

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

Due to the current COVID-19 virus lockdown situation, Councillors are requested to **REMOTELY "attend"** the Parish Council meeting of Easton on the Hill Parish Council on **MONDAY 9th NOVEMBER 2020** at 7.00pm when the following listed business will be transacted by video conferencing using Zoom **meeting id 821 2042 7419 passcode 584405**

Yours sincerely,

Jenny Rice

Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

20/163	APOLOGIES FOR ABSENCE
	To receive and note apologies sent to the Clerk.
20/164	DECLARATIONS OF INTEREST
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Dispensation has previously been granted for those Councillors with allotments however this is being queried with the Monitoring Officer at present as the situation has changed.
20/165	PUBLIC PARTICIPATION
	Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish. PLEASE SEE THE DETAILS FOR THE MEETING ABOVE OR ON THE WEBSITE AND/OR EMAIL OR RING THE CLERK IF YOU WISH TO JOIN THE MEETING OR SUBMIT A QUESTION A maximum of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. If felt necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy.
20/166	MINUTES OF THE LAST MEETING (previously circulated)
	To confirm as correct the record of the minutes of the meeting held on Monday 12 th October 2020.
20/167	MATTERS ARISING from previous meetings. Baby swing update, electricity supply offer from Ncalc feedback.
20/168	GOVERNANCE AND FINANCE
	168.1 To receive internal financial control check feedback for October.
	168.2 To receive finance report to the end of October, herewith
	168.3 To receive a report/feedback from one councillor reporting on the outstanding annual check performed on the assets, as per revised asset risk management list agreed at the last meeting.
	168.4 To receive draft Training and Development Policy and record of training and check/resolve to adopt.
	168.5 To consider and resolve project items for planning next year's budget. Finance meeting to be organised in November to prepare budget proposal. Ideas/considerations to be agreed so far; training for new councillors, solicitor lease fees and playing field reserves (TBC, see below), election costs, new maintenance costs re car park/fencing and new equipment checks and insurance and possible new notice board. Vote on items to include. (Note electricity disconnect included in grant 1 application final details.)
	168.7 To discuss use of email for communication between Councillors and consider/resolve an amendment to the Communications Standards policy, herewith.
20/169	PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND RELATED PF ISSUES
	169.1 To receive the latest PFIC minutes of meeting, herewith, and a verbal update on progress with the grant applications. To note first grant pre-agreement information sent by deadline and any update on works starting, second grant application sent in - details to be explained. To receive fundraising update.
	169.2 To receive request from PFIC that the Parish Council underwrite the Contributing Third Party donation to the landfill operator should a second Augean grant be awarded, on the understanding that the PFIC aim to replace the funds as per this year's arrangement.

	169.3	To discuss request to move the litter bin to next to the youth shelter.
	169.4	To discuss the feedback from the Solicitor on costs to do a cricket club lease now the playing field ownership is registered, as agreed. Resolve a way forward. See email.
	169.5	To note Woodland area grant application refused on grounds of numbers of applications and location and inclusion in Augean grant 2 application.
	169.6	To note request from K Cox re moving small goal posts and resolve action.
	169.7	To resolve to insure outdoor gym equipment now at roughly £4 per 1k, value £1836.
	169.8	To receive feedback from CFF fund tour and resolve plaque position
20/170	REQUEST FROM RESIDENT RE TAKING ON LIGHTS IN THE BRIARS AND HELP WITH ADOPTION OF ROAD	
20/171	REPORTS FROM REPRESENTATIVES	
	171.1	Trees and Greens Working Party; Cllrs Bates, Holwell, Cutforth and Nicol a) To receive feedback from Leics Gardens after Cllr Bates liaison over work, including option to clear rough area. b) To receive feedback from TAGWP on work required and resolve expenditure..
	171.2	Checkers Reports a) To receive checker report for October (matting to be stuck down) and note checker for November, Cllr Dow b) To agree on any actions necessary
	171.3	Village Hall. a) To receive update on the committee and lettings situation. b) To agree cost of hiring hall for meetings involving Cllr Bates for access to Zoom.
	171.4	Vehicle Activation Devices, Cllr Nicol and Cllr Rawlinson; To receive any update.
	171.5	Traffic Working Group – Cllr Nicol, Cllr Sharpe and Cllr Rawlinson. To receive update, communication re Easton House/traffic refers, herewith
	171.6	Joint Action Group a) To receive information regarding traffic related anti-social behaviour b) To receive information on Augean Landfill extension consultation, herewith
20/172	CHRISTMAS TREE To consider and agree the purchase of a village Christmas Tree and resolve amount.	
20/173	CHRISTMAS ACTIVITES/LOCKDOWN HELP ON THE HILL To discuss response to lockdown and consider activities at Christmas to support the community. Resolve action.	
20/174	CCTV To consider request for CCTV in the village and resolve action.	
20/175	ALLOTMENTS	
	175.1	To receive update from Allotment Manager on allotments and agree any actions necessary.
20/176	PLANNING APPLICATIONS, TO NOTE MINUTES FROM PLANNING COMMITTEE, HEREWITH, AND RESPONSES	
	176.1	20/00250/FUL New front porch, gd floor and first floor rear extension at 7 Westfields. Appeal lodged and allowed.
	176.2	20/00770/FUL s/s garden room (ancillary accommodation to main dwelling) at 20 Westfields. Deadline 3/9/2020. Permission refused.
	176.3	20/01006/FUL Proposed extensions and internal alterations at 101 Stamford Road, Deadline 2/10/2020. Permitted 20/10/2020
	176.4	20/01047/TCA 2 cherry trees located close to corners of property. Prune to give clearance and raise crown at Walnut Tree Farmhouse. Permitted 20/10/2020
	176.5	20/00995/TCA Cupressus to remove Cotonoeaster to remove apple tree etc 30 West St Permission granted.
	176.6	20/01004/TCA raise crown Cedar tree 21 Church St. Permission granted.
	176.7	20/01133/FUL new garage with alteration works to rear of house at 48 Stamford Rd. No objections sent. Awaiting decision.
	176.8	20/01159/FUL alterations to and conversion of existing stone barn to residential annex, revised application for 26 High St. Planning Committee sent objection. LPA in communication with applicant.
20/177	CLERK REPORT / CORRESPONDENCE / MISC	

	a) Health and Well Being Survey for Phd student via NCalc – deadline 16 th November for each Parish if possible. Volunteer to complete.		
20/178	ORDERS FOR PAYMENT		
	To agree payments to be made as follows;		
	178.1	Re-imburse J Rice wreath donation to RBL	£50
	178.2	Re-imburse Cllr Woodman for mending poo bins	£14.30
	178.3	Pay shop/PO for electricity for defibrillator	£25
	178.4	Postage stamps and post to Cllr	£6.70
	178.5	Zoom subs share reimburse clerk	£7.99
	178.6	Ink subs share reimburse clerk	£10
	178.7	HMRC employer payment, deducted from salary	tbc
	178.8	Clerk mileage for October	£5.40
	178.9	Vision ICT hosting emails and website advance fee for year	£426
	178.10	Clerk's salary £797.03 plus home office payable 30/11/2020 + £27 home office less HMRC	£797.03 less hmrc £27
20/179	RECEIPTS	To note income received; Donations from Richardsons, Howdens and S. Woodman for PFIC landfill contributions Rent from BCN Wildlife Trust	Receipts £450 £500 £500 £10
20/180	DATE OF NEXT MEETINGS To note that the date of the next (remote) meeting is Monday 14 th December 2020 at 7pm. Next Planning Committee meeting 17/11/2020. Next PFIC meeting 9/12/2020 at 7pm. See website for details.		