

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 12TH JUNE 2023** at **7.00pm** at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date: 7/6/23

AGENDA

23/34	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.	
23/35	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
23/36	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
23/37	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Wednesday 17 th May 2023, previously circulated and herewith. Chairman to sign.	
23/38	MATTERS ARISING from previous meeting.	
23/39	GOVERNANCE AND FINANCE	
	39.1	To receive finance report and internal checks feedback for May and resolve any queries, herewith.
	39.2	To receive revised action plan for 23/24 and agree, herewith.
	39.3	To receive and note co-option application(s) and resolve to co-opt as per the policy, herewith.
	39.4	To receive and note advice on Clerk's laptop and agree action/expenditure.
	39.5	To receive and note terms of reference for committees for review; Staffing, Complaints and Finance, and adopt. To follow.
	39.6	To note insurance premium paid and village signs information confirmed.
	39.7	To note AGAR forms submitted and notice period for the public to inspect the accounts in place 5/6/23 to 14/7/23
	39.8	To note asset checks are due by Councillors on all parish assets, as per list, herewith.
23/40	PLAYING FIELD MANAGEMENT COMMITTEE (PFMC), CRICKET CLUB AND THE DRIFT (Cllr Bates, Cllr McAllister, Cllr Watson and Cllr Woodman)	
	40.1	To receive update from the PFMC including; a) power supply project near completion and costs summary, herewith. In Parish Council name and standing charges payable by Parish Council. b) note development survey/questionnaire delivered and any playing field feedback from the fete. Plus, charges for online survey, £100. c) grant from Football Foundation for goals accepted and purchase in hand. d) RoSPA inspection due in June e) Proposals from Wittering PFC on changes at the playing field to be discussed.
	40.2	To receive and note update from Cricket Club a) On winding up of the committee, including ending of the lease to be agreed. b) To consider a task and finish group for this project and carrying out a building survey on the pavilion once a handover is confirmed or before, plus handover of shed and equipment implications. Note costs and resolve action. c) To note insurance and bar license apparently still in date and valid for Family Day. d) To note cancellation of lease registration cost, herewith. e) To note details of Community Ownership Fund by DLUHC
23/41	REPORTS FROM REPRESENTATIVES	
	41.1	Trees and Greens Working Party (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates) a) To receive feedback on overhanging tree and decide on action/expenditure.

		<ul style="list-style-type: none"> b) To discuss the offer of volunteer help from CIPS and decide on action. c) To discuss and resolve the development of Spring Close, adding a path etc, for the War Memorial event. d) To note any other issues and resolve action. 	
	41.2	Checkers reports/village maintenance <ul style="list-style-type: none"> a) To receive checker report for May and address any issues raised. b) To receive any update on Spring Close fencing project, Cllr Woodman. c) To note Polish War Memorial dedication and re-enactment event road closure and insurance situation and resolve action. 	
	41.3	Village Hall. To note a representative Trustee is required from the Parish Council, as circulated and take any nominations and agree. Note updated committees list, herewith.	
	41.4	Vehicle Activation Devices and Traffic Working Group. (Cllr Woodman and Cllr Green) <ul style="list-style-type: none"> a) To receive and note latest data from devices, if available. 	
	41.5	Joint Action Group/Police Liaison Representative (PLR) and Local Area Partnership (Cllr Firth) To receive latest report from meetings.	
23/42	ALLOTMENTS		
	42.1	To receive any update from Allotment Manager, P Bates.	
23/43	COMMUNITY ENGAGEMENT		
	43.1	To receive and note general PC feedback from the village gala/fete and resolve any issues.	
23/44	PLANNING	COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman)	
	44.1	To note minutes and/or feedback from latest Planning Committee meeting, 12/6/23.	
23/45	CLERK CORRESPONDENCE /INFORMATION TO NOTE:		
		a) New resident communication re village bus service FYI	
23/46	ORDERS FOR PAYMENT		
	To agree payments to be made as follows;		
	46.1	Clerk reimburse for HP ink plans. New one started for e printer £4.49. Other one revised/shared with other PCs £11.69, new amount.	£16.18
	46.2	HMRC employer NI payment	£tbc
	46.3	Clerk mileage for May	£5.40
	46.4	Yu Energy electricity bill as per contract, paid by direct debit, plus May's bills	£383.30 paid 26/5 £16.92 paid £350.22 and £17.17
	46.5	Leics Gardens grass cutting May as per contract	tbc
	46.6	Village hall, room hire, old invoice not paid 22/71 and new one 2023-191	£20 plus £46
	46.7	J Rawlinson Caretaker invoice for May	£150
	46.8	Clerk salary payable 30/6/23 £840.32 plus £26 home office less HMRC tax/NI	£tbc
	46.9	Reimburse Cllr Woodman for Spring Close fence tubes	£516.05 paid
	46.10	SecondLife Products for Spring Close fence posts	£761.28 paid
	46.11	Bullimores for limestone for power project	£525.60 paid 28/5
	46.12	Reimburse K Cox for utility check for power project	£32.40
	46.13	Clerk reimburse for tape and rope for power project	£75.90 paid
	46.14	ICO Data Protection Registration fee by direct debit	£35
	46.15	T Nicol reimburse for survey fee	£100.20
	46.16	Clerk re-imburse for grass seed for power project	£43.97
	46.17	Eon lights maintenance contract	£278.40
	46.18	RJ Warren power project, from grant – see below	£1920 inc vat
23/47	RECEIPTS	To note income received; Hire income from WFC for May Cricket club balance of power project and lease due Augean final grant amount due	£90 received £2480.18 £1600
23/48	DATE OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 10 July 2023 at 7pm. Next PFMC meeting is 6/9/23 (tbc) at 7.30pm, village hall. Next Planning Committee meeting is tbc. See council website for details www.eastononthehill-pc.gov.uk		