

# **Parish Council**

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

Due to the end of legislation permitting remote meetings, Councillors are requested to physically attend the **Parish Council** meeting on **MONDAY 14<sup>th</sup> JUNE 2021** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted. There are Covid-19 regulations still in place regarding social distancing and sanitising and you are required to adhere to the additional guidance that has been sent to you. Members of the public can attend the meeting however numbers are limited and if the hall gets to capacity (20 people), then unfortunately the public will be refused entry.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>21/34</b>	<b>APOLOGIES FOR ABSENCE To receive apologies sent to the Clerk.</b>	
<b>21/35</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There is no dispensation in place for Councillors with allotments.	
<b>21/36</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting in person if there is room, see above. Members of the public have to attend in person to be able to participate. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy. Wittering FC representative to attend.	
<b>21/37</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm as correct the record of the minutes of the annual meeting held on Monday 17 <sup>th</sup> May 2021 previously circulated and herewith. Chairman to sign the minutes.	
<b>21/38</b>	<b>MATTERS ARISING from previous meeting. Insurance premium reduced. Letters of thanks sent to residents J Willis, S Greaves, K Cox and donors.</b>	
<b>21/39</b>	<b>GOVERNANCE AND FINANCE</b>	
	<b>39.1</b>	To review updated member list of committees and appoint to Police Liaison Representative and JAG representative role for meeting 13/7/21, herewith and confirm appointment to Parish Path Warden and Village Hall representative, details herewith and circulated.
	<b>39.2</b>	To receive finance internal control check feedback.
	<b>39.3</b>	To receive month financial report and resolve any queries/ issues, herewith.
	<b>39.4</b>	To agree bookings for training and review training needs.
	<b>39.5</b>	To review suggested new code of conduct as per Northants policy and resolve to adopt, herewith.
	<b>39.6</b>	To review policies and resolve to adopt, to follow.
	<b>39.7</b>	To note AGAR audit notice of public rights to inspect accounts displayed from 14/6 to 23/7/21.
<b>21/40</b>	<b>PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND GENERAL PF AND CRICKET CLUB ISSUES</b>	
	<b>40.1</b>	To receive latest PFIC meeting minutes from 3/6/21, herewith, and resolve any queries not covered below.
	<b>40.2</b>	To receive pros and cons report on establishing a Playing Field Association or similar, in connection with charity status and raising more funds for improvements and consequent ongoing management of the whole playing field area. To discuss and resolve any next steps.
	<b>40.3</b>	To resolve to agree requests from PFIC regarding 1) expenditure on fencing down left hand side 2) ring fencing income from Macca Sports 3) moving of small goal post and 4) family fun day update
	<b>40.4</b>	To receive feedback from Macca Sports on use of the playing field and resolve any issues and note income of £200, plus request to continue at same rate to be resolved, herewith.
	<b>40.5</b>	To receive update on Wittering FC request to use the playing field and requirements for on-site facilities to play league matches and hire agreement. Consider and resolve action and if appropriate the setting up a separate working group of 3 or 4 Councillors. FA document herewith.
	<b>40.6</b>	To receive short report on offer of grass cutting by volunteer and resolve action, plus temporary access to play area.
	<b>40.7</b>	To note cricket club lease in final stages.
	<b>40.8</b>	Ketton Drift Bridleway repair and signage:

		a) To receive update on the offer from PGR construction or Russell Pye of Wittering Premiair with pothole repairs b) To consider and resolve signage proposal, herewith, to discourage speeding/misuse to minimise complaints and questions that will result from increased use.	
21/41	REPORTS FROM REPRESENTATIVES		
	41.1	<b>Trees and Greens Working Party</b> a) To note quote for felling tree and recommendation from TAGWP. b) To note Great British Spring Clean / local litter picking event c) To receive information on Plant a tree for Jubilee” project and invitation to join in, herewith. d) To receive information on Felling Licence application 017/1144/2021 nr Wothorpe Towers, herewith	
	41.2	<b>Checkers reports/village maintenance</b> a) To receive checker report (including gym equipment) for May, and note actions carried out by Cllr Woodman. Agree checker for June Cllr Nicol and July changed to Cllr Dow. New Councillors to “shadow”.	
	41.3	<b>Village Hall.</b> a) to receive latest update. Licence to sell alcohol agreed. b) To receive communication re clock winding and resolve response, herewith. c) To receive invite to “Ploughman’s lunch meet and greet” on 26/6/21 and resolve numbers, circulated.	
	41.4	<b>Vehicle Activation Devices and Traffic Working Group.</b> To note Cllr Woodman fixed faulty device recently and any other issues.	
	41.5	<b>Joint Action Group/Police Liaison Representative (PLR)</b> To receive latest report from group activity, herewith, and appoint PLR if possible. See email re next JAG meeting on 13/7/21 and Police Fire and Crime commissioner Virtual meetings on 15/6. Plus note survey to be completed on locally identified priorities – see email.	
	41.6	<b>Village Plan Working Party</b> To resolve members and a way forward on possible PC Action Plan	
21/42	<b>FOOTPATHS/CYCLEWAYS</b> To receive and note information on concept for a project to link footpaths and cycle paths, see email attached		
21/43	<b>ALLOTMENTS</b>		
	43.1	To receive update from Allotment Manager	
21/44	<b>PLANNING</b>		
	44.1	To note minutes from Planning Committee meeting on 26 <sup>th</sup> May 2021 at 7pm, herewith, and responses.	
	44.2	To resolve communication to residents about the housing needs survey sent to all residents.	
21/45	<b>CLERK CORRESPONDENCE /INFORMATION TO NOTE:</b> a) SLCC subs are due, see payments b) Clerk absence Thursday 17/6 to 21/6 c) Summer reading challenge, children and adults information and posters, starts 10/7/21.		
21/46	<b>ORDERS FOR PAYMENT</b> To agree payments to be made as follows;		
	46.1	Soda pdf converter/merge	£7.80
	46.2	Playdale remainder of payment due, correction of amount, vat to be reclaimed	£12001.44
	46.3	Insurance premium revised/reduced	£1055
	46.4	Zoom subs share reimburse clerk	£7.99
	46.5	Clerk J Rice postage	£7.49
	46.6	Leics Gardens grass cutting as per contract	£tbc
	46.7	Ink subs share reimburse Clerk.	£12.49
	46.8	Village Hall hire for full council and planning meetings	£22
	46.9	HMRC employer payment , tax/NI deducted from salary, including employer NI	£
	46.10	Clerk mileage for May 2021	£5.40
	46.11	Clerk’s salary £813.02 plus £27 home office less tax/NI, payable 30/6/2021	£tbc
	46.12	Eon maintenance contract	£75.60
	46.13	SSE Electricity bill	£112.50
	46.14	ICO Data Protection sub fee by DD due 1/7/21	£35
	46.15	SLCC membership subs shared with 2 other councils	£105
	46.16	Vision ICT hosting (invoice queried previously)	£43.20
	46.17	Fencing left hand side	tba

<b>21/47</b>	<b>RECEIPTS</b>	<b>To note income received;</b> Private donation to PF Augean grant last payment up to 39k total Macca Sports hire charge	<b>£150</b> <b>£1682.83</b> <b>£200</b>
<b>21/48</b>	<b>DATE OF NEXT MEETINGS</b> To note that the date of the next Parish Council meeting is Monday 12 <sup>th</sup> July 2021 at 7pm. Next PFIC meeting is 21 <sup>st</sup> July at 7.30pm. Next Planning Committee meeting 23 <sup>rd</sup> June 2021 at 8pm with training beforehand. See website for details.		