

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the Parish Council meeting of Easton on the Hill Parish Council at The Village Hall, New Road, Easton on the Hill on **Monday 9th March 2020** at 7.00pm when the following listed business will be transacted.

Yours sincerely,

Jenny Rice

Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

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| 20/34 | APOLOGIES FOR ABSENCE |
| | To receive and note apologies accepted by the Clerk. |
| 20/35 | DECLARATIONS OF INTEREST |
| | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Dispensation has been recommended for those Councillors with allotments |
| 20/36 | PUBLIC PARTICIPATION |
| | A maximum of 15 minutes is permitted for members of the public to address the meeting If necessary, Chair to remind the public of the Public Speaking at Council and Committee Meetings Policy |
| 20/37 | MINUTES OF THE LAST MEETING (previously circulated) |
| | To confirm and sign as a correct record the minutes of the meeting held on Monday 10 th February 2020 (prev circ) |
| 20/38 | MATTERS ARISING |
| 20/39 | GOVERNANCE MATTERS |
| | 39.1 Declarations of interest – dispensation request confirmation |
| | 39.2 Receive and note feedback from JSCC referral by Ben Smith, NCALC that action plan now to be considered part of normal business by EOTHPC. |
| | 39.3 Agree final social media policy, herewith |
| | 39.4 To note Staffing Committee appraisal process outline |
| 20/40 | REPORTS FROM REPRESENTATIVES |
| | 40.1 Trees and Greens – Cllr Bates, Cllr Ward and Cllr O'Grady a) Receive and agree terms of reference for TAGWP b) Receive report from working party on work needed, herewith c) Decide on a way forward to address the work d) Receive feedback on meet with Leics Gardens on work this year e) Resolve to request farmer to cut hedge on access road |
| | 40.2 Village Plan Working Party (VPWP) – Cllr A Cutforth, Cllr Greaves a) Receive update on leaflet by VPWP b) Receive and note report with recommendations from VPWP and the village event c) Decide on way forward in respect of recommendations/project plan and future of VPWP |
| | 40.3 Checkers Reports a) Updated forms – decide on course of action b) Receive report from Cllr Bates for January and Cllr Cutforth for February c) Decide on any actions necessary |
| | 40.4 Village Hall update, Cllr Forman |
| | 40.5 Footpaths and Rights of Way – Cllr Forman |
| | 40.6 Vehicle Activation Devices, Cllr Forman and Cllr Rawlinson a) Receive update on unit not working and agree a way forward |
| | 40.7 Traffic Working Group – Cllr Nicol, Cllr Sharpe and Cllr Rawlinson – Receive and note update from VP event, previously circulated |
| 20/41 | FINANCE REPORT OF BANK BALANCE WITH INCOME VS EXPENDITURE |

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| | <ul style="list-style-type: none"> a) Receive finance report period ending 29/2/2020, to follow b) Receive feedback from finance committee after meeting with insurance company re cover/policy | | |
| 20/42 | PLAYING FIELD OWNERSHIP/DEVELOPMENT | | |
| | <ul style="list-style-type: none"> a) To receive update on title application, if any b) To note that the Community Facilities Fund grant application has been sent in. Decision due late March. c) Receive, note and agree revised draft heads of terms, herewith, for the lease to the cricket club following the meeting with the cricket club chairman. In particular the request from Ketton Club to use the facilities for 6 mid-week occasions, including current members. d) Resolve to set up a playing field association, ahead of a final lease, to devise a project plan of action in respect of agreed PFWP recommendations, with priority order and grant applications. e) Note opportunity for attendance at grant/bid writing workshop and agree attendees | | |
| 20/43 | CANDIDACY AT THE MAY 2020 ELECTIONS | | |
| | <ul style="list-style-type: none"> a) Remind Councillors to inform the Clerk of their intentions on re-standing as soon as it is known to help with process. b) Clerk to update Council on advertising for councillor positions and elections. Receive and note any feedback or approaches by the public on applications. c) Note communication on briefings available 12/3 and 19/3 for prospective candidates and timescales, herewith d) Decide on any further actions deemed necessary | | |
| 20/44 | ALLOTMENTS | | |
| | To receive report from Allotment Manager on vacant plots and any other issues | | |
| 20/45 | PLANNING APPLICATIONS, FROM PLANNING COMMITTEE | | |
| | 45.1 | 20/00158/LBC Remedial works to abutment detail of block paving against the side wall between the neighbouring property (7 Church St) adjoining the southern side elevation of number 9 Church St plus installation of acco drain at 9 Church St. | |
| | 45.2 | Consultation draft document of Household Extensions Supplementary Planning Document (SPD) herewith, to replace the Residential Extensions and Alterations Design Guide from 1998. Consultation period for consultees is 7 th February to 4pm 23 rd March. Amended document will then form part of the statutory Local Development Framework for East Northants. | |
| 20/46 | CLERK REPORT –receive and note correspondence not previously circulated and decide any items to bring back to future meeting | | |
| | <ul style="list-style-type: none"> a) Great British Spring Clean 2020 20/3 to 13/4 b) Invite to NCalc Key Services Day (Came and Co, Hedleys solicitors and Streetscape) free event on Tuesday 31/3 for 2 representatives c) Notification from NHW of new police crime prevention on website. d) Note Cilca training dates 5/3, 2/4 7/5, 4/6, 9/7, 3/9 e) Broken drain lid NCC reported to AWA f) Invite to Climate Emergency Action Day on 4th August 2020 | | |
| 20/47 | ORDERS FOR PAYMENT | | |
| | To agree payments to be made as follows; plus resolve to pay off solicitor's bill in full | | |
| | 47.1 | HMRC employer tax for February, deducted below | £44.30 |
| | 47.2 | Stapleton's solicitor invoice instalment for work relating to playing field title application. (1 month left after this one) | £400 plus last payment of £324 |
| | 47.3 | Postage stamps and ink contract Clerk | £11.75 |
| | 47.4 | Mileage Clerk | £13.50 |
| | 47.5 | Hall hire January 2020 | £11 |
| | 47.6 | SSE electric | £126.08 |
| 20/48 | To ratify payment to be made between meetings:- | | |
| | | Clerk's salary plus home office payable 31/3/2020 | £711.46 |
| | | £745.76 - PAYE due + £10 home office tax free | £10 home office |
| | | To note income received | Nil |
| 20/49 | DATE OF NEXT MEETING | | |
| | To note that the date of the next meeting is Wednesday 15th April 2020 at 7pm | | |

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at www.eastononthehill-pc.gov.uk