker has ended his contract from January.</li> </ul>
<b>23/104</b>	<b>THE DRIFT</b>	a) To receive and note update on filling of potholes and if existing material can now be used.
<b>23/105</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>105.1</b>	<b>Trees and Greens Working Party (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates)</b> <ul style="list-style-type: none"> <li>a) To receive and note feedback from the nature recovery meeting and agree any actions.</li> <li>b) To resolve new terms of reference for the Trees and Greens group to include nature recovery plans and objectives.</li> <li>c) To receive and note any new reports from the group, including the planting of tulip bulbs.</li> <li>d) To note new offer of free trees and resolve, deadline January 2024.</li> <li>e) To note free session for PCs on nature recovery plans from NALC.</li> <li>f) To note tree survey due in January 2024.</li> </ul>

	<b>105.1</b>	<b>Checkers reports/village maintenance</b> a) To receive checker reports from Cllr Holwell for October and address any issues raised. Checker for November is Cllr Mountain and a volunteer needed for December. b) To note new rota for 2024 sent out. c) To note new bench top at playing field and 2 new benches to be installed.	
	<b>105.3</b>	<b>Village Hall.</b> 1) To note any update on names for boards and agree action.	
	<b>105.4</b>	<b>Vehicle Activation Devices and Traffic Working Group. (Cllr Woodman and Cllr Green)</b> a) To receive and note latest data from devices, if available.	
	<b>105.5</b>	<b>Joint Action Group/Police Liaison Representative (PLR) and Local Area Partnership (Cllr Firth)</b> To receive latest report from meetings, circulated.	
<b>23/106</b>	<b>ALLOTMENTS</b>		
	<b>106.1</b>	To receive update from Allotment Manager. Damson tree addressed?	
<b>23/107</b>	<b>THE BRIERS MAINTENANCE COSTS/PRECEPT QUERY</b>		
	<b>107.1</b>	To receive updated information on lighting issue, response from residents and resolve to pay or not for electricity, maintenance and transfer costs (if available).	
<b>23/108</b>	<b>COMMUNITY SUPPORT/ENGAGEMENT/ISSUES</b>		
	<b>108.1</b>	To receive and note feedback from Cllr Firth on bus survey.	
	<b>108.2</b>	To receive and note communication regarding drug activity and discuss and resolve action. To note NHW grant available £50-£300.	
	<b>108.3</b>	To receive and note application from Warm Spaces for grant of £200 and agree response.	
<b>23/109</b>	<b>PLANNING</b>	<b>COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman)</b>	
	<b>109.1</b>	To note minutes and/or feedback from Planning Committee – no meeting held.	
<b>23/110</b>	<b>REMEMBRANCE</b>	<b>DAY</b>	
	<b>110.1</b>	To receive and note feedback on the Remembrance Day and any issues to note.	
<b>23/111</b>	<b>CLERK CORRESPONDENCE /INFORMATION TO NOTE:</b> a) Strategic Town and Parish Council forum attendance. b) Community Responder Volunteers required. c) Levelling Up Minister letter on the Community Ownership Fund.		
<b>23/112</b>	<b>ORDERS FOR PAYMENT</b>		
	To agree payments to be made as follows;		
	<b>112.1</b>	Clerk reimburse for HP ink plans. E printer £4.49 plus extra pages £5. Other one revised/shared with other PCs £8.57 reduced amount	£18.06
	<b>112.2</b>	HMRC employer NI payment for November	£18.56 tbc
	<b>112.3</b>	Clerk mileage for October	£10.80
	<b>112.4</b>	Yu Energy electricity bill as per contract, paid by direct debit. November	£355.52 £17.27
	<b>112.5</b>	Leics Gardens grass cutting bills chased for cuts in September	£650
	<b>112.6</b>	Village hall hire	£18
	<b>112.7</b>	J Rawlinson Caretaker invoice for October	£110
	<b>112.8</b>	Clerk new salary payable 30/11/23 £892.53 plus home office £26	£866.32
	<b>112.9</b>	Clerk back pay of pay award April to October	£365.47
	<b>112.10</b>	Clerk reimburse for Microsoft package November £5.99	£5.99
	<b>112.11</b>	Vision ICT hosting emails and website annual bill	£426
	<b>112.12</b>	Reimburse Clerk for note pads	£5.58
	<b>112.13</b>	SRP Hire solutions Loo hire	£200 paid
	<b>112.14</b>	Electricity at PF by DD	£101.12
<b>23/113</b>	<b>RECEIPTS</b>	<b>To note income received;</b> Wittering Premier FC pitch hire costs for October Grant payment for goals from the Football Foundation	£180 paid in £309.46 received
<b>23/114</b>	<b>DATE OF NEXT MEETINGS</b> To note that the date of the next Parish Council meeting is <b>Monday 11<sup>th</sup> December 2023</b> at 7pm. Next PFMC meeting is 29/11/23, next Planning Committee meeting is 11/12/23 unless another is needed beforehand. See council notice board or website for details <a href="http://www.eastononthehill-pc.gov.uk">www.eastononthehill-pc.gov.uk</a>		

